

**Region 2000 Services Authority
Meeting Agenda
October 25, 2023, 2:00 p.m.**



**CVPDC Offices
828 Main Street, 12th Floor Lynchburg, VA**

Electronic connection:
<https://us02web.zoom.us/j/83152236414?pwd=cGx2OVNzSU1NN1dXWTNmeExYTGFUdz09>

Dial In: (301) 715-8592
Meeting ID: 831 5223 6414
Passcode: 348223

- 1) Welcome & Consideration of Requests for Electronic Participation..... Frank Rogers, Chair
- 2) Public Comment..... Chair
- 3) Minutes of Regular Meeting, June 28, 2023..... Chair
- 4) 2024 Budget Planning: Employee Compensation Study Discussion Alec Brebner, Staff
- 5) Organizational Reports Staff
 - a) Administration
 - i. Audit UpdateAlec Brebner
 - ii. LandGas of Virginia, LP v. Region 2000 Services AuthorityAlec Brebner
 - iii. Financial Report and Balance Sheet, FY24-Q1 (attachment)Sandy Dobyns
 - b) Director’s Report..... Clarke Gibson
 - i. Updated Financial Pro Forma (to be provided under separate cover)
 - ii. Future Planning Report (attachments)
 - iii. Tonnage Report (attachment)
 - iv. Odor Report
- 6) Adjournment..... Chair



Region 2000 Services Authority
828 Main Street, 12th Floor
Lynchburg, VA 24504
Phone: (434) 845-3491
Fax: (434) 845-3493

Date: June 28, 2023; 2:00 PM
Location: CVPDC Offices
828 Main Street, 12th Floor.
Lynchburg, Virginia 24504

Meeting Minutes

Members Present:

Greg Patrick, City of Lynchburg
Frank Rogers, Campbell County
Susan Adams, Appomattox County
Candy McGarry, Nelson County

Staff Present:

Alec Brebner
Sandy Dobyms
Kim Archer
Kirsten Trautman
Clarke Gibson

Others:

Don Barnett (virtual)
Jon Hardie

1. Welcome

At 2:02 p.m., Chairman Frank Rogers welcomed and thanked everyone for coming.

2. Public Comment

Frank Rogers opened the floor to public comment. Two people were present for the meeting to provide public comment.

Don Barnett brought up the concern of whether any updates had been made regarding the projects that were ongoing.

Jon Hardie thanked the board and brought up his issues such as the amount of noise that is made with the trucks.

After hearing all public comments, Frank Rogers thanked everyone for their concerns and closed the public comment period.

3. Minutes of Regular Meeting, April 26, 2023

Greg Patrick made a motion to approve the meeting minutes, and Candy McGarry seconded the motion. All were in favor. The meeting minutes were approved.

4. Public Hearing for Tipping Fee Increase

The Authority posted public notice and advertised a public hearing in the News & Advance on June 12, 2023, for the purpose of receiving public input on a proposed increase of \$4.25 in tipping fees. Frank asked if there was any presentation from staff before the public hearing.

Clarke Gibson said that they proposed in the FY24 budget the increase the member rate and the market rate to \$4.25.

Frank Rogers opened the floor to a public hearing on the Tipping Fee Increase at 2:10. Hearing no comment being made, Frank closed the hearing at 2:11. He then turned it over to the Authority for discussion and possible action on the increase.

Greg Patrick asked just for clarification, that these were two separate actions the board was deciding on, involving the Tipping Increase and the FY24 Budget.

Greg Patrick made a motion to adopt the tipping fee increase and Frank Rogers seconded the motion to adopt.

A roll call vote was taken: Susan Adams voted no and Candy McGarry voted no. The motion did not pass, and they moved on to discuss the increase.

The FY24 budget had taken into account the tipping fee increase. Clarke summarized what was included in the budget such as revenue projections for member tonnage of around 75,000 tons. He was not recommending any change to the tonnage rate. The revenue projection with the tipping fee increase was around \$7 million. The market rate and the member rate tipping fee had not been changed in six fiscal years. The budget also included a 7% salary increase as well.

Clarke stated that FY29 was the year that the landfill was slated to be max capacity and to be closed. \$16.3 million will be needed to close the landfill in 2029 and fund the 30-year closure/post-closure fund.

Frank Rogers said from his understanding that every year the financial assurances are recalculated and if tipping fees are not increased the closure/post-closure fund would not be enough for when the landfill needs to close. Frank thanked the staff for their work and the clarification on the budget and opened the floor for discussion on the tipping fee increase.

Susan Adams recalled that at the last meeting, they were planning to align the employee salary increase with what the state was doing, referencing the 7% increase that was mentioned.

Frank confirmed that they had agreed on this and the increase would be 5% with a contingency adding 2% if the state went with the increase.

Greg Patrick asked what the operating deficit would be with no tipping fee increase.

Alec Brebner spoke up saying that if they do not raise the tipping fee, then all of the excess revenue collected in this fiscal year would be used on operations and then they would be using another \$285,000 in operations. That would be their operating deficit with no tipping fee increase.

Candy stated she did not want to agree to the tipping fee increase until the excess revenue issue was resolved.

After much discussion, Frank Rogers said that with no tip fee increase, he assumed that the budget would have to include an amendment to reduce the transfer to closure/post-closure and to borrow a sufficient amount from the reserves to fund the rest of the year.

Susan pointed out that with increasing tipping fees, they would also have an increase in revenues. She wondered what they needed to do to try to increase this, and if there is overage, how that would be considered.

Clarke stated that they have a projected cost of service and that is how they get the difference in cost of service and market rates that show the increases.

