

Region 2000 Services Authority
Meeting Agenda
April 26, 2023, 2:00 p.m.



CVPDC Offices
828 Main Street, 12th Floor Lynchburg, VA

Electronic connection: <https://us02web.zoom.us/j/89167241069?pwd=Z25zS1YzcGZhOHVlYXZQMWpjTlMrdz09>

Dial In: (301) 715-8592
Meeting ID: 891 6724 1069
Passcode: 993702

- 1) Welcome Frank Rogers, Chair
- 2) Public Comment..... Chair
Speakers are requested to limit their remarks to three (3) minutes each and to those matters that are within the scope and authority of the Region 2000 Services Authority. The Authority may elect to extend this time period via approval of a majority of its members. Please contact Kirsten Trautman (434-845-3491 or communications@cvpdc.org) to reserve a spot during the public comment period. The Chair may also take comments from individuals without pre-registration.
- 3) Minutes of Regular Meeting, January 25, 2023..... Chair
- 4) Financial Report, FY23 Quarters 1 through 3 & Fiscal Year 2024 Budget Consideration (attachments)..... Chair & Staff
The Authority will consider a budget recommendation with a tipping fee increase, which would require a public hearing at its regular June meeting (2:00 PM Wednesday, June 28, 2023).
- 5) Organizational ReportsStaff
 - a) Director's Report..... Clarke Gibson
 - i. Odor Complaint Report
 - ii. Tonnage Report (attachment)
 - iii. Phase V Cell Construction Update and Future Planning
 - b) Staffing UpdateAlec Brebner
- 6) Closed Session..... Chair
The Authority will consider going into closed session to receive legal counsel regarding the case of Virginia Land Gas, LC, vs. Region 2000 Services Authority
- 7) Adjournment..... Chair



Region 2000 Services Authority
828 Main Street, 12th Floor
Lynchburg, VA 24504
Phone: (434) 845-3491
Fax: (434) 845-3493

Date: January 25th, 2023; 2:00 PM
Location: CVPDC Offices
828 Main Street, 12th Floor
Lynchburg Virginia

Regular Meeting Minutes

I. Welcome:

Members Present:

Chairman Frank Rogers, Campbell County
Greg Patrick, City of Lynchburg
Susan Adams, Appomattox County
Candy McGarry, Nelson County

Staff Present:

Alec Brebner
Sandy Dobyns
Tonya Hengeli (virtual)
Kirsten Trautman
Clarke Gibson

Other:

Ben Packett, Robinson, Farmer, Cox & Associates (virtual)
Bill Hefty (virtual)
Jeremy Carroll (virtual)

Frank Rogers called the meeting to order at 2:00 and welcomed everyone including the newest member, Greg Patrick, representing the City of Lynchburg.

II. Public Comment:

Frank then opened the floor to anyone who had any public comment for the Services Authority. When none was given, the meeting moved to the next item on the agenda.

III. Minutes of Regular Meeting, October 27, 2022:

Frank made a note that the October 27 minutes should state that the FY 2023 budget was approved through January 31, 2023, and asked if anyone else had any corrections that they noticed.

Susan Adams stated that under item 3 it should be that she was okay with the entire operating budget year through June.

Hearing no other corrections to the minutes, Frank entertained a motion to approve the meeting minutes.

Candy McGarry made the motion, and Susan Adams seconded the motion. All were in favor. The motion passed.

IV. Fiscal Year 2022 Financial Statements:

Moving on, Frank introduced Ben Packett of Robinson, Farmer, Cox & Associates and opened the floor to him.

Ben thanked everyone for their time. He explained that the audit was performed in August 2022. Starting with the most important part of the report, on page one, Ben pointed out that this was the independent auditor's report, and he briefly reviewed the financial statements. He stated that the total net position at the end of the year was 7.98 million and going further along this 7.98 shows a 2.2 million increase from the previous year. Continuing on, they discovered no mistakes or illegal activity while doing this audit and formed a clean opinion.

After hearing no questions from anyone about the audit, Frank asked for a motion to accept this audit.

Greg Patrick made the motion, and Susan Adams seconded the motion. All in favor. The motion passed.

V. Fiscal Year 2023 Budget Consideration

Frank said he'd propose that they adopt the budget with the same provisos, and since they may be in litigation from excess revenues, to carry them through the fiscal year. If it was agreeable to the board, Frank was happy to make a motion to that effect.

Susan said that she would like to second his motion and asked for a brief overview from Alec.

Alec explained that the board has been approving the budget every three months, and each time the provisos were for all excess revenues to be set aside in reserve to offset any operation deficiencies from this.

Susan asked for clarification that operations are now being borrowed from post-closure because they did not adopt the FY23 budget and they did not appropriate funds.

Alec said that the Authority would collect revenue under the current system 25% of the total excess revenues. This money is being held and any operating deficiencies would be borrowed from post-closure monies.

Greg said that it is his understanding that everyone on the board paid a tipping fee and commercials pay more for the tipping fees. In the past, the excess revenue was dispersed between Campbell County and the City of Lynchburg as hosts at different percentages. At this point, the original plan for the FY23 budget is that 75% of the excess revenue would go to Campbell County and 25% would go to the authority. Since we are holding the excess revenue, 25% is required to meet the operational expenses of the Authority. He then asked are they voting on a budget that is imbalanced.

Frank responded not presuming that the Authority retains the 25% along with other revenues coming into the Authority, the tipping fee was sufficient to cover to cost of service.

Frank entertained a motion to approve the FY23 budget as presented by staff through June 30, 2023, except that the 75% shown to be paid to Campbell County and the 25% to the authority from the airspace reserve and fiscal years 2022 and 2023 will not be part of the budget but will be held in a separate account. The portion of the 25% shown as revenue to the Authority through June 30, 2023, will instead be funded by borrowing that amount for the closure/post-closure fund, and member jurisdictions will use their best efforts to resolve all issues currently in litigation thereafter.

Susan asked for clarification, making sure that this was the same motion prepared by Mr. Hefty last year and she then seconded the motion. All were in favor. The motion passed.

