



Region 2000 Services Authority

Location

Haberer Bldg.
47 Courthouse Lane
Rustburg, VA 24588

Date | Time

March 22, 2017
2:00 p.m.

AGENDA

1. **Welcome** Frank Rogers, Chair

2. **Approval of January 25, 2017 Meeting Minutes** Frank Rogers, Chair
(Attachment)

3. **Public Comment** Frank Rogers, Chair

4. **Financial Overview and FY 18 Budget**
..... Rosalie Majerus
(Attachment)
 - Set Public Hearing Date

5. **Director’s Report**.....Clarke Gibson
 - Tonnage Report

6. **Other Business** Frank Rogers, Chair

7. **Adjourn** Frank Rogers, Chair

Next Meeting - May 24, 2017 at 2:00 p.m., Haberer Building

8. **Closed Session for Personnel**
The Board will go into closed session in accordance with the Virginia Code 2.2-3711(A)(1) for the discussion of personnel, promotions and salaries of employees of the Services Authority.
(Attachment)



Region 2000 Services Authority

Location
Haberer Bldg.
47 Courthouse Lane
Rustburg, VA 24588

January 25, 2017
2:00 p.m.

Draft Minutes

Board Members Present

Susan Adams.....	Appomattox County
Steve Carter	Nelson County
Frank Rogers, <i>Chair</i>	Campbell County
Bonnie Svrcek.....	City of Lynchburg

Others

Emmie Boley	Region 2000
Gary Christie.....	Region 2000
Susan Cook	Region 2000
Clarke Gibson	Region 2000
Larry Hall.....	Region 2000
Gaynelle Hart.....	City of Lynchburg
Brendan Hefty.....	Hefty, Wiley, & Gore
Lynn Klappich	Draper Aden Assoc.
Rosalie Majerus	Region 2000
Candy McGarry	Nelson County
Matt McLearen.....	Robinson, Farmer, Cox Assoc.
Alice Rockefeller.....	Appomattox County
Clif Tweedy	Campbell County
Ashley Walter	News and Advance

1. Welcome

Frank Rogers welcomed everyone and called the meeting to order at 2:00 pm

2. Public Comments

- Eric Barringer addressed the Services Authority, stating that he is the chairman of the committee for the citizen’s group representing the Property Value Protection Program that has been proposed to the Authority. He advised the Authority that it has been about five months since there has been any meaningful communication from the Authority and they are

looking forward to some progress in putting together something appropriate for the citizens that live near the landfill.

- Chris Amos addressed the Authority, speaking to the fact that he had concerns with the validity of the surveys on the Solid Waste Management 2030 website, and the way they were conducted.
 - 1) Mr. Amos considered the term “responsible to the Region” as an ambiguous term.
 - 2) He would like a better understanding of the participation rate.
 - 3) Mr. Amos felt that the ranking scale did not reflect what the people wanted.
 - 4) His main concern was that Survey #2 was thrown out.

3. Audit Report

Rosalie Majerus introduced Matt McLearn, from Robinson, Farmer, Cox Associates, who gave a brief summary of the Services Authority audit.

A motion was made by Bonnie Svrcek, and seconded by Susan Adams, to accept the audit report. The motion was unanimously approved.

4. Approval of November 30, 2016 and January 6, 2017 Meeting Minutes

Susan Adams made the motion, seconded by Bonnie Svrcek, to approve the minutes of November 30, 2016 and January 6, 2017. The motion was approved unanimously.

5. Report from the Long Term Planning Committee

Gary Christie addressed three topics the Authority discussed at previous meetings:

- 1) The suggestion was made to contact Bedford and Amherst Counties, to see if they might be interested in participating in the long term planning process. Bedford County has responded that they are interested in participating in the planning process, which would mean they could sit in during committee work. However, there has been no discussion about additional cost. Mr. Christie suggested that Bedford County be encouraged to participate and sit in on planning meetings, and if there are additional costs because of additional research there would have to be discussion concerning cost sharing or financial arrangements. The county would also be considered as one of the options to provide landfill capacity.
- 2) The Amherst County Administrator is interested in exploring bringing their waste to the Region 2000 landfill without getting into the study process, and wondered if the Authority would be willing to consider another partner. The Authority has no interest at this point in pursuing that option.
- 3) Mr. Christie advised that work is continuing to develop an estimated cost for establishing a new landfill in an unidentified, undeveloped area.

