



**Region 2000 Services Authority**

**Location**

Haberer Bldg.  
47 Courthouse Lane  
Rustburg, VA 24588

January 25, 2017  
2:00 p.m.

**Minutes**

**Board Members Present**

Susan Adams.....Appomattox County  
Steve Carter ..... Nelson County  
Frank Rogers, *Chair*..... Campbell County  
Bonnie Svrcek.....City of Lynchburg

**Others**

Emmie Boley ..... Region 2000  
Gary Christie..... Region 2000  
Susan Cook ..... Region 2000  
Clarke Gibson ..... Region 2000  
Larry Hall..... Region 2000  
Gaynelle Hart..... City of Lynchburg  
Brendan Hefty.....Hefty, Wiley, & Gore  
Lynn Klappich ..... Draper Aden Assoc.  
Rosalie Majerus ..... Region 2000  
Candy McGarry ..... Nelson County  
Matt McLearen..... Robinson, Farmer, Cox Assoc.  
Alice Rockefeller ..... Appomattox County  
Clif Tweedy ..... Campbell County  
Ashley Walter ..... News and Advance

**1. Welcome**

Frank Rogers welcomed everyone and called the meeting to order at 2:00 pm

**2. Public Comments**

- Eric Barringer addressed the Services Authority, stating that he is the chairman of the committee for the citizen’s group representing the Property Value Protection Program that has been proposed to the Authority. He advised the Authority that it has been about five months since there has been any meaningful communication from the Authority and they are

looking forward to some progress in putting together something appropriate for the citizens that live near the landfill.

- Chris Amos addressed the Authority, speaking to the fact that he had concerns with the validity of the surveys on the Solid Waste Management 2030 website, and the way they were conducted.
  - 1) Mr. Amos considered the term “responsible to the Region” as an ambiguous term.
  - 2) He would like a better understanding of the participation rate.
  - 3) Mr. Amos felt that the ranking scale did not reflect what the people wanted.
  - 4) His main concern was that Survey #2 was thrown out.

### **3. Audit Report**

Rosalie Majerus introduced Matt McLearn, from Robinson, Farmer, Cox Associates, who gave a brief summary of the Services Authority audit.

A motion was made by Bonnie Svrcek, and seconded by Susan Adams, to accept the audit report. The motion was unanimously approved.

### **4. Approval of November 30, 2016 and January 6, 2017 Meeting Minutes**

Susan Adams made the motion, seconded by Bonnie Svrcek, to approve the minutes of November 30, 2016 and January 6, 2017. The motion was approved unanimously.

### **5. Report from the Long Term Planning Committee**

Gary Christie addressed three topics the Authority discussed at previous meetings:

- 1) The suggestion was made to contact Bedford and Amherst Counties, to see if they might be interested in participating in the long term planning process. Bedford County has responded that they are interested in participating in the planning process, which would mean they could sit in during committee work. However, there has been no discussion about additional cost. Mr. Christie suggested that Bedford County be encouraged to participate and sit in on planning meetings, and if there are additional costs because of additional research there would have to be discussion concerning cost sharing or financial arrangements. The county would also be considered as one of the options to provide landfill capacity.
- 2) The Amherst County Administrator is interested in exploring bringing their waste to the Region 2000 landfill without getting into the study process, and wondered if the Authority would be willing to consider another partner. The Authority has no interest at this point in pursuing that option.
- 3) Mr. Christie advised that work is continuing to develop an estimated cost for establishing a new landfill in an unidentified, undeveloped area.

Gaynelle Hart explained that today the committee would be asking the Authority to accept the options under consideration, accept the model for benefits analysis, and accept the scope of work for Tasks 3 and 4. The committee hopes to begin Tasks 3 and 4 in February, finalize

options in March, begin benefit analysis in the spring, have a focus group in the spring, and possibly finalize a report to the Services Authority in May.

Lynn Klappich explained that since the last meeting, the working group has established goals and criteria, and has a point system. They will use this point system to assign point values to the goals and criteria.

Gaynelle Hart addressed Survey #2, as the results were not available at the last Board meeting. In response to the earlier comment that this survey was thrown out, she stated that did not happen, but it was discussed thoroughly. Responses to this survey showed that responsibility to the region to minimize local impact was important to this group. However, weighing of the goals was not changed based on this.