VI. Financial Report, FY23 Quarters 1 and 2, & Fiscal Year 2024 Budget Consideration

Frank opened the floor to Sandy Dobyns to provide the financial report.

Sandy explained as of December there was not much to report with the exception of the 30-ton truck that was purchased on December 31st. She wondered if anyone had any questions.

Frank asked about schedule 4, which had a section for professional staffing services. Sandy responded that she would look into this and will follow back up with everyone.

Moving to the purposed Fiscal Year 2024 Budget, Clarke Gibson began a brief explanation of this. He explained that the revenue has increased 11.6% and included the 25% airspace that was discussed earlier. The proposed budget includes a 7% merit-based salary increase for employees. Staff had not received the health insurance rates as of that moment. He did include in the budget an increase in the tipping fee,

which has not been raised in the six previous budget cycles. The tipping fee increase will continue to fund their closure/post-closure reserve.

Frank asked if the tipping fee increases proposed in the budget were something staff recommended, which Authority members would need to take back to their boards.

Clarke said that after today, they will bring back the budget at the next board meeting for further discussions or a vote.

Candy asked why they increased the tipping fee to 34.50 rather than 34.11 as the proforma recommends.

Clarke explains that the proforma is used as a guide, and the increase was recommended by staff and ensure the funds they get will be enough for the closure/post-closure fund.

Tonya Hengeli spoke up, circling back to the financial questions that Frank had. She reminded him that last year at this same time about the Phase 5 bond, which had a springtime closing. The \$52,345 was the fee from Davenport.

VII. Organizational Reports

A. Director's Report

1. Odor Complaint Report

Clarke explained that there have been 16 complaints on ten different days from different addresses. They receive roughly two a month and the winter weather can impact the odor. Phase V cell construction has been underway as well which may expose some areas, letting gases escape. This phase includes an expansion of the landfill gas collection system into the currently active phase IV, which will include nine more vertical wells and one horizontal well which will help capture more of the landfill gas.

Frank asked if there was more that could be done to help control the odors. Clarke explained that phase IV is undergoing work, getting fully developed gas-capturing wells, which will help this situation.

2. Tonnage Report

As of right now, there was a variation of tonnage due to the time of year, according to Clarke, and it seems to be leveling off. He also stated that he did not want to increase the tonnage predictions because of this.

3. Phase 5 Update

Clarke stated that Phase 5 cell construction is nearing completion, and staff is putting together the QAQC documents for DEQ, with the hope for the certification to operate into Phase 5 in late spring. Phase 5 does have a permitted

capacity to 2029, and Clarke recommended they discuss the future of the landfill and alternatives for it.

Clarke also mentioned the house on the Bennet property, which the landfill has been maintaining. With the heat pumps no longer working in the house, he asked the board for direction on this but did recommend they keep up this house.

Candy asked if there was any reason to rent it or not.

Susan also asked if they had ever considered selling it.

Clarke said that they have thought of both options, and they have had a few people approach them about this house. He added that these expenses appear in the FY23 budget.

Frank thanked Clarke for his updates and thought several good points had been raised.

Susan asked if they knew when they would be receiving the insurance rates. Sandy said it is usually around March.

B. Staffing Update

Alec announced that Sandy Dobyns would be taking Tonya Hengeli's position once she leaves at the end of April.

VIII. Closed Session

At 2:45 PM, Frank entertained a motion to amend the agenda to include a closed session and to enter into a closed session. Frank moved that the Board go into closed session pursuant to Section 2.2-3711 (A) (8) of the Code of Virginia for consultation with legal counsel regarding the case of Virginia Land Gas, LC, vs. Region 2000 Services Authority.

Greg seconded the motion, and all were in favor. The motion passed.

Greg Patrick left the meeting at 3:00 PM, during the closed session.

Frank entertained a motion to go back into open session at 3:15 PM.

Candy McGarry made this motion and Susan Adams seconded the motion. All were in favor. The motion passed.

Candy McGarry read the certification by the Authority that, to the best of each member's knowledge, all public business matters lawfully exempted from open meeting requirements and only such public business matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.

Susan Adams made the motion and Frank Rogers seconded the motion. All were in favor. The motion passed.

IX. Adjournment

Frank Rogers then entertained a motion to adjourn the meeting.

Susan Adams made the motion and Candy McGarry seconded.
All were in favor. The motion passed, and the meeting was adjourned at 3:20 PM.

Signatures

X _____
Chairman

X _____
Secretary

FY 2024 Proposed Budget Summary

Revenue Tonnage Projection:

- Member tons, 70,910 tons. No change from FY 2023
- Market Rate tons, 124,416 tons. No change from FY 2023

Revenue:

\$7,982,907, 11.61% increase over FY 2023. Includes 25% Authority share of airspace reserve.

Operating Expenses:

\$6,738,747, 14% increase over FY 2023

Total Expenses

- \$7,982,907, 11.61% increase over FY 2023, includes airspace reserve expense.

Proposed Employee Merit Based Salary Increase:

A 7% salary increase is proposed for July 1, 2023.

Proposed Tipping Fee:

Member Rate: \$34.50 per ton, 14.05% increase over FY23

Market Rate: \$44.50 per ton, 10.56% increase over FY23.

Please note that we have not increased the member or market rate tipping fee for 6 previous budget years and only one tipping fee increase in the past 10 budget years.

The proposed increased tipping fee for FY24 is mainly to fund Livestock Road closure/post closure reserve contributions and an overlapping debt service payment for Phase V and Phase IV as well as some increases in operation expenses. Debt service for Phase IV will be retired after FY 24. The funds made available from this debt service will mainly be placed in the Livestock Road closure and post closure reserve.

The attached pro forma budget, which is used as a guide for budgeting purposes, indicates a member rate tipping fee of \$34.11 for FY24 then a steady rise in tipping fees to \$40.52 per ton in FY29, at which point the Livestock Road Landfill will reach its expected capacity. The steady rise in tipping fee is mainly due to the increasing dollar amount required to fund the estimated Livestock Road closure and post closure reserve fund.