Gaynelle Hart explained that today the committee would be asking the Authority to accept the options under consideration, accept the model for benefits analysis, and accept the scope of work for Tasks 3 and 4. The committee hopes to begin Tasks 3 and 4 in February, finalize

options in March, begin benefit analysis in the spring, have a focus group in the spring, and possibly finalize a report to the Services Authority in May.

Lynn Klappich explained that since the last meeting, the working group has established goals and criteria, and has a point system. They will use this point system to assign point values to the goals and criteria.

Gaynelle Hart addressed Survey #2, as the results were not available at the last Board meeting. In response to the earlier comment that this survey was thrown out, she stated that did not happen, but it was discussed thoroughly. Responses to this survey showed that responsibility to the region to minimize local impact was important to this group. However, weighing of the goals was not changed based on this.

After approval on this report, the working group would like to move on with Tasks 3 and 4 in February. Task 3 will be to complete a Fatal Flaw Analysis. It will basically eliminate options, evaluate variable options, and evaluate combinations of options. Task 4 will be to develop the cost benefit analysis. Task 4 will again use a focus group. Hopefully a report will be finalized and presented to the Board in May.

Tasks 3 and 4 require consultant support. These consultants are Draper Aden, Burns and McDonnell, Coker Composting, and Renaissance Planning Group. The cost will be \$132,600.00 time and materials, not to exceed.

Staff recommendation is to accept the report and its recommendations, and to authorize the Executive Director to approve Tasks 3 and 4, continuing with the analysis of the Long Range Plan.

The motion was made by Susan Adams, seconded by Steve Carter, to accept the report. The motion was unanimously approved.

6. FY18 Preliminary Budget and Year to Date Financial Report

Rosalie Majerus reviewed the YTD budget report.

- Revenue generating tonnage for the first 6 months is short of budget by about 4,900 tons. The localities are over, but market tonnage is under.
- Because of the tonnage shortage and expenses being above plan by about \$57,000.00, the impact on cost of service is \$30.77 versus a budget of \$28.75.
- Net cost of service operating expense is about 1% over budget.

Clarke Gibson presented the draft budget for FY 2018.

- The projected revenue is \$7,459,122.00, a 3.2% increase over 2017.
- Total operating expenses are projected at \$7,459,122.00, which is a 3.2% increase over 2017.
- Employee salary increase of 2% is included.
- The budget includes a proposed increase of \$1.50 per ton increase to the tipping fee, to \$30.25 per ton. This is the first tipping fee increase in three years. Proposed tipping fee for members will be \$30.25/ton, and market rate at \$40.25.
- Excess revenue is projected to be \$1,322,952.00, which is no change from 2017.

Proposed distribution to the City of Lynchburg is \$404,823.00, and \$918, 129.00 to Campbell County.

The Authority decided by consensus to defer advertising the rate change until the next meeting, but will contact the market customers concerning the anticipated rate change.

7. **Property Value Protection Program**

Frank Rogers reported that he and Susan Adams had met and discussed the proposed Property Protection Program. Proposals received to date suggest that properties within a designated area around the Service Authority be valued by means of appraisal. At time of sale some offset of the loss, if there should be one, from sale price to appraisal amount would be offset with resources from the Service Authority. Mr. Rogers also stated that property could be valued by the county assessed value. However, his preference was to use an appraised value.

A motion was made by Frank Rogers to move forward with a Property Protection Plan based on appraised value. The motion was seconded by Bonnie Svrcek. The vote was as follows:

Frank Rogers – Aye
Bonnie Svrcek – Aye
Steve Carter – Nay
Susan Adams – Nay

The motion was made by Frank Rogers to move forward with a plan based on assessed value. The motion was seconded by Susan Adams. The vote was:

Frank Rogers – Aye
Bonnie Svrcek – Aye
Susan Adams – Aye
Steve Carter - Nay

8. **Director's Report**

- Tonnage Report –December was the second lowest month since the beginning of operations, and Mr. Gibson said that he would be keeping an eye on it.
- Willow Lake Update – during Phase IV construction there were three severe storm events that caused a couple of the erosion sediment control devices to clog up, causing overflows. He has met with the landowners and proposed participating in a cost sharing, with Board approval, of what may have been our contribution of the sediment in the forebay. This cost is estimated to be around \$2,000.00.

