

# Region 2000 Services Authority

Region 2000 Services Authority Meeting  
Region 2000 Partnership Large Conference Room  
April 24, 2013  
2:00 p.m.

## Final Minutes

### Board Members

#### Present

Steve Carter ..... Nelson County  
Charles Kolakowski ..... City of Bedford  
David Laurrell ..... Campbell County  
Kim Payne ..... City of Lynchburg

#### Others

Emmie Boley ..... Region 2000  
Gary Christie ..... Region 2000  
Susan Cook ..... Region 2000  
Clarke Gibson ..... Region 2000  
Bill Hefty ..... Hefty & Wiley  
Katrina Koerting ..... News and Advance  
Rosalie Majerus ..... Region 2000  
Jim Swartz ..... Republic Services  
Clif Tweedy ..... Campbell County  
Felicia West ..... Region 2000

#### 1. Welcome

Chairman Kim Payne welcomed everyone and opened the meeting at 2:00 p.m.

#### 2. Approval of the January 23, 2013 Minutes

A motion was made by Steve Carter and seconded by David Laurrell to accept the minutes as written. The motion carried unanimously.

#### 3. Public Hearing on Market Rate

Kim Payne opened the Public Hearing for comments at 2:02 p.m. Jim Swartz, with Republic Services, spoke to the Authority, stating that he would prefer to see a larger increase in the future, rather than a \$1.00 increase over the next several years. He explained that one increase would be easier to pass on to customers.

There being no others wishing to speak, Kim Payne closed the Public Hearing at 2:04 p.m.

#### **4. Sound Barrier at the Livestock Road Landfill Update**

Clarke Gibson described some of the measures implemented to help mitigate the sound and odors from the landfill.

- A sound wall measuring 15 ft. high by 320 ft. long was built around the scale house area. However, this wall is approximately 270 ft. shorter than the wall previously drawn on a map for Mr. Barnett. Mr. Gibson stated that this was merely a conceptual drawing. An estimate to extend this wall an additional 270 ft. would be approximately \$200,000.
- A berm was built along the entrance road from the gate.
- An 8 ft. tall wooden fence was also built behind the office to try to screen the area visually from the neighborhood.
- Two large signs were installed to instruct truck drivers to refrain from using engine brakes and horns. Speed limit signs were also installed.
- A berm was instructed in the landfill cell, and is complete except for vegetating.
- In response to complaints about odors, lime is being used to cover incoming waste with a particularly bad odor.
- Weather monitoring equipment is being used to monitor wind direction.

Mr. Gibson also reported that he has taken sound decibel readings in the Barringer Road area, and these readings usually measure from 55 to 65 decibels.

Following discussion regarding a sound barrier, a motion was made by David Laurrell to authorize staff to obtain an engineering study and recommendation as to the most effective solution, whether it be extending the sound wall or planting vegetation. The motion was seconded by Charles Kolakowski, and it passed unanimously. Mr. Gibson will bring results to the next Services Authority meeting.

Kim Payne allowed a brief session for residents of the Barringer Drive subdivision to say a few words in regards to their concerns and expectations.

#### **5. Financial Report**

- a) FY13 Year to Date Financial Report – Rosalie Majerus reviewed the financial report, and advised that overall revenue was tracking better than budget, due to the Liberty project, and that excess revenue will be paid out to Campbell County and the City of Lynchburg at budget. Excess funds due to the Liberty project were put into the O & M Reserve.
- b) Livestock Road Landfill Haul Road Improvements – Clarke Gibson reported that the road from the scale house to the landfill has taken a beating with about 250 trucks going in and out every day. He proposes to use some of the money from the Liberty University project for repairing and reconstructing some portions of the haul road. The total cost to do this would be about \$150,000.

A motion was made by David Laurrell, and seconded by Steve Carter, to authorize repairs to the haul road up to the amount of \$147,000, taking funds out of the O & M funds. The motion passed unanimously.

David Laurrell stated that he wanted to wait until the end of the year before committing to using the O & M funds for this work.

#### **6. Proposal to retire the 2008 Bond three years early**

Gary Christie explained that since Lynchburg has settled the true-up the Services Authority now has more money in cash than needed, and there would be \$150,000 left over if the 2008 bond was paid off. The motion was made by David Laurrell, and seconded by Steve Carter, to authorize prepayment of the 2008 bond, using the proceeds from the Lynchburg true-up settlement. The motion was approved unanimously.