Region 2000 Service Authority Historical Tipping Fees:

FY24: 34.50/44.50 (PROPOSED)

FY23: 30.25/40.25

FY22: 30.25/40.25

FY21: 30.25/40.25

FY20: 30.25/40.25

FY19: 30.25/40.25

FY18: 30.25/40.25

FY17: 28.75/38.75

FY16: 28.75/38.75

FY15: 28.75/38.75

FY14: 28.00/38.00

Region 2000 Services Authority Disposal Fee Revenue

Schedule 1

FY2023 Rates FY2024 Rates
\$30.25/\$40.25 \$34.50/\$44.50

	(A)	(B)	(C)	(D)			
Tonnage	FY2023 Approved Budget	Actuals Through 3/31/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY24 Proposed Budget	Change from FY23 Budget	%Change from FY23 Budget
Tonnage From Member Jurisdictions							
Lynchburg	35,160	28,813	6,347	18.05%	35,160	0	0.00%
Campbell	20,412	15,051	5,361	26.26%	20,412	0	0.00%
Nelson	9,984	8,274	1,710	17.13%	9,984	0	0.00%
Appomattox	5,354	4,399	955	17.83%	5,354	0	0.00%
Subtotal Member Jurisdictions	70,910	56,538	14,372	20.27%	70,910	0	0.00%
Lynchburg Contracts & Other Waste	-	-	-	0.00%	-		
Market Rate Tonnage	124,416	93,686	30,730	24.70%	124,416	0	0.00%
Subtotal Contract and Market Rate	124,416	93,686	30,730	24.70%	124,416	0	0.00%
Subtotal Revenue Generating Tonnage	195,326	150,225	45,101	23.09%	195,326	0	0.00%
Other Tonnage at No Charge (inert/brush/slag)	12,176	8,651	3,525	28.95%	12,176	0	0.00%
Total Tonnage	207,502	158,876	48,626	23.43%	207,502	0	0.00%

Disposal Fee Revenue	FY2023 Approved Budget	Actuals Through 3/31/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY24 Proposed Budget	Change from FY23 Budget	%Change from FY23 Budget
From Member Jurisdictions							
Lynchburg	\$ 1,063,590	\$ 870,321	\$ 193,269	18.17%	\$ 1,213,020	149,430	14.05%
Campbell	\$ 617,463	\$ 456,140	\$ 161,323	26.13%	\$ 704,214	86,751	14.05%
Nelson	\$ 302,016	\$ 250,295	\$ 51,721	17.13%	\$ 344,448	42,432	14.05%
Appomattox	\$ 161,959	\$ 133,144	\$ 28,814	17.79%	\$ 184,713	22,755	14.05%
Subtotal Member Jurisdictions	\$ 2,145,028	\$ 1,709,899	\$ 435,128	20.29%	\$ 2,446,395	301,368	14.05%
Lynchburg Contracts & Other Waste	\$ -	\$ -	\$ -	0.00%	\$ -	0	0.00%
Market Rate Tonnage	\$ 5,007,744	\$ 3,773,955	\$ 1,233,789	24.64%	\$ 5,536,512	528,768	10.56%
Subtotal Contract and Market Rate	\$ 5,007,744	\$ 3,773,955	\$ 1,233,789	24.64%	\$ 5,536,512	528,768	10.56%
Total	\$ 7,152,772	\$ 5,483,854	\$ 1,668,917	23.33%	\$ 7,982,907	830,136	11.61%

Per Ton Disposal Fees	FY2023 Approved Budget	Actuals Through 3/31/23	Budget Amount Remaining (A - B)	% Difference (C / A)	FY24 Proposed Budget	Change from FY23 Budget	%Change from FY23 Budget
Member Disposal Fee	\$ 30.25	\$ 30.243	\$ 0.007	0.02%	\$ 34.500	4.25	14.05%
Cost of Service (COS) Tipping Fee	\$ 30.25	\$ 27.168	\$ 3.082	10.19%	\$ 34.500	4.25	14.05%
Market Rate	\$ 40.25	\$ 40.283	\$ (0.033)	-0.08%	\$ 44.500	4.25	10.56%

Region 2000 Services Authority Expenses

Schedule 2

FY2023 Rates FY2024 Rates
\$30.25/\$40.25 \$34.50/\$44.50

Expenses	(A) FY 2023 Approved Budget	(B) Actuals Through 3/31/23	(C) Budget Amount Remaining (A - B)	(D) Budget % Remaining (C / A)	FY24 Proposed Budget	Change from FY23 Budget	%Change from FY23 Budget
Personnel (Schedule 3)	\$ 1,651,837	\$ 1,112,908	\$ 538,929	32.63%	\$ 1,765,995	\$ 114,158	6.91%
Landfill O & M (Schedule 4)	\$ 1,604,762	\$ 1,404,019	\$ 200,743	12.51%	\$ 1,582,025	\$ (22,737)	-1.42%
Landfill Equipment Replacement Reserve	\$ 705,000	\$ 664,716	\$ 40,284	5.71%	\$ 174,387	\$ (530,613)	-75.26%
Closure and Post-Closure Reserve Livestock Road	\$ 288,977	\$ 192,651	\$ 96,326	33.33%	\$ 625,673	\$ 336,696	116.51%
Future Disposal Planning Reserve	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0.00%
O & M Reserve	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0.00%
Annual Debt Service -2011 Bond Debt	\$ 829,017	\$ 552,670	\$ 276,347	33.33%	\$ 820,499	\$ 8,518	1.03%
2015 Bond Debt	\$ 1,112,891	\$ 741,855	\$ 371,036	33.34%	\$ 1,101,360	\$ (11,531)	-1.04%
Phase V Funding - 2021 Bond Debt	\$ 542,049	\$ 149,046	\$ 393,003	72.50%	\$ 1,172,221	\$ 630,172	
Internal Loan		\$ -	\$ -	0.00%		\$ -	
Annual Debt Service Subtotal	\$ 2,483,957	\$ 1,294,524	\$ 1,189,433	47.88%	\$ 3,094,080	\$ 610,123	24.56%
Operating Expenses	\$ 6,734,533	\$ 4,817,865	\$ 1,916,668	28.46%	\$ 7,242,160	\$ 507,627	7.54%
Reimbursable Personnel Costs (Schedule 5)	\$ (47,784)	\$ (29,437)	\$ (18,347)	38.39%	\$ (49,873)	\$ 2,089	4.37%
Reimbursable O & M Costs (Schedule 5)	\$ (121,500)	\$ (34,516)	\$ (86,984)	71.59%	\$ (121,500)	\$ -	0.00%
Late fees/Recycling Revenue/Fin charges	\$ (20,000)	\$ (36,903)	\$ 16,903	-84.52%	\$ (20,000)	\$ -	0.00%
Interest Income-Operating (19% of Actual)	\$ (1,000)	\$ (46)	\$ (954)	95.38%	\$ (1,000)	\$ -	0.00%
Late Fee, Recycling & Int Income	\$ (21,000)	\$ (36,949)	\$ 15,949	-75.95%	\$ (21,000)	\$ -	0.00%
Airspace reserve revenue	\$ (635,637)	\$ (635,637)			\$ (311,040)	\$ (324,597)	-51.07%