Bonnie Svrcek made a motion to proceed with the cost sharing in sediment removal. The motion was seconded by Steve Carter, and approved unanimously by the Board.

- General Assembly Update – Brendan Hefty reported that Del. Fariss introduced a bill to the General Assembly that would require all landfills that accept over 100,000 tons within ½ mile of a residence install a gas collection system. They are working with Del. Fariss to amend the bill with language that would specifically apply to the Authority saying that we

would continue to work to reduce the odors and report back to them in November. The bill is presently in sub-committee.

- Mr. Gibson reported that Hyland Heights Baptist Church has requested we consider allowing them to use the Bennett property by their outdoor ministry. This is a men's group that meets with boys from the community who may not otherwise have an opportunity to participate in outdoor activities. He requested the church receive endorsement from the citizens group before the Authority would consider the request.

9. Other Items from Authority or Staff – There were none.

10. Adjourn: The next meeting of the Services Authority will be on March 22, 2017.

There being no further business, the meeting adjourned at 3:25 p.m.

DRAFT

FY 2018 Proposed Budget Summary

Revenue Tonnage Projection:

202,849 tons, 1.2% decrease from FY 2017

Revenue:

\$7,459,122

3.2 % increase over FY 2017

Operating Expenses:

\$6,136,170

3.9% increase from FY 2017

Total Expenses:

\$7,459,122, 3.2% increase over FY 2017

Proposed Employee Salary Increase

A 2% employee salary increase has been included in the proposed FY 18 budget.

Disposal Cost of service

\$30.25 per ton, increase of \$1.50 per ton. This is first tipping fee increase in three years.

Propose Tipping Fee:

Member Rate: \$30.25 per ton

Market Rate: \$40.25 per ton

Excess Revenue:

\$1,322,953; no change from FY 2017

\$404,824 proposed to be distributed to City of Lynchburg, \$918,129 proposed to be distributed to Campbell County.

**Region 2000 Services Authority
FY17 Actuals & FY18 Preliminary Budget
As of 2/28/2017**

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Region 2000 Services Authority
 FY 2017 Disposal Fee Revenue-through 2/28/2017

Attachment Item 4

Schedule 1

FY2017 Rates
 \$28.75/\$38.75

FY2018 Proposed Rates
 \$30.25/\$40.25

Tonnage	(A)	(B)	(C)	(D)	FY 18 Preliminary Budget
	FY 17 Budget	Actuals Through 2/28/2017	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	
Tonnage From Member Jurisdictions					
Lynchburg	38,747	23,731	15,016	38.75%	33,748
Campbell	20,222	14,713	5,508	27.24%	22,222
Nelson	8,804	6,742	2,061	23.41%	9,304
Appomattox	5,280	3,553	1,727	32.71%	5,280
Subtotal Member Jurisdictions	73,052	48,739	24,313	33.28%	70,553
Market Rate Tonnage	132,294	77,408	54,886	41.49%	132,296
Subtotal Market Rate	132,294	77,408	54,886	41.49%	132,296
Subtotal Revenue Generating Tonnage	205,346	126,148	79,199	38.57%	202,849
Other Tonnage at No Charge (inert/brush/slag)	13,119	8,821	4,298	32.76%	13,119
Total Tonnage	218,465	134,969	83,496	38.22%	215,968

Disposal Fee Revenue	FY 17 Budget	Actuals Through 2/28/2017	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY 18 Preliminary Budget
From Member Jurisdictions					
Lynchburg	\$ 1,113,971	\$ 682,359	\$ 431,612	38.75%	\$ 1,020,862
Campbell	\$ 581,374	\$ 424,081	\$ 157,293	27.06%	\$ 672,206
Nelson	\$ 253,109	\$ 193,847	\$ 59,263	23.41%	\$ 281,440
Appomattox	\$ 151,800	\$ 102,139	\$ 49,661	32.71%	\$ 159,720
Subtotal Member Jurisdictions	\$ 2,100,254	\$ 1,402,425	\$ 697,828	33.23%	\$ 2,134,228
Market Rate Tonnage	\$ 5,126,393	\$ 2,997,587	\$ 2,128,806	41.53%	\$ 5,324,894
Subtotal Market Rate	\$ 5,126,393	\$ 2,997,587	\$ 2,128,806	41.53%	\$ 5,324,894
Total	\$ 7,226,646	\$ 4,400,012	\$ 2,826,634	39.11%	\$ 7,459,122