5. Financial Report, FY23 Quarters 1 through 3 & Fiscal Year 2024 Budget Consideration

Greg made a motion to lower the salary increase to align with the state, use \$200,000 in reserve and \$60,000 from the closure/post-closure to be able to close the gap with no increase in the tipping fee.

Frank said this would also eliminate the transfer from closure/post-closure, he added to Greg Patrick's motion to show 75% to Campbell County and the 25% to the authority be placed in a separate account until such a time that actions are performed. He then seconded Greg's motion and opened the floor for discussion.

Roll call vote was taken to adopt the FY2024 budget consideration.

Susan Adams voted yes.

Candy McGarry voted yes.

Frank Rogers voted yes.

Greg Patrick voted yes.

All in favor of the changes being made to the FY2024 budget. The motion passed.

6. Organizational Reports

a. Director's Report

Clarke stated that there had been two complaints from April, and these were from one address.

The tonnage rate was settling back to where it was pre-pandemic.

Candy asked for in the future the tonnage report to include what percentage of tonnage is member and market.

Clarke verified how many years she would like to have included in the report. It was decided that ten years would be included in the next tonnage report.

On to future planning, Clarke referenced the study from 2016 where three different options to investigate, which is available for everyone to be able to see on the service authority website. The two options that were viable for the future of the landfill were the expansion and the regional transfer station. He stated that the landfill had purchased acreage that could be used for potential expansion but also shared that soils had been used for several years to provide many needs of the landfill.

Frank asked if he felt that the landfill had received its return on investment with the purchase price based on the use of the soils.

Clarke said that they definitely had and saved at least the equivalent price of the property by using the soil from the property.

Susan asked how many acres had been used for the landfill.

Clarke estimated that around 20-30 acres of the property had been used.

Greg said that he assumed that the transfer station number takes into account the final destination for the landfill.

Clarke stated that they had looked at that back in 2016 and recommended that they update those numbers to today's dollars amount moving forward. The dollar amount was \$61.76 a ton for transfer station operation, taking into account the debt service for construction, and operational costs in hauling and disposal.

Greg asked what would happen with the disposal when the landfill is scheduled to close.

Clarke said that several different landfills were looked at within a 100-mile radius to be able to use.

This would be impacted by the current tipping fee, and costs that have risen, and Clarke recommended bringing these numbers up at this time.

Frank asked when they would need to have their plan together and in place for the closing of the landfill since there was no expansion being discussed.

Clarke recommended, should the authority decide not to continue to operate regionally, that by 2026, they will need to start thinking about the engineering and design of closing the landfill.

Susan said that she would disagree with the timeline that they were stating since the closure year keeps moving and it would be premature to put a deadline on it.

Clarke expressed that if they decided to continue to operate regionally, he had included two schedules that show the most viable option should it be decided. Board members reviewed these schedules.

7. Election of Officers for Fiscal Year 2024

A motion was made to have Frank Rogers remain had chair and elect Grag Patrick to the vice chair, and all were in favor. The motion passed

Frank Rogers would remain as chair, Greg Patrick would be the newly appointed Vice-Chair, and Susan Adams as treasurer for the 2023-2024 Fiscal Year.

8. Adjournment

Greg Patrick made a motion for adjournment and Susan Adams seconded the motion. All were in favor, and the meeting ended at 3:18.

Staff Report

By Alec Brebner, AICP – Executive Director

Staff of the Region 2000 Services Authority and CVPDC thank the board members of the Authority for their time and consideration of the agenda items for the quarterly meeting of the Authority. These bullet points intend to catalyze discussion and direction from the Authority board for the remainder of FY2023-24 and the coming fiscal year.

- The CVPDC conducted its last complete compensation and classification study in 2014, which included Region 2000. Staff would ask the board to consider refreshing the study specifically for Region 2000 employees. If implemented, it would cover the five remaining years of capacity in Cell 5 at Livestock Road. Such a study would investigate strategies for employee retention implemented by other public organizations in which sunsetting is in their range of outcomes.
- Staff at CVPDC is working on clarifications to the financial statements of the Authority. We hope board members find the information clearer and more certain. Of note, tonnage is running higher than projected while expenses run behind schedule. Among the reasons for low expenses is invoicing timing and processing related to labor shortages. As an example, late-payment penalty collections from haulers are way up.
- Burns and McDonnell is providing its annual pro forma document that forecasts finances for the Authority through the life of the landfills' capacity. This is one of two additional documents that will be provided next week. The second includes breakdowns of the tonnage report to identify market- and member-rate tonnage trends and tonnage by locality.
- The future planning report first offered in the Authority's summer meeting is updated for reference. Lynn Klappich of Draper Aden developed timelines for hypothetical expansion and transfer station scenarios for Region 2000.



June 27, 2023

Mr. Alec Brebner, Executive Director
Region 2000 Services Authority
828 Main Street, 12th Floor
Lynchburg, Virginia 24504

Dear Mr. Brebner:

We are pleased to confirm our understanding of the services we are to provide Region 2000 Services Authority for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the business-type activities, and the disclosures, which collectively comprise the basic financial statements of Region 2000 Services Authority as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Region 2000 Services Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Region 2000 Services Authority's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedules related to pension and OPEB funding

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Statistical Information

**CHARLOTTESVILLE OFFICE:
STREET ADDRESS**

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Audit Scope and Objectives (Continued)

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Specifications for Audits of Authorities, Boards and Commissions* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Specifications for Audits of Authorities, Boards and Commissions* issued by the Auditor of Public Accounts of the Commonwealth of Virginia and will include tests of your accounting records of Region 2000 Services Authority and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Auditor’s Responsibilities for the Audit of the Financial Statements (Continued)

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government’s ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Management Override of Controls
- Implementation of new accounting pronouncements

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Region 2000 Services Authority’s compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

Financial Statement Preparation

We will also assist in preparing the financial statements and related notes of Region 2000 Services Authority in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements (Continued)

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

As an attest client, Robinson, Farmer, Cox Associates cannot retain your documents on your behalf. This is in accordance with the ET 1.295.143 of the *AICPA Code of Professional Conduct*. Region 2000 Services Authority is responsible for maintaining its own data and records.