Net Cost of Service Operating Expense Total **\$ 5,908,612** **\$ 4,081,325** **\$ 1,827,287** **30.93%** **\$ 6,738,747**

	FY 2023 Approved Budget	Actuals Through 3/31/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY24 Proposed Budget	Change From FY23 Budget	%Change from FY23 Budget
Airspace Reserve							
Services Authority (Split is 25%)	\$ 311,040	\$ 307,168	\$ 3,872	0.00%	\$ 311,040	\$ -	0.00%
Campbell County (Split is 75%)	\$ 933,120	\$ 921,504	\$ 11,616	1.15%	\$ 933,120	\$ -	0.00%
Airspace Reserve Subtotal	\$ 1,244,160	\$ 1,228,672	\$ 15,488	1.07%	\$ 1,244,160	\$ -	0.00%
O & M Reserve Contribution	\$ -	\$ 173,857	\$ (173,857)	-127.59%			

Total Expenses **\$ 7,152,772** **\$ 5,483,854** **\$ 1,668,918** **22.45%** **\$ 7,982,907** **\$ 830,135** **11.61%**

Total Revenue Generating Tonnage **195,326** **150,225** **45,101** **22.02%** **195,326** **-** **0.00%**
Disposal Cost per Ton **\$ 30.2500** **\$ 27.168** **\$ 3.082** **10.79%** **\$ 34.500** **\$ 4.2500** **14.05%**

Personnel

Schedule 3

		(A)	(B)	(C)	(D)			
	Account	FY 2023 Approved Budget	Actuals Through 3/31/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY24 Proposed Budget	Change from FY23 Budget	%Change from FY23 Budget
	Solid Waste Staff							
	Management							
41111	Salaries - Solid Waste Director	\$ 143,870	\$ 107,903	\$ 35,967	25.00%	\$ 153,941	\$ 10,071	7.00%
41112	Salaries-Environ Compl & Safety	\$ 65,510	\$ 68,890	\$ (3,380)	-5.16%	\$ 70,096	\$ 4,586	7.00%
41129	Salaries-Environ Technician	\$ 54,000	\$ 24,500	\$ 29,500	54.63%	\$ 57,780	\$ 3,780	7.00%
41113	Salaries-Office Manager	\$ 51,975	\$ 38,363	\$ 13,613	26.19%	\$ 55,613	\$ 3,638	7.00%
41114	Salaries-Finance Associate	\$ 36,800	\$ 16,184	\$ 20,616	56.02%	\$ 39,376	\$ 2,576	7.00%
	Management	\$ 352,155	\$ 255,839	\$ 96,316	27.35%	\$ 376,806	\$ 24,651	7.00%
	Salaries & Wages-Operations							
41121	Salaries & Wages-Operations Mgr	\$ 83,237	\$ 62,428	\$ 20,809	25.00%	\$ 89,064	\$ 5,827	7.00%
41123	Salaries&Wages-Scale Operators	\$ 98,717	\$ 74,038	\$ 24,679	25.00%	\$ 105,627	\$ 6,910	7.00%
41124	Salaries&Wages-Working FieldSupervisor	\$ 56,163	\$ 45,545	\$ 10,618	18.91%	\$ 60,094	\$ 3,931	7.00%
41125	Salaries&Wages-Equipment Operators	\$ 305,345	\$ 232,520	\$ 72,825	23.85%	\$ 326,719	\$ 21,374	7.00%
41127	Salaries&Wages- Maint Workers	\$ 32,760	\$ 10,660	\$ 22,100	67.46%	\$ 35,053	\$ 2,293	7.00%
41128	Salaries&Wages-Mechanics	\$ 101,332	\$ 63,614	\$ 37,718	37.22%	\$ 108,426	\$ 7,094	7.00%
	Operations	\$ 677,554	\$ 488,805	\$ 188,749	27.86%	\$ 724,983	\$ 47,429	7.00%
	Salary	\$ 1,029,709	\$ 744,644	\$ 285,065	27.68%	\$ 1,101,789	\$ 72,080	7.00%
	Total Salaries	\$ 1,029,709	\$ 744,644	\$ 285,065	27.68%	\$ 1,101,789	\$ 72,080	7.00%
	Employee Benefits							
42210	VRS-Retirement	\$ 55,381	\$ 21,480	\$ 33,901	61.21%	\$ 59,258	\$ 3,877	7.00%
42220	VRS Life Insurance (1.34%)	\$ 14,168	\$ 9,574	\$ 4,594	32.43%	\$ 15,160	\$ 992	7.00%
42300	Employer Cost-Health Insurance	\$ 227,345	\$ 129,502	\$ 97,843	43.04%	\$ 247,579	\$ 20,234	8.90%
42700	Employer Cost-Worker's Comp	\$ 25,000	\$ 17,507	\$ 7,493	29.97%	\$ 25,000	\$ -	0.00%
42100	Employer Cost-FICA	\$ 79,826	\$ 57,272	\$ 22,554	28.25%	\$ 85,414	\$ 5,588	7.00%
42600	Unemployment Insurance	\$ 8,000	\$ -	\$ 8,000	100.00%	\$ 8,000	\$ -	0.00%
	Operator Retention Benefits							
	Employee Benefits Subtotal	\$ 409,720	\$ 235,333	\$ 174,387	42.56%	\$ 440,409	\$ 30,690	7.49%
	Overtime							
41200	Salaries and Wages - Overtime	\$ 38,408	\$ 23,517	\$ 14,891	38.77%	\$ 41,097	\$ 2,689	7.00%
	Overtime Subtotal	\$ 38,408	\$ 23,517	\$ 14,891	38.77%	\$ 41,097	\$ 2,689	7.00%
	Total Personnel Costs-Services Authority Staff	\$ 1,477,837	\$ 1,005,489	\$ 469,940	31.80%	\$ 1,583,295	\$ 105,459	7.14%
	Local Government Council Staff							
43131	Prof Services-PDC-Salaries	\$ 70,000	\$ 56,866	\$ 13,134	18.76%	\$ 74,900	\$ 4,900	7.00%
43132	Prof Services-PDC-Benefits	\$ 44,000	\$ 29,000	\$ 15,000	34.09%	\$ 47,080	\$ 3,080	7.00%
43133	Prof Services-PDC-Overhead	\$ 60,000	\$ 21,554	\$ 38,446	64.08%	\$ 60,720	\$ 720	1.20%
	Total Personnel Costs-Region 2000 Staff	\$ 174,000	\$ 107,419	\$ 66,581	38.26%	\$ 182,700	\$ 8,700	5.00%
	Total Personnel Costs	\$ 1,651,837	\$ 1,112,908	\$ 538,929	32.63%	\$ 1,765,995	\$ 114,159	6.91%

