



Region 2000 Services Authority
828 Main Street, 12th Floor
Lynchburg, VA 24504
Phone: (434) 845-3491
Fax: (434) 845-3493

Date: April 26th, 2023; 2:00 PM
Location: CVPDC Offices
828 Main Street, 12th Floor.
Lynchburg Virginia

Meeting Minutes

Members Present:

Greg Patrick, LYH
Frank Rogers, Campbell County
Susan Adams, Appomattox County
Candy McGarry, Nelson County

Staff Present:

Alec Brebner,
Sandy Dobyns,
Kim Archer,
Kirsten Trautman,
Clark Gibson,

1. Welcome

At 2:01 pm, Frank Rogers welcomed and thanked everyone for coming.

2. Public Comment

When hearing no one offer any public comment, the meeting continued on to the next item on the agenda.

3. Minutes of Regular Meeting, January 25, 2023

Going over the previous meeting minutes, Candy McGarry asked to make sure that it was noted that they did discuss the 5% to 7% salary increase.

With this addition, Frank entertained a motion to approve the meeting minutes.

Greg Patrick made a motion to approve and Candy McGarry seconded.

All were in favor.

4. Financial Report, FY23 Quarters 1 through 3 & Fiscal Year 2024 Budget Consideration

a) Financial Report, FY23 Quarters 1 through 3

Frank opened the floor to Sandy Dobyns for the Financial Report.

Sandy said that she had nothing significant to point out in the report. The operations expense was higher due to inflation and the outsourcing of maintenance jobs. This evened out due to the lack of personnel and overall everything is on track and within budget.

b) Fiscal Year 2024 Budget Consideration

Clark Gibson began going over the 2024 Budget for consideration. This budget includes a tipping increase and would need a public hearing at the upcoming June meeting. He explained that he did not include a tonnage increase in the budget. The total expense matches the revenue at 7.9 million, which reflects an 11.6% increase over FY2023 and that includes the airspace reserve. Included in the budget is a 7% salary increase that had recently been approved by the Commission. There will need to be a public hearing for the increase in market rates, which will be \$44 if they move forward with this proposed budget. Clark stated that the last tipping fee increase was around six years ago.

Frank clarified that if they were to approve the tipping fee increase with the proposed budget, it would be premature to approve the budget before the public hearing. Susan Adams said that she believed that at the last meeting, they had proposed the 5% and if the state went to 7%, then they would go from there.

Frank said that they should allow a budget of 7% increase, and if the state does not allow for this, come back to the budget where they could include the 5%.

Greg Patrick asked how long the public hearing would be.

Clark responded that it would be ten days and they are able to vote after the hearing.

Candy McGarry agreed with Susan on planning to budget to include a 5% increase with a fund available of the 2% contingency to allow for the 7% increase if the state allows for it.

Greg then asked Clark for a brief summary of what the Airspace reserve is.

Clark explained that this reserve was the excess revenue.

Moving back to the budget, Candy clarified that localities don't have to take the tipping fee increase to their board for approval.

This was explained that this was up to the authority.

Candy asked if the funding for the closure/post-closure be funded in any other way besides the increased tipping fee.

Clark explained that it is his understanding that under the operations of the authority, this is how they will be able to fully fund the only through the tipping fees.

Frank said that he thought it was prudent for them to move forward with the Public Hearing of the proposed increase in tipping fee.

Susan stated that she could not agree to increase the tipping fee and it was her understanding that the excess revenue would cover the operating fund.

A motion was made by Frank to move to public hearing to contemplate the proposed increase in the budget. Greg Patrick seconded the motion. All were in favor.

5. Organizational Reports

a. Director's Report

1. Tonnage Report

Clark referenced the report that was in the packet showing the year-to-date tonnage, along with the last several year's monthly tonnage reports. In FY22, they

did have a significant increase in tonnage and they have now gone back to the budgeted numbers in tonnage.

2. Odor Report

They had one complaint in February since the last meeting from one address.

3. Phase V Cell Construction Update

The Phase V construction has been completed and they had submitted the paperwork to the DEQ to operate. They anticipate for the paperwork to be completed in late summer to begin operations. The Gas system extraction has been completed in Phase IV. With the completion of these Phases, they are around a six-year timeline before capacity. Clark explained that they do need to start discussing the options for the Authority for the future.

Frank thanked Clark for the update and requested a more detailed white paper on what this looks like. What is the timeline for this he wanted to understand how this will go on and the key discussions that need to happen.

b. Staffing Update

Alec Brebner introduced Kim Archer who will be taking over for Sandy Dobyns since she had taken a new position with the Commission.

6. Closed Session

Frank moved that the Board go into closed session pursuant to Section 2.2-3711 (A) (8) of the Code of Virginia for consultation with legal counsel regarding the case of Virginia Land Gas, LC, vs. Region 2000 Services Authority.

Greg Patrick made the motion and Susan Adams seconded the motion to enter a closed session. All were in favor.

Susan Adams made a motion to enter into open session and Candy McGarry seconded the motion. All were in favor and the motion passed.

Candy McGarry made the motion that the certification by the Authority that, to the best of each member's knowledge, all public business matters lawfully exempted from open meeting requirements and only such public business matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.

Roll call was taken, for each member was in favor of this.

7. Adjournment

Candy McGarry made the motion to adjourn, and Greg Patrick seconded this motion. All were in favor. The meeting ended at 2:50 pm.