After approval on this report, the working group would like to move on with Tasks 3 and 4 in February. Task 3 will be to complete a Fatal Flaw Analysis. It will basically eliminate options, evaluate variable options, and evaluate combinations of options. Task 4 will be to develop the cost benefit analysis. Task 4 will again use a focus group. Hopefully a report will be finalized and presented to the Board in May.

Tasks 3 and 4 require consultant support. These consultants are Draper Aden, Burns and McDonnell, Coker Composting, and Renaissance Planning Group. The cost will be \$132,600.00 time and materials, not to exceed.

Staff recommendation is to accept the report and its recommendations, and to authorize the Executive Director to approve Tasks 3 and 4, continuing with the analysis of the Long Range Plan.

The motion was made by Susan Adams, seconded by Steve Carter, to accept the report. The motion was unanimously approved.

## **6. FY18 Preliminary Budget and Year to Date Financial Report**

Rosalie Majerus reviewed the YTD budget report.

- Revenue generating tonnage for the first 6 months is short of budget by about 4,900 tons. The localities are over, but market tonnage is under.
- Because of the tonnage shortage and expenses being above plan by about \$57,000.00, the impact on cost of service is \$30.77 versus a budget of \$28.75.
- Net cost of service operating expense is about 1% over budget.

Clarke Gibson presented the draft budget for FY 2018.

- The projected revenue is \$7,459,122.00, a 3.2% increase over 2017.
- Total operating expenses are projected at \$7,459,122.00, which is a 3.2% increase over 2017.
- Employee salary increase of 2% is included.
- The budget includes a proposed increase of \$1.50 per ton increase to the tipping fee, to \$30.25 per ton. This is the first tipping fee increase in three years. Proposed tipping fee for members will be \$30.25/ton, and market rate at \$40.25.
- Excess revenue is projected to be \$1,322,952.00, which is no change from 2017.

Proposed distribution to the City of Lynchburg is \$404,823.00, and \$918, 129.00 to Campbell County.

The Authority decided by consensus to defer advertising the rate change until the next meeting, but will contact the market customers concerning the anticipated rate change.

## 7. **Property Value Protection Program**

Frank Rogers reported that he and Susan Adams had met and discussed the proposed Property Protection Program. Proposals received to date suggest that properties within a designated area around the Service Authority be valued by means of appraisal. At time of sale some offset of the loss, if there should be one, from sale price to appraisal amount would be offset with resources from the Service Authority. Mr. Rogers also stated that property could be valued by the county assessed value. However, his preference was to use an appraised value.

A motion was made by Frank Rogers to move forward with a Property Protection Plan based on appraised value. The motion was seconded by Bonnie Svrcek. The vote was as follows:

Frank Rogers – Aye  
Bonnie Svrcek – Aye  
Steve Carter – Nay  
Susan Adams – Nay

The motion was made by Frank Rogers to move forward with a plan based on assessed value. The motion was seconded by Susan Adams. The vote was:

Frank Rogers – Aye  
Bonnie Svrcek – Aye  
Susan Adams – Aye  
Steve Carter - Nay

## 8. **Director's Report**

- Tonnage Report –December was the second lowest month since the beginning of operations, and Mr. Gibson said that he would be keeping an eye on it.
- Willow Lake Update – during Phase IV construction there were three severe storm events that caused a couple of the erosion sediment control devices to clog up, causing overflows. He has met with the landowners and proposed participating in a cost sharing, with Board approval, of what may have been our contribution of the sediment in the forebay. This cost is estimated to be around \$2,000.00.

Bonnie Svrcek made a motion to proceed with the cost sharing in sediment removal. The motion was seconded by Steve Carter, and approved unanimously by the Board.

- General Assembly Update – Brendan Hefty reported that Del. Fariss introduced a bill to the General Assembly that would require all landfills that accept over 100,000 tons within ½ mile of a residence install a gas collection system. They are working with Del. Fariss to amend the bill with language that would specifically apply to the Authority saying that we

would continue to work to reduce the odors and report back to them in November. The bill is presently in sub-committee.

- Mr. Gibson reported that Hyland Heights Baptist Church has requested we consider allowing them to use the Bennett property by their outdoor ministry. This is a men's group that meets with boys from the community who may not otherwise have an opportunity to participate in outdoor activities. He requested the church receive endorsement from the citizens group before the Authority would consider the request.

**9. Other Items from Authority or Staff** – There were none.

**10. Adjourn:** The next meeting of the Services Authority will be on March 22, 2017.

There being no further business, the meeting adjourned at 3:25 p.m.