

Region 2000 Services Authority

Region 2000 Services Authority Meeting Livestock Road Facility October 24, 2012 2:00 p.m.

Final Minutes

Board Members

Present

Steve Carter Nelson County
David Laurrell..... Campbell County
Charles Kolakowski City of Bedford
Kim Payne..... City of Lynchburg
Aileen Ferguson Appomattox County

Others

Emmie Boley Region 2000
Ben Cates News and Advance
Gary Christie..... Region 2000
Susan Cook Region 2000
Clarke Gibson Region 2000
Bill Hefty Hefty & Wiley
Rosalie Majerus Region 2000
Candy McGarry Nelson County
Charles Spence..... Liberty University
Felicia West Region 2000

1. Welcome

Chairman Kim Payne welcomed everyone and opened the meeting at 2:00 p.m.

2. Approval of July 25, 2012 Minutes

A motion was made by Steve Carter and seconded by Aileen Ferguson to accept the minutes as written. The motion carried unanimously.

3. Financial Report

a) Rosalie Majerus reported on the disposal fee revenue to date. Member jurisdictions tonnage is less than planned, while Lynchburg contracts and the market rate tonnage are better than planned.

b) Charles Spence from Liberty University addressed the board to request credit for dirt brought to the landfill that could be used for operational cover. The board agreed to grant Counts & Dobyns and Liberty University 25% credit on the relevant tonnage.

- c) Ms. Majerus reported that operating expenses are on track.
- d) David Laurrell made a motion, seconded by Aileen Ferguson, to waive the finance charge and late penalty for the Counts and Dobyns project with Liberty University. The motion carried unanimously.
- e) A motion was made by David Laurrell to wave a \$23.00 late penalty to a customer who mailed payment to the Concord Turnpike office rather than Livestock Road. Steve Carter seconded the motion, and it carried unanimously.
- f) Ms. Majerus pointed out that that the bond balance for the 2011 bond is \$849,000.
- g) Gary Christie reported that the Local Government Council has authorized \$750.00 for a one-time bonus for LGC employees, and suggested that the board do the same for Services Authority employees. The bonus will be paid with the November 2012 payroll. David Laurrell made a motion, seconded by Aileen Ferguson, to approve the bonuses. The motion carried unanimously.

4. Discussion on Alternatives to Lynchburg Sludge Disposal

Gary Christie advised that while attending a Campbell County Board of Supervisors meeting, the subject of sludge disposal was addressed by one of the supervisors. David Laurrell asked if there were any operational issues that would help control the odor caused by the sludge. Mr. Gibson answered that he will be monitoring the wind patterns and tracking the weather. On the days when there is a north easterly breeze they will cover the sludge with lime as it is delivered.

Kim Payne advised the board that the City of Lynchburg has done an analysis that indicates that Lynchburg could save money if they did land application with their sludge. If they stop bringing their sludge to the landfill it would have an impact on the revenues to the landfill. He asked if the authority would be willing to explore whether or not they would be willing to provide a discount for the City's landfill disposal of the sludge. Clarke Gibson reported that if no more sludge was received from Lynchburg there would be an increase in the cost of service of about \$3.00 per ton, which would cause a rate increase. He agreed to report on this at the next meeting.

5. Update on Bedford Reversion

Clarke Gibson reported that an update from SAIC states that without Bedford City as a member of the authority, there would be roughly three months extra life to the landfill. The net impact of Bedford's reversion on June 30, 2013 is \$270,547. This amount is for a total withdrawal from the authority. Kim Payne added that at some point a formal request would be required from the Bedford City Council. Bill Hefty advised that if Bedford doesn't want to become a member as a town all of the jurisdictions will have to agree that they are no longer a member. David Laurrell suggested that this be discussed at the next meeting, after everyone has had a chance to review and understand the update from SAIC.

6. Director's Report

- a) Transition to Livestock Road Facility and Construction Update – Mr. Gibson reported that construction is almost 100% complete. The turn lane extension has been finished on Rt. 29 South.
- b) Sound Barrier Wall – This has not been constructed yet. The materials should be delivered on October 29. The wall will be 15 feet high, and 350 feet long extending around the scale house area.

- c) Poplar Ridge Lots – These lots have been purchased, with Campbell County the owner of the lots and the authority contributing 50% of the purchase cost. Bill Hefty has prepared an agreement between Campbell County and the authority to deal with these lots. Steve Carter made a motion, seconded by Aileen Ferguson, to adopt the agreement, with the correction made that the purchase was for six lots, rather than five as written. The motion was approved unanimously.
- d) Services Authority Website – Mr. Gibson reported that he is working on creating an updated, user friendly website for the authority.
- e) Tonnage Report – Clarke Gibson passed out the tonnage report and reported that tonnage has increased significantly. The increase in July tonnage is due mainly to the derecho and to the Liberty construction project.
- f) Authorization to submit a proposal to the Region 2000 Radio Board for generator maintenance – staff is asking the board for authorization to submit a bid. Mr. Gibson explained that he is estimating one to two days per month of offsite work for this job. He added that this service could not be provided if a skilled mechanic is not hired. Charlie Kolakowski opposed submitting a proposal. Kim Payne agreed with him. No action was taken.
- g) Discussion on Mechanic III position – Mr. Gibson explained that in order to get a qualified mechanic it is necessary to hire a Mechanic III, which is a new classified position. Mr. Gibson explained the advantages to hiring a highly skilled mechanic. Following discussion concerning the necessity of the Machinic III position versus a Mechanic II, and the job classification, the board recommended documenting what is expected of the mechanic in the job description, and specifying a six month probation period. The board also approved the position as a grade 23. A motion was made by David Laurrell, and seconded by Aileen Ferguson, to authorize creating a Mechanic III position. The motion passed unanimously.
- h) Request from current customer to bring out of region trash – Mr. Gibson explained that one of his customers has asked the board to consider letting him bring more trash into the regional landfill. He further explained that several private haulers have routes that likely extend into fringe areas of some of the bordering communities. The policy has so far been that if the hauler has a business license in one of the member communities the trash is accepted. He asked this hauler to give him an approximate daily tonnage for this additional trash, but he has not received it yet. This item was tabled until a proposal from the hauler is given to the authority.
- i) Mr. Gibson had put together a draft spread sheet, which he distributed to those present, showing members their landfill costs based on the report prepared by R.W. Beck dated April 2005. The report showed cost savings to the localities as a result of the regional operation.

7. Set Meeting Schedule for 2013

The authority agreed that meetings would continue to be held on the fourth Wednesday on a quarterly basis. Meetings will be held on January 23, April 24, July 24, and October 23, 2013.

There being no further business, the meeting adjourned at 3:55 p.m.