Landfill Operating and Maintenance Expenses

Schedule 4

		(A)	(B)	(C)	(D)			
Account	Operations and Maintenance Cost Type	FY2023 Approved Budget	Actuals Through 3/31/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY24 Proposed Budget	Change from FY23 Budget	%Change from FY23 Budget
	Contractual Services							
43166	Software support-Paradigm	\$ 7,000	9,854	\$ (2,854)	-40.77%	\$ 10,000	\$ 3,000	42.86%
43321	Communications M&R Service/Radio	\$ 13,000	12,334	\$ 666	5.12%	\$ 13,000	\$ -	0.00%
43313	Building M & R Services	\$ 6,000	2,633	\$ 3,367	56.12%	\$ 6,000	\$ -	0.00%
43171	Site Maintenance-Concord Turnpike	\$ -	97	\$ (97)	0.00%	\$ -	\$ -	0.00%
43172	Site Maintenance-Livestock Road	\$ 38,500	54,703	\$ (16,203)	-42.09%	\$ 38,500	\$ -	0.00%
43170	Sedimentation Basin Cleaning	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
43169	Janitorial Services	\$ 7,800	5,850	\$ 1,950	25.00%	\$ 8,580	\$ 780	10.00%
43110	Med/Dental/Pharm/Lab Services	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
43150	Legal Services	\$ 30,000	24,837	\$ 5,163	17.21%	\$ 30,000	\$ -	0.00%
43120	Accounting and auditing service	\$ 9,000	13,000	\$ (4,000)	-44.44%	\$ 9,000	\$ -	0.00%
43140	Engineering/Monitoring Services-Lynchburg	\$ -	218	\$ (218)	0.00%	\$ -	\$ -	0.00%
43140a	Engineering/Monitoring Services-Campbell	\$ 125,000	100,963	\$ 24,037	19.23%	\$ 137,500	\$ -	10.00%
43141	Professional Consulting Service	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
43160	Environmental Lab Services-Lynchburg	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
43160a	Environmental Lab Services-Campbell	\$ 8,000	14,919	\$ (6,919)	-86.49%	\$ 9,000	\$ 1,000	12.50%
43200	Temporary Help Service Fees	\$ 30,000	32,441	\$ (2,441)	-8.14%	\$ 30,000	\$ -	0.00%
43600	Advertising	\$ 6,000	-	\$ 6,000	100.00%	\$ 6,000	\$ -	0.00%
43176	Software Purchases-Other	\$ 3,000	3,795	\$ (795)	-26.50%	\$ 3,000	\$ -	0.00%
43167	Pest Control services	\$ 1,000	770	\$ 230	22.96%	\$ 1,000	\$ -	0.00%
43168	Investigative Services	\$ 100	182	\$ (82)	-81.98%	\$ 100	\$ -	0.00%
46011	Uniform Rental Services / Clothing Allowance	\$ 10,000	9,158	\$ 842	8.42%	\$ 11,000	\$ 1,000	10.00%
43161	Tire Shredding Services	\$ 5,000	8,478	\$ (3,478)	-69.56%	\$ 5,000	\$ -	0.00%
43165	Misc Contractual Services	\$ 1,000	-	\$ 1,000	100.00%	\$ 1,000	\$ -	0.00%
43177	Website, Media & Public Communications	\$ 2,500	325	\$ 2,175	87.00%	\$ 2,500	\$ -	0.00%
42850	Employee Med Exp-drug tests, ph	\$ 1,500	740	\$ 760	50.67%	\$ 1,500	\$ -	0.00%
46031	Heavy Equipment-Outside Repair	\$ 66,000	123,546	\$ (57,546)	-87.19%	\$ 72,600	\$ -	10.00%
43173	Mechanical M&R Services	\$ 4,000	2,476	\$ 1,524	38.10%	\$ 4,000	\$ -	0.00%
43121	Payroll support services	\$ 12,000	537	\$ 11,463	95.52%	\$ 12,000	\$ -	0.00%
46017	Software Maint Contract-Accounting	\$ 800	-	\$ 800	100.00%	\$ 800	\$ -	0.00%
43162	HHW Disposal	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
43163	Wood Waste Grinding	\$ 10,000	16,495	\$ (6,495)	-64.95%	\$ 10,000	\$ -	0.00%
	Contractual Services Subtotal	\$ 397,200	438,353	\$ (41,153)	-10.36%	\$ 422,080	\$ 5,780	6.26%