Engagement Administration, Fees, and Other (Continued)

ShareFile is used solely as a method of exchanging information and is not intended to store Region 2000 Services Authority’s information. At the end of the engagement, Robinson, Farmer, Cox Associates will provide Region 2000 Services Authority with a copy (in an agreed-upon format) of deliverables and data related to the engagement.

Upon completion of the engagement, data and other content will either be removed from the ShareFile portal or become unavailable to Robinson, Farmer, Cox Associates within a reasonable time frame as determined by our internal record retention policy.

We will provide copies of our reports to Region 2000 Services Authority; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Engagement Administration, Fees, and Other (Continued)

The audit documentation for this engagement is the property of Robinson, Farmer, Cox Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Robinson, Farmer, Cox Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the granting agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Matthew A. McLearn is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in August 2023 and to issue our reports upon approval and receipt of required signed representations.

Our fee for these services for the year ended June 30, 2023 will be as follows:

Region 2000 Services Authority Audit	\$	12,500
Implementation of GASB 96, as applicable		<u>2,000</u>
Total	\$	<u><u>14,500</u></u>

Our fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Region 2000 Services Authority’s financial statements. Our report will be addressed to management and those charged with governance of Region 2000 Services Authority. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority’s internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that Region 2000 Services Authority is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to Region 2000 Services Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

ROBINSON, FARMER, COX ASSOCIATES



Matthew A. McLearen
Certified Public Accountant
Member

RESPONSE:

This letter correctly sets forth the understanding of Region 2000 Services Authority.

By: _____ By: _____
Title: _____ Management Signature Title: _____ Chair, Board of Directors/Governance Signature

Region 2000 Services Authority Disposal Fee Revenue

Schedule 1

FY2024 Rates
\$30.25/\$40.25

	(A)	(B)	(C)	(D)
Tonnage	FY2024 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
Tonnage From Member Jurisdictions				
Lynchburg	35,160	10,278	24,882	70.77%
Campbell	20,412	4,946	15,466	75.77%
Nelson	9,984	2,869	7,115	71.27%
Appomattox	5,354	1,535	3,819	71.34%
Subtotal Member Jurisdictions	70,910	19,627	51,283	72.32%
Lynchburg Contracts & Other Waste	-	-	-	0.00%
Market Rate Tonnage	124,416	33,496	90,920	73.08%
Subtotal Contract and Market Rate	124,416	33,496	90,920	73.08%
Subtotal Revenue Generating Tonnage	195,326	53,123	142,203	72.80%
Other Tonnage at No Charge (inert/brush/slag)	12,176	2,062	10,114	83.06%
Total Tonnage	207,502	55,185	152,317	73.41%

	FY2023 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
Disposal Fee Revenue				
From Member Jurisdictions				
Lynchburg	\$ 1,063,590	\$ 314,041	\$ 749,549	70.47%
Campbell	\$ 617,463	\$ 149,402	\$ 468,061	75.80%
Nelson	\$ 302,016	\$ 86,784	\$ 215,232	71.27%
Appomattox	\$ 161,959	\$ 46,519	\$ 115,439	71.28%
Subtotal Member Jurisdictions	\$ 2,145,028	\$ 596,747	\$ 1,548,281	72.18%
Lynchburg Contracts & Other Waste	\$ -	\$ -	\$ -	0.00%
Market Rate Tonnage	\$ 5,007,744	\$ 1,348,983	\$ 3,658,761	73.06%
Subtotal Contract and Market Rate	\$ 5,007,744	\$ 1,348,983	\$ 3,658,761	73.06%
Total	\$ 7,152,772	\$ 1,945,730	\$ 5,207,042	72.80%

Investment Interest		\$ 144,432		
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Per Ton Disposal Fees	FY2024 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	% Difference (C / A)
Member Disposal Fee	\$ 30.25	\$ 30.404	\$ (0.154)	-0.51%
Cost of Service (COS) Tipping Fee	\$ 30.25	\$ 30.548	\$ (0.298)	-0.98%
Market Rate	\$ 40.25	\$ 40.274	\$ (0.024)	-0.06%

Schedule 1

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Region 2000 Services Authority Expenses