#### **7. Consideration of the FY 14 Budget**

Clarke Gibson explained that the proposed budget included in the meeting packet had a member rate of \$29.00 per ton, and a market rate of \$39.00 per ton. The contract rate increases in \$2.00 increments until it catches up to the market rate. It also removes Bedford City tonnage and gives a conservative tonnage projection. This budget is contingent upon approval to retire the 2008 bond.

Mr. Gibson continued to report that he had an alternative to consider. Paying off the bond allows for some flexibility and options. He also had a proposed budget that would keep the member rate at \$28.00 per ton, and the market rate at \$38.00 per ton. He advised that he felt comfortable with the budget being approved with these rates remaining the same.

There was discussion examining whether or not to decrease hours of operation at the landfill, possibly on Saturday.

Rosalie Majerus reported that the health insurance budgeted would come down \$8,727.00.

David Laurrell made a motion to keep rates as they are. The motion was seconded by Steve Carter. The motion carried with two in favor and one opposed.

Steve Carter made the motion to adopt the 2014 budget amount of \$6,955,196, with rates remaining the same. David Laurrell seconded the motion. The motion carried unanimously.

#### **8. Discussion on Bedford City Membership after July 1**

Charles Kolakowski reported that the City of Bedford formally requests to exit membership from the Region 2000 Services Authority. Bedford would offer payment of \$100,000 to the Authority over a two year period. Bill Hefty advised that the Authority

would need to draw up an Agreement of Withdrawal, which would be taken to each of the localities for approval.

David Laurrell made the motion that the Services Authority accept the City of Bedford's reversion to town status and request to withdraw from the Authority; and to authorize staff to work with the Authority's attorney to draft the appropriate document to circulate to the governing bodies, and to advise that they also accept Bedford City's request to withdraw from the Authority. Steve Carter seconded the motion. The motion carried with three in favor and one abstention.

Bill Hefty advised that would still be required to participate in the DEQ Financial Assurance.

## **9. Financial Policies**

Gary Christie presented two policies for the Authority's consideration.

1. Discount policy for Inert Material

The motion was made by Steve Carter, and seconded by David Laurrell, to approve the discount policy. The motion carried unanimously.

2. Write-off Delinquent Accounts, Insufficient Funds Customers Account Balances, Finance Charges and Penalties of account balances up to \$4,000

The motion was made by Steve Carter, and seconded by David Laurrell, to approve the write-off policy as amended to limit write-offs of account balances up to \$1500.00. Write-offs will be reported to the Authority annually. The motion carried unanimously.

## **10. Transfer of the Concord Turnpike Operations Building back to Lynchburg**

Bill Hefty reported that he is ready to write up a deed for the Concord Turnpike Operations Building. Clarke Gibson added that the Lynchburg City Planning Department is requiring road frontage, and that this will be worked out.

A motion was made by David Laurrell, and seconded by Steve Carter, to proceed with the transfer. The motion carried with three in favor, and one abstention.

## **11. Director's Report**

- a) The Board gave consent to order a heavy duty commercial grade mower. The cost is \$8,800, which is the state contract price.
- b) Mr. Gibson reported that tonnage is trending at the lowest level since operation began.
- c) The template for the website is complete and content is being added.
- d) Engineering contract - most improvement and upgrade projects at Livestock Road have been wrapped up. The procurement process for a new contract engineer will begin and Mr. Gibson stated that he hopes to have a recommendation at the next meeting.

- e) Concord Turnpike Landfill Master Planning
  - Mr. Gibson reported that residential use at the Concord Turnpike runs about 18 to 20 tons per day. Originally, 8 to 11 tons per day had been anticipated. His recommendation is to leave the Concord Turnpike location open for about one more year, and then closing 100%.
- f) Mr. Gibson previewed the master plan for Livestock Road, showing the remaining phases of the Livestock Road Landfill. This was put together for information purposes to help with developing this year's budget, and also projecting debt service for the proforma.

## **12. Election of Officers**

David Laurrell made a motion to accept the slate of officers listed on the agenda for a second year term. The motion was seconded by Steve Carter and approved unanimously.

Officers for the next year are:

Kim Payne – Chair

David Laurrell – Vice Chair

Steve Carter – Treasurer

Gary Christie – Secretary

There being no further business, the meeting adjourned at 4:10 p.m.