	Supplies & Materials							
46001	Office Supplies/Audio Visual Supplies	\$ 6,000	2,899	\$ 3,102	51.69%	\$ 6,000	\$ -	0.00%
46002	Forms & Stationary	\$ 1,500	232	\$ 1,268	84.53%	\$ 1,500	\$ -	0.00%
46005	Custodial Supplies	\$ 2,500	871	\$ 1,629	65.16%	\$ 2,500	\$ -	0.00%
46033	Apparel/Protective Wear/Personal Protective Equipment	\$ 3,000	1,748	\$ 1,252	41.75%	\$ 3,000	\$ -	0.00%
46012	Books & Publications	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
46013	Subscriptions	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
46018	Safety Supplies	\$ 3,000	2,239	\$ 761	25.36%	\$ 3,000	\$ -	0.00%
46019	Awards & Recognitions	\$ -	641	\$ (641)	0.00%	\$ -	\$ -	0.00%
46020	Grounds Maintenance Supplies	\$ 3,000	61	\$ 2,939	97.97%	\$ 3,000	\$ -	0.00%
46026	Food & Dietary Supplies	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
46022	Minor Equipment-Tools	\$ 7,000	10,661	\$ (3,661)	-52.29%	\$ 7,000	\$ -	0.00%
46021	Chemicals/gases	\$ 500	946	\$ (446)	-89.22%	\$ 500	\$ -	0.00%
43310	R & M- Office	\$ -	280	\$ (280)	0.00%	\$ -	\$ -	0.00%
46009	Vehicle M&R Equipment Parts	\$ 171,252	181,867	\$ (10,615)	-6.20%	\$ 185,134	\$ 13,882	8.11%
46007	R&M Supplies-Building	\$ 5,000	-	\$ 5,000	100.00%	\$ 5,000	\$ -	0.00%
43312	R & M-Mechanical-Materials	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
46016	Odor Control Operations & Materials	\$ 25,000	6,034	\$ 18,966	75.86%	\$ 25,000	\$ -	0.00%
46032	Communications M & R Materials	\$ 2,000	-	\$ 2,000	100.00%	\$ 2,000	\$ -	0.00%
46025	Haul Road M&R Materials	\$ 198,000	178,410	\$ 19,590	9.89%	\$ 198,000	\$ -	0.00%
46027	Daily Cover/Posi-Shell	\$ 121,000	36,766	\$ 84,234	69.61%	\$ 133,100	\$ 12,100	10.00%
45210	Postal Services	\$ 2,000	862	\$ 1,138	56.90%	\$ 2,000	\$ -	0.00%
45220	Messenger Services	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
43500	Printing & Binding	\$ 1,000	-	\$ 1,000	100.00%	\$ 1,000	\$ -	0.00%
46035	Shop Supplies	\$ 15,000	20,057	\$ (5,057)	-33.71%	\$ 15,000	\$ -	0.00%
42820	Education-Tuition Assistance	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
46023	Computer Materials & Repair	\$ 10,000	9,423	\$ 577	5.77%	\$ 10,000	\$ -	0.00%
46024	Mechanical M&R Materials	\$ -	279	\$ (279)	0.00%	\$ -	\$ -	0.00%
	Supplies & Materials Subtotal	\$ 576,752	454,275	\$ 122,477	21.24%	\$ 602,734	\$ 25,982	4.50%
	Gas/Diesel Fuel/Oil & Grease							
46008	Vehicle & Equipmt Fuel-Diesel	\$ 283,250	217,159	\$ 66,091	23.33%	\$ 311,575	\$ 28,325	10.00%
46028	Vehicle & Equipmt Fuel-Gasoline	\$ 6,000	2,043	\$ 3,957	65.95%	\$ 6,600	\$ 600	10.00%
46029	Vehicle & Equipmt/Oil & Grease	\$ 19,200	13,584	\$ 5,616	29.25%	\$ 21,120	\$ 1,920	10.00%
46008	Gas/Diesel Fuel/Oil & Grease Subtotal	\$ 308,450	232,785	\$ 75,665	24.53%	\$ 339,295	\$ 30,845	10.00%
	Rentals & Leases							
45410	Lease/Rent of Equipment-Office (Copier/postal meter)	\$ 5,500	3,292	\$ 2,208	40.15%	\$ 5,500	\$ -	0.00%
45411	Lease/Rent of Equipment-Landfill	\$ 10,000	43,993	\$ (33,993)	-339.93%	\$ 10,000	\$ -	0.00%
45420	Lease/Rent of Buildings	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%