Schedule 2

FY2024 Rates
\$30.25/\$40.25

	(A)	(B)	(C)	(D)
Expenses	FY 2024 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
Personnel (Schedule 3)	\$ 1,741,647	\$ 359,336	\$ 1,382,311	79.37%
Landfill O & M (Schedule 4)	\$ 1,582,025	\$ 417,155	\$ 1,164,870	73.63%
Landfill Equipment Replacement Reserve	\$ 174,387	\$ 123,521	\$ 50,866	29.17%
Closure and Post-Closure Reserve Livestock Road	\$ (266,854)	\$ -	\$ (266,854)	100.00%
Future Disposal Planning Reserve	\$ -	\$ -	\$ -	0%
O & M Reserve	\$ -	\$ -	\$ -	0%
Annual Debt Service -2011 Bond Debt	\$ 820,499	\$ 207,330	\$ 613,169	74.73%
2015 Bond Debt	\$ 1,101,360	\$ 278,205	\$ 823,155	74.74%
Phase V Funding - 2021 Bond Debt	\$ 1,172,221	\$ 294,753	\$ 877,468	74.86%
Internal Loan \$1,551,135.19		\$ -	\$ -	0.00%
Annual Debt Service Subtotal	\$ 3,094,080	\$ 780,287	\$ 2,313,793	74.78%
Operating Expenses	\$ 6,325,285	\$ 1,680,299	\$ 4,644,986	73.44%
Reimbursable Personnel Costs (Schedule 5)	\$ (49,873)	\$ (11,703)	\$ (38,170)	76.53%
Reimbursable O & M Costs (Schedule 5)	\$ (121,500)	\$ (23,560)	\$ (97,940)	80.61%
Interest -operating accounts	\$ (1,000)	\$ (85)	\$ (915)	91.55%
Late fees/Recycling Revenue/Fin charges	\$ (20,000)	\$ (22,156)	\$ 2,156	-10.78%

Net Cost of Service Operating Expense Total	\$ 6,132,912	\$ 1,622,796	\$ 4,510,116	73.54%
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	FY 2024 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
Services Authority (Split is 25%)	\$ 311,040	\$ 83,739	\$ 227,301	0.00%
Campbell County (Split is 75%)	\$ 933,120	\$ 251,216	\$ 681,904	0.00%
Airspace Reserve Subtotal (set aside funds)	\$ 1,244,160	\$ 334,955	\$ 909,205	0.00%
O & M Reserve Contribution	\$ (999)		\$ (999)	0.00%
Total Expenses	\$ 7,376,073	\$ 1,957,751	\$ 5,418,322	0.00%

Total Revenue Generating Tonnage	195,326	53,123	142,203	72.80%
Disposal Cost per Ton	\$ 31.3983	\$ 30.548	\$ 0.850	2.71%

Schedule 2

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Personnel

Schedule 3

		(A)	(B)	(C)	(D)
	Account	FY 2024 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
	Solid Waste Staff				
	Management				
41111	Salaries - Solid Waste Director	\$ 151,064	\$ 37,766	\$ 113,298	75.00%
41112	Salaries-Environ Compl & Safety	\$ 68,786	\$ 17,199	\$ 51,587	75.00%
41129	Salaries-Environ Technician	\$ 56,700	\$ 13,506	\$ 43,194	76.18%
41113	Salaries-Office Manager	\$ 54,574	\$ 13,643	\$ 40,931	75.00%
41114	Salaries-Finance Associate	\$ 38,640	\$ 7,605	\$ 31,035	80.32%
	Management	\$ 369,764	\$ 89,720	\$ 280,044	75.74%
	Salaries & Wages-Operations				
41121	Salaries & Wages-Operations Mgr	\$ 87,399	\$ 21,850	\$ 65,549	75.00%
41123	Salaries&Wages-Scale Operators	\$ 103,653	\$ 25,913	\$ 77,740	75.00%
41124	Salaries&Wages-Working FieldSupervisor	\$ 58,971	\$ 16,538	\$ 42,434	71.96%
41125	Salaries&Wages-Equipment Operators	\$ 320,612	\$ 77,112	\$ 243,500	75.95%
41127	Salaries&Wages- Maint Workers	\$ 34,398	\$ 3,120	\$ 31,278	90.93%
41128	Salaries&Wages-Mechanics	\$ 106,399	\$ 10,920	\$ 95,479	89.74%
	Operations	\$ 711,432	\$ 155,452	\$ 555,980	78.15%
	Salary	\$ 1,081,196	\$ 245,172	\$ 836,024	77.32%
	Total Salaries	\$ 1,081,196	\$ 245,172	\$ 836,024	77.32%
	Employee Benefits				
42210	VRS-Retirement	\$ 58,150	\$ 7,380	\$ 50,770	87.31%
42220	VRS Life Insurance (1.34%)	\$ 14,876	\$ 3,234	\$ 11,642	78.26%
42300	Employer Cost-Health Insurance	\$ 247,579	\$ 49,897	\$ 197,682	79.85%
42700	Employer Cost-Worker's Comp	\$ 25,000	\$ 15,438	\$ 9,562	38.25%
42100	Employer Cost-FICA	\$ 83,817	\$ 18,625	\$ 65,192	77.78%
42600	Unemployment Insurance	\$ 8,000	\$ -	\$ 8,000	100.00%
	Operator Retention Benefits				
	Employee Benefits Subtotal	\$ 437,422	\$ 94,574	\$ 342,848	78.38%
	Overtime				
41200	Salaries and Wages - Overtime	\$ 40,329	\$ -	\$ 40,329	100.00%
41300	Part -time Salaries-Wages-Regul		\$ 429	\$ (429)	0.00%
	Overtime Subtotal	\$ 40,329	\$ 429	\$ 39,900	98.94%
	Total Personnel Costs-Services Authority Staff	\$ 1,558,947	\$ 340,174	\$ 1,218,773	78.18%
	Local Government Council Staff				
43131	Prof Services-PDC-Salaries	\$ 74,900	\$ 8,961	\$ 65,939	88.04%
43132	Prof Services-PDC-Benefits	\$ 47,080	\$ 5,150	\$ 41,930	89.06%
43133	Prof Services-PDC-Overhead	\$ 60,720	\$ 5,052	\$ 55,668	91.68%
	Total Personnel Costs-Region 2000 Staff	\$ 182,700	\$ 19,162	\$ 163,538	89.51%
	Total Personnel Costs	\$ 1,741,647	\$ 359,336	\$ 1,382,311	79.37%