Per Ton Disposal Fees	FY 17 Budget	YTD Average Through 2/28/2017	Budget Amount Remaining (A - B)	% Difference (C / A)	FY 18 Preliminary Budget
Member Disposal Fee	\$ 28.750	\$ 28.774	\$ (0.024)	-0.08%	\$ 30.250
Cost of Service (COS) Tipping Fee	\$ 28.750	\$ 31.292	\$ (2.542)	-8.84%	\$ 30.250
Market Rate	\$ 38.750	\$ 38.724	\$ 0.026	0.07%	\$ 40.250

Region 2000 Services Authority
 FY 2017 Expenses - through 2/28/2017
 SUMMARY - Schedule 2

Attachment Item 4

FY2017 Rates \$28.75/\$38.75

FY2018 Proposed Rates
 \$30.25/\$40.25

Expenses	(A)	(B)	(C)	(D)	FY 18 Preliminary Budget	% Change FY17 to FY18 Budget
	FY 17 Budget	Actuals Through 2/28/2017	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)		
Personnel (Schedule 3)	\$ 1,511,987	\$ 917,990	\$ 593,997	39.3%	\$ 1,588,809	5.08%
Landfill O & M (Schedule 4)	\$ 1,399,020	\$ 1,070,291	\$ 328,729	23.5%	\$ 1,464,215	4.66%
Landfill Equipment Replacement Reserve	\$ 366,160	\$ 244,107	\$ 122,053	33.3%	\$ 450,000	22.90%
Closure and Post-Closure Reserve	\$ 649,511	\$ 433,007	\$ 216,504	33.3%	\$ 694,001	6.85%
Environmental Remediation	\$ 50,000	\$ 33,333	\$ 16,667	33.3%	\$ -	-100.00%
Future Disposal Planning Reserve	\$ 50,000	\$ 33,333	\$ 16,667	33.3%	\$ 65,000	30.00%
Natural Disaster Reserve	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
O & M Reserve	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
Property Value Protection Plan Reserve	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
Annual Debt Service -2011 Bond Debt	\$ 852,130	\$ 568,071	\$ 284,058	33.3%	\$ 852,610	0.06%
2015 Bond Debt	\$ 1,111,235	\$ 740,806	\$ 370,430	33.3%	\$ 1,111,664	0.04%
Internal Loan	\$ 109,409	\$ 72,939	\$ 36,470	33.3%	\$ 119,318	9.06%
Annual Debt Service Subtotal	\$ 2,072,774	\$ 1,381,816	\$ 690,958	33.3%	\$ 2,083,593	0.52%
Operating Expenses	\$ 6,099,452	\$ 4,113,878	\$ 1,985,574	32.6%	\$ 6,345,617	4.04%
Reimbursable Personnel Costs (Schedule 5)	\$ (113,752)	\$ (63,114)	\$ (50,638)	44.5%	\$ (115,627)	1.65%
Reimbursable O & M Costs (Schedule 5)	\$ (71,000)	\$ (80,728)	\$ 9,728	-13.7%	\$ (72,820)	2.56%
Late fees/Recycling Revenue/Fin charges	\$ (10,000)	\$ (22,585)	\$ 12,585	-125.8%	\$ (20,000)	100.00%
Interest Income-Operating (19% of Actual)	\$ (1,000)	\$ (18)	\$ (982)	98.2%	\$ (1,000)	0.00%
Late Fee, Recycling & Int Income	\$ (11,000)	\$ (22,603)	\$ 11,603	-105.5%	\$ (21,000)	90.91%

Net Cost of Service Operating Expense Total	\$ 5,903,700	\$ 3,947,434	\$ 1,956,266	33.1%	\$ 6,136,170	3.94%
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	FY 17 Budget	Actuals Through 2/28/2017	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY 18 Preliminary Budget	% Change FY17 to FY18 Budget
Airspace Reserve						
Lynchburg (Split is 30.6%)	\$ 404,821	\$ 176,046	\$ 228,775	57%	\$ 404,824	0.00%
Campbell (Split is 69.4%)	\$ 918,123	\$ 399,269	\$ 518,855	57%	\$ 918,129	0.00%
Airspace Reserve Subtotal	\$ 1,322,944	\$ 575,315	\$ 747,629	57%	\$ 1,322,953	0.00%
O & M Reserve Contribution	\$ 3	\$ (122,736)	\$ 122,740		\$ (1)	