Landfill Operating and Maintenance Expenses

Schedule 4

		(A)	(B)	(C)	(D)			
Account	Operations and Maintenance Cost Type	FY2023 Approved Budget	Actuals Through 3/31/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY24 Proposed Budget	Change from FY23 Budget	%Change from FY23 Budget
	Rentals & Leases Subtotal	\$ 15,500	47,284	\$ (31,784)	-205.06%	\$ 15,500	\$ -	0.00%
	Utilities & Natural Gas							
45230	Telephone/Internet	\$ 20,000	10,664	\$ 9,336	46.68%	\$ 20,000	\$ -	0.00%
45110	Electrical Services	\$ 35,000	27,724	\$ 7,276	20.79%	\$ 35,000	\$ -	0.00%
45130	Water & Sewer	\$ 1,500	1,209	\$ 291	19.39%	\$ 1,500	\$ -	0.00%
45120	Utilities - Propane Gas	\$ 10,000	6,708	\$ 3,292	32.92%	\$ 10,000	\$ -	0.00%
45231	Cellular Services & Pager	\$ 3,960	1,260	\$ 2,700	68.18%	\$ 3,960	\$ -	0.00%
	Utilities Subtotal	\$ 70,460	47,565	\$ 22,895	32.49%	\$ 70,460	\$ -	0.00%
						\$ -	\$ -	0.00%
45500	Travel & Training-Includes Continuing Education	\$ 4,000		\$ 4,000	100.00%	\$ 4,000	\$ -	0.00%
45510	Travel Mileage-Personal Vehicle	\$ -	523	\$ (523)	0.00%	\$ -	\$ -	0.00%
45530	Travel-Subsistence & Lodging	\$ -	473	\$ (473)	0.00%	\$ -	\$ -	0.00%
45540	Off-Site Training	\$ -	850	\$ (850)	0.00%	\$ -	\$ -	0.00%
46014	On-Site Training	\$ 4,000	699	\$ 3,301	82.53%	\$ 4,000	\$ -	0.00%
	Travel & Training Subtotal	\$ 8,000	2,545	\$ 5,455	68.19%	\$ 8,000	\$ -	0.00%
	Miscellaneous							
45800	Miscellaneous	\$ 3,500	43	\$ 3,457	98.77%	\$ 3,500	\$ -	0.00%
45810	Dues and Assoc Membership-Misc	\$ 1,800	720	\$ 1,080	60.00%	\$ 1,800	\$ -	0.00%
45801	Bank Service Charges	\$ 3,600	11,386	\$ (7,786)	-216.29%	\$ 3,600	\$ -	0.00%
45802	Cash Overage and (Shortage)	\$ -	-	\$ -	0.00%	\$ -	\$ -	0.00%
45803	Finance Charges paid to vendors	\$ -	31	\$ (31)	0.00%	\$ -	\$ -	0.00%
45804	Bad Debt Expense	\$ 3,000	-	\$ 3,000	100.00%	\$ 3,000	\$ -	0.00%
45840	VDEQ landfill fee - Misc	\$ 33,000	34,218	\$ (1,218)	-3.69%	\$ 36,300	\$ 3,300	10.00%
	Misc Expenses Subtotal	\$ 44,900	46,398	\$ (1,498)	-3.34%	\$ 48,200	\$ 3,300	10.00%
	Payments to Other Entities							
43164a	Leachate Treatment-LR facility	\$ 20,000	-	\$ 20,000	100.00%	\$ 25,000	\$ 5,000	25.00%
45308	General Liability insurance	\$ 47,883	47,883	\$ -	0.00%	\$ 50,756	\$ 2,873	6.00%
	Payments to Other Entities Subtotal	\$ 62,000	47,883	\$ 20,000	32.26%	\$ 75,756	\$ 13,756	31.00%
						\$ -		
	Sub-Total SA O & M Expenses	1,483,262	1,317,089	\$ 166,173	11.20%	1,582,025	\$ 98,763	6.66%
	Reimbursable O & M Expenses (see Reimbursable Schedule for Detail)	\$ 121,500	86,887	\$ 34,613	28.49%	\$ 121,500	\$ -	0.00%
	Grand Total Operations and Maintenance Cost	\$ 1,604,762	\$ 1,403,976	\$ 200,786	12.51%	\$ 1,460,525	\$ (144,237)	-8.99%

Reimbursable Landfill Operating and Maintenance Expenses Personnel Costs

Schedule 5

		(A)	(B)	(C)	(D)			
Account	Operations and Maintenance Cost Type	FY23 Approved Budget	Actuals Through 3/31/23	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY24 Proposed Budget	Change from FY23 Budget	%Change from FY23 Budget
	Reimbursable Landfill O & M Expenses							
	City of Lynchburg							
43140	Engineering/Monitoring Services	\$ 60,000	\$ 46,598	\$ 13,402	22.3%	\$ 60,000	\$ -	0.00%
43160	Environmental Lab Services	\$ -	\$ 3,642	\$ (3,642)		\$ -	\$ -	
43162	HHW Disposal	\$ 28,050	\$ 7,271	\$ 20,779	74.1%	\$ 28,050	\$ -	0.00%
	City of Lynchburg Subtotal	\$ 88,050	\$ 57,511	\$ 30,539	34.7%	\$ 88,050	\$ -	0.00%
	Campbell County							
43140a	Engineering/Monitoring/Remediation Services	\$ 22,840	\$ 25,552	\$ (2,712)	-11.9%	\$ 22,840	\$ -	0.00%
43160a	Environmental Lab Services	\$ 5,000	\$ 3,824	\$ 1,176	23.5%	\$ 5,000	\$ -	0.00%
43162	HHW Disposal	\$ 5,610	\$ -	\$ 5,610	100.0%	\$ 5,610	\$ -	0.00%
43164a	Leachate Treatment	\$ -	\$ -	\$ -		\$ -	\$ -	0.00%
	Campbell County Subtotal	\$ 33,450	\$ 29,376	\$ 4,074	12.2%	\$ 33,450	\$ -	0.00%
	Reimbursable Landfill O & M Expenses	\$ 121,500	\$ 86,887	\$ 34,613	28.5%	\$ 121,500	\$ -	0.00%
	Reimbursable Landfill Personnel Costs							
	City of Lynchburg							
	Concord Turnpike Personnel Costs	\$ 41,784	\$ 29,437	\$ 12,347	29.5%	\$ 43,873	\$ 2,089	5.13%
	Recycling Program Manager Salary & Benefits	\$ -	\$ -	\$ -	0.0%		\$ -	0.00%
	City of Lynchburg Subtotal	\$ 41,784	\$ 29,437	\$ 12,347	29.5%	\$ 43,873	\$ 2,089	5.13%
	Campbell County							
	Environmental Compliance & Safety	\$ 6,000	\$ -	\$ 6,000	100.0%	\$ 6,000	\$ -	0.00%
	Campbell County Subtotal	\$ 6,000	\$ -	\$ 6,000	100.0%	\$ 6,000	\$ -	0.00%
	Reimbursable Landfill Personnel Costs	\$ 47,784	\$ 29,437	\$ 18,347	38.4%	\$ 49,873	\$ 2,089	4.37%