Schedule 3

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Landfill Operating and Maintenance Expenses

Schedule 4

		(A)	(B)	(C)	(D)
Account	Operations and Maintenance Cost Type	FY2024 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
	Contractual Services				
43166	Software support-Paradigm	\$ 10,000	10,555	\$ (555)	-5.55%
43321	Communications M&R Service/Radio	\$ 13,000	9,121	\$ 3,879	29.84%
43313	Building M & R Services	\$ 6,000	7,693	\$ (1,693)	-28.22%
43171	Site Maintenance-Concord Turnpike	\$ -	(22)	\$ 22	0.00%
43172	Site Maintenance-Livestock Road	\$ 38,500	5,713	\$ 32,787	85.16%
43170	Sedimentation Basin Cleaning	\$ -	-	\$ -	0.00%
43169	Janitorial Services	\$ 8,580	1,950	\$ 6,630	77.27%
43110	Med/Dental/Pharm/Lab Services	\$ -	775	\$ (775)	0.00%
43150	Legal Services	\$ 30,000	7,696	\$ 22,304	74.35%
43120	Accounting and auditing service	\$ 9,000	-	\$ 9,000	100.00%
43140	Engineering/Monitoring Services-Lynchburg	\$ -	4,067	\$ (4,067)	0.00%
43140a	Engineering/Monitoring Services-Campbell	\$ 137,500	\$ 35,758.74	\$ 101,741	73.99%
43141	Professional Consulting Service	\$ -	-	\$ -	0.00%
43160	Environmental Lab Services-Lynchburg	\$ -	-	\$ -	0.00%
43160a	Environmental Lab Services-Campbell	\$ 9,000	\$ 368.68	\$ 8,631	95.90%
43200	Temporary Help Service Fees	\$ 30,000	-	\$ 30,000	100.00%
43600	Advertising	\$ 6,000	-	\$ 6,000	100.00%
43176	Software Purchases-Other	\$ 3,000	-	\$ 3,000	100.00%
43167	Pest Control services	\$ 1,000	257	\$ 743	74.32%
43168	Investigative Services	\$ 100	20	\$ 80	80.02%
46011	Uniform Rental Services / Clothing Allowance	\$ 11,000	3,198	\$ 7,802	70.93%
43161	Tire Shredding Services	\$ 5,000	-	\$ 5,000	100.00%
43165	Misc Contractual Services	\$ 1,000	-	\$ 1,000	100.00%
43177	Website, Media & Public Communications	\$ 2,500	-	\$ 2,500	100.00%
42850	Employee Med Exp-drug tests, ph	\$ 1,500	-	\$ 1,500	100.00%
46031	Heavy Equipment-Outside Repair	\$ 72,600	34,678	\$ 37,922	52.23%
43173	Mechanical M&R Services	\$ 4,000	346	\$ 3,654	91.35%
43121	Payroll support services	\$ 12,000	543	\$ 11,457	95.47%
46017	Software Maint Contract-Accounting	\$ 800	-	\$ 800	100.00%
43162	HHW Disposal	\$ -	\$ 4,069.84		
43163	Wood Waste Grinding	\$ 10,000	-	\$ 10,000	100.00%
	Contractual Services Subtotal	\$ 422,080	126,787	\$ 299,363	70.93%
	Supplies & Materials				
46001	Office Supplies/Audio Visual Supplies	\$ 6,000	1,553	\$ 4,447	74.11%
46002	Forms & Stationary	\$ 1,500	-	\$ 1,500	100.00%
46005	Custodial Supplies	\$ 2,500	174	\$ 2,326	93.03%
46033	Apparel/Protective Wear/Personal Protective Equipment	\$ 3,000	-	\$ 3,000	100.00%
46012	Books & Publications	\$ -	-	\$ -	0.00%
46013	Subscriptions	\$ -	-	\$ -	0.00%
46018	Safety Supplies	\$ 3,000	351	\$ 2,649	88.29%
46019	Awards & Recognitions	\$ -	-	\$ -	0.00%
46020	Grounds Maintenance Supplies	\$ 3,000	138	\$ 2,862	95.39%
46026	Food & Dietary Supplies	\$ -	-	\$ -	0.00%
46022	Minor Equipment-Tools	\$ 7,000	1,584	\$ 5,416	77.38%
46021	Chemicals/gases	\$ 500	273	\$ 227	45.31%
43310	R & M- Office	\$ -	-	\$ -	0.00%
46009	Vehicle M&R Equipment Parts	\$ 185,134	54,352	\$ 130,782	70.64%
46007	R&M Supplies-Building	\$ 5,000	2,618	\$ 2,383	47.65%
43312	R & M-Mechanical-Materials	\$ -	527	\$ (527)	0.00%
46016	Odor Control Operations & Materials	\$ 25,000	1,812	\$ 23,188	92.75%
46032	Communications M & R Materials	\$ 2,000	726	\$ 1,274	63.70%
46025	Haul Road M&R Materials	\$ 198,000	38,417	\$ 159,583	80.60%
46027	Daily Cover/Posi-Shell	\$ 133,100	37,118	\$ 95,982	72.11%
45210	Postal Services	\$ 2,000	-	\$ 2,000	100.00%