Schedule 5-Reimb

4/18/2023 4:27 PM

Region 2000
April 26, 2023

U:\Admin\Sandy\Services Authority\Financial & other info budget related etc\FY2023 Reports\March 2023\ME Mar 2023.xlsx

14 of 17

Region 2000 Services Authority

FY23

Schedule 7

Capital Equipment Fund

FY23 Capital Equipment Items (Preliminary)	Cost	Fund
Estimated Balance @ 6/30/2022		\$ 33,103
FY 2023 Preliminary Purchases		
30 Ton Haul Truck (purchased 12/28/22 - actual)	\$ 449,489	
Undercarriage for 963 Track Loader (purchased 8/30/22 - Actual)	\$ 30,845	
Remanufactured Compactor Wheels (purchased 11/8/22 - Actual)	\$ 83,000	
Brush Mower for Skid Steer (purchased 8/30/22 - Actual)	\$ 7,745	
Grapple bucket fo Skid Steer (purchased in lieu of street broom 8/31/22 - Actual)	\$ 3,595	
Open Top Bin Replacement (purchased 11/3/22 - Actual)	\$ 23,617	
Mobile Radio Replacements	\$ 12,000	
2022 Ford Explorer from FY22 budget (purchased 9/15/22)	\$ 30,181	
D6XE guard kit (purchased 9/1/22 - Actual)	\$ 16,645	
Heat Pump replacement - Bennett house (actual 2/1/23)	\$ 19,600	
Subtotal	\$ 676,716	
Estimated Transfer from Operating Fund for FY2023		\$ 655,613
Estimated Balance @ 6/30/2023		\$ 12,000

Region 2000 Services Authority Balance Sheet

Assets	3/31/2023
Cash - 2015 Bond Funds	
Cash-US Bank-Bond Balance	\$ 125,430.30
Cash-US Bank-Bond Fund Payments	\$ 472,747.20
Total 2015 Bond Funds	\$ 598,177.50
Cash - 2020 Bond Funds	
Cash-US Bank-Bond Balance	\$ -
Cash-US Bank-Bond Fund Payments	\$ 541,565.60
Cash - US Bank 2022 Bond Fund Balance	\$ 1,599,612.16
Cash-US Bank 2021 Bond Fund Payments	\$ 197,135.82
Total 2020 Bond Funds	\$ 2,338,313.58
Cash - Closure/Post-Closure	
Cash -SunTrust Closure/Post-Closure	\$ 34,814.95
Total C/PC Concord Tpk	\$ 34,814.95
LGIP-Concord Tpk - C/PC	\$ 2,025,886.38
Total Closure/PC - Concord Tpk	\$ 2,060,701.33
LGIP-Livestock Road - Purchased Contribution C/PC	\$ 1,148,293.52
LGIP-Livestock Road - SA Contribution C/PC thru FY20	\$ 1,418,060.59
Total Closure/PC - Livestock Rd	\$ 2,566,354.11
Total Closure/Post Closure	\$ 4,627,055.44
Cash-Operating Accounts	
Total Bank of the James Depository Account	\$ 71,682.44
Total SunTrust Operating Account	\$ 2,937,320.66
Suntrust CD for DEQ/Tires	\$ 6,003.60
LGIP-Environmental Remediation - FY2009 thru FY2017	\$ 589,088.62
LGIP-O&M Reserve	\$ 1,091,905.85
LGIP-Year End Fund Balance	\$ 1,464,447.41
LGIP- Year End Fund Balance - FY20	\$ 1,171,985.49
LGIP - Year End Fund Balance - FY21	\$ 1,517,462.60
Total Cash and LGIP	\$ 16,413,443.19
All Receivables for Operations	\$ 754,703.13
Receivable from City for CT Post Closure Care	\$ 631,114.21
Internal Loan Receivable	\$ 1,551,135.19
GASB 68 Deferred Pension Outflow & OPEB GLI	\$ 120,754.00
Prepaid Expenses	\$ 890.00
All Fixed Assets -less depreciation	\$ 16,760,165.52
Construction in Progress - LR projects	\$ -
Total Assets	\$ 36,232,205.24
Liabilities	
Accounts Payable	\$ 21,546.63
Accrued OPEB Liabilities	\$ 424,435.00
GASB 68 Deferred Pension & OPEB Liabilities	\$ 434,591.00
Net Pension Liability	\$ (860,677.00)
Accrued Interest Payable	\$ 76,925.74
Accrued Vacation Pay	\$ 72,571.93
Accrued Other Liabilities	\$ -
Total Current Liabilities	\$ 169,393.30
Accrued P/C Cost-Concord Tpk - City of Lynchburg (71.6%)	\$ 1,669,729.56
Accrued P/C Cost-Concord Tpk - SA (28.4%)	\$ 660,169.02
Accrued Closure-P/C Cost-Livestock Road	\$ 10,186,593.24
Accrued Post-Closure-Concord Tpk - Other	\$ 363,137.94
Total Closure/Post-Closure	\$ 12,879,629.76
Debt	
Internal Loan Payable	\$ 1,551,135.19
2015 Bond Payable	\$ 616,500.00
2020 Bond Payable	\$ 3,145,000.00
2021 Bond Payable	\$ 6,775,000.00
Total Liabilities	\$ 25,136,658.25
Reserves/Fund Balance	
Restricted - Environmental Remediation Reserve	\$ 450,000.00
Restricted - YE Fund Balance Reserve	\$ 4,019,986.00
Restricted - Equipment Replacement Reserve	\$ 705,000.00
Restricted - Future Disposal Planning Reserve	\$ 86,242.38
Restricted - O & M Reserve	\$ 1,051,721.03
Fund Balance	\$ 4,782,597.58
Total Liabilities & Equity	\$ 36,232,205.24

REGION 2000 REGIONAL LANDFILL AVERAGE TONS PER MONTH GENERATING REVENUE

FY 2019 YTD 146,048 TONS
FY 2020 YTD 142,684 TONS
FY 2021 YTD 151,560 TONS
FY 2022 YTD 155,299 TONS
FY 2023 YTD 150,225 TONS