Landfill Operating and Maintenance Expenses

Schedule 4

		(A)	(B)	(C)	(D)
Account	Operations and Maintenance Cost Type	FY2024 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
45220	Messenger Services	\$ -	-	\$ -	0.00%
43500	Printing & Binding	\$ 1,000	-	\$ 1,000	100.00%
46035	Shop Supplies	\$ 15,000	707	\$ 14,293	95.29%
42820	Education-Tuition Assistance	\$ -	-	\$ -	0.00%
46023	Computer Materials & Repair	\$ 10,000	6,097	\$ 3,903	39.03%
46024	Mechanical M&R Materials	\$ -	-	\$ -	0.00%
	Supplies & Materials Subtotal	\$ 602,734	146,449	\$ 456,285	75.70%
	Gas/Diesel Fuel/Oil & Grease				
46008	Vehicle & Equipt Fuel-Diesel	\$ 311,575	45,070	\$ 266,505	85.53%
46028	Vehicle & Equipt Fuel-Gasoline	\$ 6,600	893	\$ 5,707	86.48%
46029	Vehicle & Equipt/Oil & Grease	\$ 21,120	7,009	\$ 14,111	66.81%
	Gas/Diesel Fuel/Oil & Grease Subtotal	\$ 339,295	52,972	\$ 286,323	84.39%
	Rentals & Leases				
45410	Lease/Rent of Equipment-Office (Copier/postal meter)	\$ 5,500	1,269	\$ 4,231	76.93%
45411	Lease/Rent of Equipment-Landfill	\$ 10,000	-	\$ 10,000	100.00%
45420	Lease/Rent of Buildings	\$ -	-	\$ -	0.00%
	Rentals & Leases Subtotal	\$ 15,500	1,269	\$ 14,231	91.81%
	Utilities & Natural Gas				
45230	Telephone/Internet	\$ 20,000	3,648	\$ 16,352	81.76%
45110	Electrical Services	\$ 35,000	11,011	\$ 23,989	68.54%
45130	Water & Sewer	\$ 1,500	424	\$ 1,076	71.72%
45120	Utilities - Propane Gas	\$ 10,000	63	\$ 9,937	99.37%
45231	Cellular Services & Pager	\$ 3,960	360	\$ 3,600	90.91%
	Utilities Subtotal	\$ 70,460	15,506	\$ 54,954	77.99%
	Travel & Training-Includes Continuing Education				
45500	Travel & Training-Includes Continuing Education	\$ 4,000	-	\$ 4,000	100.00%
45510	Travel Mileage-Personal Vehicle	\$ -	367	\$ (367)	0.00%
45520	Travel-Public Carriers	\$ -	-	\$ -	0.00%
45530	Travel-Subsistence & Lodging	\$ -	-	\$ -	0.00%
45540	Off-Site Training	\$ -	-	\$ -	0.00%
46014	On-Site Training	\$ 4,000	1,480	\$ 2,520	63.00%
	Travel & Training Subtotal	\$ 8,000	1,847	\$ 6,153	76.91%
	Miscellaneous				
45800	Miscellaneous	\$ 3,500	-	\$ 3,500	100.00%
45810	Dues and Assoc Membership-Misc	\$ 1,800	535	\$ 1,265	70.28%
45801	Bank Service Charges	\$ 3,600	4,250	\$ (650)	-18.05%
45802	Cash Overage and (Shortage)	\$ -	-	\$ -	0.00%
45803	Finance Charges paid to vendors	\$ -	-	\$ -	0.00%
45804	Bad Debt Expense	\$ 3,000	-	\$ 3,000	100.00%
46030	Fleet Services Internal Charges-Mgt	\$ -	-	\$ -	0.00%
45840	VDEQ landfill fee - Misc	\$ 36,300	120	\$ 36,180	99.67%
	Misc Expenses Subtotal	\$ 48,200	4,905	\$ 43,295	89.82%
	Payments to Other Entities				
43164	Leachate Treatment-Concord Turnpike	\$ -	-	\$ -	0.00%
43164a	Leachate Treatment-LR facility	\$ 25,000	19,060	\$ 5,940	23.76%
	Insurance				
45308	General Liability insurance	\$ 50,756	48,361	\$ 2,395	4.72%
	Payments to Other Entities Subtotal	\$ 75,756	67,421	\$ 8,335	11.00%
	Sub-Total SA O & M Expenses	1,582,025	417,155	\$ 1,164,870	73.63%

Landfill Operating and Maintenance Expenses

Schedule 4

		(A)	(B)	(C)	(D)
Account	Operations and Maintenance Cost Type	FY2024 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
	Reimbursable O & M Expenses (see Reimbursable Schedule for Detail)	\$ (121,500)	(23,560)	\$ (97,940)	80.61%
	Grand Total Operations and Maintenance Cost	\$ 1,460,525	\$ 393,595	\$ 1,066,930	73.05%

Reimbursable Landfill Operating and Maintenance Expenses Personnel Costs

Schedule 5

		(A)	(B)	(C)	(D)
Account	Operations and Maintenance Cost Type	FY24 Approved Budget	Actuals Through 9/30/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
	Reimbursable Landfill O & M Expenses				
	City of Lynchburg				
43140	Engineering/Monitoring Services	\$ (60,000)	\$ (9,029)	\$ (50,971)	85.0%
43160	Environmental Lab Services	\$ -	\$ -	\$ -	
43161	Tire shredding	\$ -	\$ -	\$ -	0.0%
43162	HHW Disposal	\$ (28,050)	\$ (4,240)	\$ (23,810)	84.9%
43163	Wood Waste Grinding	\$ -	\$ -	\$ -	0.0%
43164	Leachate Treatment	\$ -	\$ -	\$ -	0.0%
	City of Lynchburg Subtotal	\$ (88,050)	\$ (13,269)	\$ (74,781)	84.9%
	Campbell County				
43140a	Engineering/Monitoring/Remediation Services	\$ (22,840)	\$ (9,379)	\$ (13,461)	58.9%
43160a	Environmental Lab Services	\$ (5,000)	\$ (912)	\$ (4,088)	81.8%
43161	Tire shredding	\$ -	\$ -	\$ -	0.0%
43162	HHW Disposal	\$ (5,610)	\$ -	\$ (5,610)	100.0%
43163	Wood Waste Grinding	\$ -	\$ -	\$ -	0.0%
43164a	Leachate Treatment	\$ -	\$ -	\$ -	
	Campbell County Subtotal	\$ (33,450)	\$ (10,291)	\$ (23,159)	69.2%
	Reimbursable Landfill O & M Expenses	\$ (121,500)	\$ (23,560)	\$ (97,940)	80.6%
	Reimbursable Landfill Personnel Costs				
	City of Lynchburg				
	Concord Turnpike Personnel Costs	\$ (43,873)	\$ (11,703)	\$ (32,170)	73.3%
	Recycling Program Manager Salary & Benefits	\$ -	\$ -	\$ -	0.0%
	City of Lynchburg Subtotal	\$ (43,873)	\$ (11,703)	\$ (32,170)	73.3%
	Campbell County				
	Environmental Compliance & Safety	\$ (6,000)	\$ -	\$ (6,000)	100.0%
	Campbell County Subtotal	\$ (6,000)	\$ -	\$ (6,000)	100.0%
	Reimbursable Landfill Personnel Costs	\$ (49,873)	\$ (11,703)	\$ (38,170)	76.5%

Schedule 5-Reimb

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Region 2000 Services Authority

FY24

Schedule 7

Capital Equipment Fund

FY24 Capital Equipment Items (Preliminary)	Cost	Purchased	Fund Balance
Estimated Balance @ 6/30/2023			\$ 40,284
FY 2024 Preliminary Purchases			
D6XE undercarriage	\$ 50,000		
UTV to replace 2012 Kubota UTV	\$ 25,000	\$ (21,394)	
Skid steer attachments - 84" street broom (purchased 7/27/23)	\$ 7,678	\$ (7,678)	
Skid steer attachments - snow blade	\$ 2,322		
Salt spreader replacment for pickup	\$ 5,000		
Scalehouse speaker replacement	\$ 1,000		
Invision Mesa 3 gas probe monitor	\$ 16,000	\$ (13,967)	
Mobile Radio Replacements	\$ 67,387		
Lenovo Tower Server (purchased 7/28/23)	\$ -	\$ (9,382)	
Rebuilt Aljon engine (Carter Machinery) 9/1/23		\$ (71,100)	
Subtotal	\$ 174,387	\$ (123,521)	
Estimated Transfer from Operating Fund for FY2024			
Estimated Balance @ 6/30/2024			\$ 91,150

42777.32

48372.4

Region 2000 Services Authority Balance Sheet

Assets	9/30/2023
Cash - 2015 Bond Funds	
Cash-US Bank-Bond Balance	\$ 125,436.64
Cash-US Bank-Bond Fund Payments	\$ 1,020,630.09
Total 2015 Bond Funds	\$ 1,146,066.73
Cash - 2020 Bond Funds	
Cash-US Bank-Bond Balance	\$ -
Cash-US Bank-Bond Fund Payments	\$ 156,752.53
Cash - US Bank 2022 Bond Fund Balance	\$ 264,035.37
Cash-US Bank 2021 Bond Fund Payments	\$ 753,811.14
Total 2020 Bond Funds	\$ 1,174,599.04
Cash - Closure/Post-Closure	
Cash - SunTrust Closure/Post-Closure	\$ 92,154.32
LGIP-Concord Tpk - C/PC	\$ 1,952,383.23
Total Closure/PC - Concord Tpk	\$ 2,044,537.55
LGIP-Livestock Road - Purchased Contribution C/PC	
LGIP-Livestock Road - SA Contribution C/PC	\$ 1,178,937.24
Total Closure/PC - Livestock Rd	\$ 3,381,960.49
Total Closure/Post Closure	\$ 5,426,498.04
Cash-Operating Accounts	
Bank of the James Depository Account	\$ 27,191.41
SunTrust Operating Account	
Operating funds	\$ 1,221,631.99
FY24 restricted funds (equipment replacement reserve)	\$ 91,149.72
Suntrust CD for DEQ/Tires	\$ 6,004.20
LGIP-Environmental Remediation	
LGIP-O&M Reserve	\$ 604,809.22
LGIP-Lynchburg 30.6% excess revenue	\$ 893,515.13
LGIP-Campbell Co 69.4% excess revenue	\$ 1,377,321.43
LGIP-Service Authority 25% airspace reserve	\$ 3,105,464.44
LGIP-Campbell Co 75% airspace reserve	\$ 605,525.82
Total Cash Assets	\$ 17,456,303.39
All Receivables for Operations	
Receivable from City for CT Post Closure Care	\$ 721,773.92
Internal Loan Receivable	\$ 626,508.33
GASB 68 Deferred Pension Outflow & OPEB GLI	\$ 1,551,135.19
Prepaid Expenses	\$ 120,754.00
All Fixed Assets -less depreciation	\$ 5,562.68
Construction in Progress - LR projects	\$ 17,714,861.20
Total Assets	\$ 38,196,898.71
Liabilities	
Accounts Payable	\$ 136,227.67
Accrued OPEB Liabilities	\$ 424,435.00
GASB 68 Deferred Pension & OPEB Liabilities	\$ 434,591.00
Net Pension Liability	\$ (860,677.00)
Accrued Interest Payable	\$ 76,925.74
Accrued Vacation Pay	\$ 72,571.93
Accrued Other Liabilities	\$ -
Total Current Liabilities	\$ 284,074.34
Accrued P/C Cost-Concord Tpk - City of Lynchburg (71.6%)	
Accrued P/C Cost-Concord Tpk - SA (28.4%)	\$ 1,615,284.88
Accrued Post-Closure-Concord Tpk - Other	\$ 638,573.61
Total Concord Turnpike Post Closure Liability	\$ 363,137.94
Accrued Closure-P/C Cost-Livestock Road	\$ 10,258,837.50
Total Closure/Post-Closure	\$ 12,875,833.93
Debt	
Internal Loan Payable	\$ 1,551,135.19
2015 Bond Payable	\$ 2,155,000.00
2020 Bond Payable	\$ 812,000.00
2021 Bond Payable	\$ 6,775,000.00
Total Liabilities	\$ 24,453,043.46
Reserves/Fund Balance	
Restricted - Airspace reserve due to Services Authority	\$ 585,688.83
Restricted - Airspace reserve due to Campbell Co	\$ 1,757,066.48
Restricted - Excess Revenue due to Lynchburg	\$ 1,306,060.00
Restricted - Excess Revenue due to Campbell Co	\$ 2,962,111.00
Restricted - Environmental Remediation Reserve	\$ 450,000.00
Restricted - Equipment Replacement Reserve	\$ 121,966.21
Restricted - Future Disposal Planning Reserve	\$ 86,242.38
Restricted - O & M Reserve	\$ 880,584.67
Total Reserves	\$ 8,149,719.57
Fund Balance	\$ 5,594,135.68
Total Liabilities & Equity	\$ 38,196,898.71

O&M required balance FY24

O&M Reserve 1,051,721.03

O&M Budget for FY 24

Personnel	1,741,647.00	
O&M	1,582,025.00	
Equipment	174,387.00	
Reimbursements	(142,500.00)	
Reimbursement - personnel	(49,873.00)	
		3,305,686.00

Required 3 months operating reserves
(\$3,305,686 X .25) \$ 826,421.50

Funds to be used in FY 24 budget 225,299.53

REGION 2000 SERVICES AUTHORITY

LIVESTOCK ROAD FACILITY

TRANSFER STATION

Location at Livestock Road or on Bennett Property - assume initial landuse planning complete 12/31/23

Prepared: 5/18/2023 by L. Klappich

ACTIVITY	CY 2023	CY 2024	CY 2025		CY 2026		CY 2027		CY 2028		CY 2029
	Jan - Dec	Jan - Dec	Jan - June	July - Dec	Jan - June	July - Dec	Jan - June	July - Dec	Jan - June	July - Dec	
Life of Landfill through Phase V											
PERMITTING PHASE VI											
Local landuse planning - Step 1											
Local landuse planning - Step 2											
Notice of intent submitted											
TS design and site plan review/approval											
Bidding and construction											
Prelim. permit and certifications submitted											
Final permit and certification submitted											

Notes:

1. Life of existing landfill based on 3/30/23 information provided to DEQ. Survey by Geologic and analysis by TRC. Date of survey 12/31/22.
2. Life of existing landfill has been diminishing as tonnage has increased over the past several years. Compaction still good.
3. Local land use permitting (Step 1) assumed will require rezoning and special exception permit
4. Local land use permitting (Step 2) is local government certifications in accordance with Notice of Intent. Requires Part 1 to be completed.
5. Transfer station permit by rule requires NOI and submittal of multiple certifications as well as design documents.
6. Notice of intent will require public meeting and local government certification.
7. Site plan approval required for final permit approval, along with certification of construction and financial assurance.

REGION 2000 SERVICES AUTHORITY

LIVESTOCK ROAD FACILITY - Permit 610

LANDFILL EXPANSION - BENNETT PROPERTY - assume initial landuse planning complete 12/31/23

Estimated Fill volume = Approx. 28,000,000 cy to 30,000,000 cy depending on final height (Based on 2014 concept)

Prepared: 4/20/2023 by L. Klappich

ACTIVITY	CY 2023	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030	CY 2031
Life of Landfill through Phase V									
PERMITTING PHASE VI									
Local landuse planning - Step 1									
Local landuse planning - Step 2									
Part A - Hydro-geo evaluation		NOI/Drilling	App/Review	Review					
Part B - Design			Survey/Design	App/Review	Review/Hearing				
Air permitting									
Storm water									
SWMP - Major amendment									
Construction next phase				Site plan app.	Bid/Construct	Construct/Cert			
Operation next phase									

Notes:

1. Life of existing landfill based on 3/30/23 information provided to DEQ. Survey by Geologic and analysis by TRC. Date of survey 12/31/22.
2. Life of existing landfill has been diminishing as tonnage has increased over the past several years. Compaction still good.
3. Local land use permitting (Part 1) will require rezoning and special exception permit similar to work completed in 2014.
4. Local land use permitting (Part 2) is local government certifications in accordance with Notice of Intent. Requires Part 1 to be completed.
5. Part A and Part B permitting (Landfill permit) will be reviewed by DEQ in accordance with 9VAC20-81 regulations and Submission instruction 1.
6. Some over lap in permitting is allowed but DEQ may not review any Part B submittal until Part A approved.
7. Temporary authorization to construct may be needed if Part B not approved or final permit issued.

REGION 2000 REGIONAL LANDFILL AVERAGE TONS PER MONTH GENERATING REVENUE

FY2020 YTD	49,336
FY2021 YTD	52,721
FY2022 YTD	51,750
FY2023 YTD	52,793
FY2024 YTD	53,123