Total Expenses	\$ 7,226,647	\$ 4,400,012	\$ 2,826,635	39%	\$ 7,459,122	3.22%
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Total Revenue Generating Tonnage	205,346	126,148	79,199	38.6%	202,849	-1.22%
Disposal Cost per Ton	\$ 28.7500	\$ 31.29217	\$ (2.542)	-8.8%	\$ 30.2500	5.22%

**Personnel
Schedule 3**

Attachment Item 4

		(A)	(B)	(C)	(D)		
	Account	FY 17 Budget	Actuals Through 2/28/2017	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY 18 Preliminary Budget	% Change FY17 to FY18 Budget
	Solid Waste Staff						
	Salary	\$ 928,207	\$ 589,456	\$ 338,751	36.5%	\$ 941,969	1.48%
41100	Salaries&Wages-2% increase for FY17	\$ 18,564	\$ -	\$ 18,564	100.0%	\$ -	-100.00%
	Salaries&Wages-increase due to operator advancement					\$ 29,000	0.00%
	Salaries&Wages-2% increase for FY18					\$ 19,419	0.00%
	Proposed Merit Increase	\$ 12,100	\$ -	\$ 12,100	100.0%	\$ 6,000	-50.41%
	Total Salaries	\$ 958,871	\$ 589,456	\$ 357,315	37.3%	\$ 996,389	3.91%
	Employee Benefits						
42210	VRS-Retirement (6.49% ER + VLDP)	\$ 72,638	\$ 38,088	\$ 34,550	48%	\$ 70,544	-2.88%
42220	VRS Life Insurance (1.31%)	\$ 11,411	\$ 7,565	\$ 3,846	34%	\$ 13,053	14.39%
42300	Employer Cost-Health Insurance (+6% FY18 Est)	\$ 166,587	\$ 104,744	\$ 61,843	37%	\$ 195,100	17.12%
42700	Employer Cost-Worker's Comp	\$ 30,000	\$ 30,897	\$ (897)	-3%	\$ 33,000	10.00%
42100	Employer Cost-FICA	\$ 75,496	\$ 43,697	\$ 31,799	42%	\$ 78,519	4.00%
47000	Retiree Health Care-OPEB-GASB 45	\$ -	\$ -	\$ -	0%	\$ -	
42500	Disability Insurance	\$ -	\$ -	\$ -	0%	\$ -	0.00%
42600	Unemployment Insurance	\$ 8,000	\$ -	\$ 8,000	100%	\$ 8,000	0.00%
	Employee Benefits Subtotal	\$ 364,131	\$ 224,991	\$ 139,141	38.2%	\$ 398,216	9.36%
	Overtime						
41200	Salaries and Wages - Overtime	\$ 28,000	\$ 10,011	\$ 17,989	64%	\$ 30,000	7.14%
41300	Part -time Salaries-Wages-Regul	\$ -	\$ -	\$ -	0%	\$ -	
41400	Part -time Salaries-Wages-Overt	\$ -	\$ -	\$ -	0%	\$ -	
	Overtime Subtotal	\$ 28,000	\$ 10,011	\$ 17,989	64%	\$ 30,000	7.14%
	Total Personnel Costs-Services Authority Staff	\$ 1,351,002	\$ 824,457	\$ 514,445	38.1%	\$ 1,424,605	5.45%
	Local Government Council Staff						
43131	Prof Services-LGC-Salaries	\$ 66,728	\$ 45,437	\$ 21,291	31.9%	\$ 68,063	2.00%
43132	Prof Services-LGC-Benefits	\$ 38,442	\$ 23,596	\$ 14,847	38.6%	\$ 39,211	2.00%
43133	Prof Services-LGC Overhead	\$ 55,814	\$ 24,500	\$ 31,314	56.1%	\$ 56,930	2.00%
	Total Personnel Costs-Region 2000 Staff	\$ 160,985	\$ 93,532	\$ 67,452	41.9%	\$ 164,204	2.00%
	Total Personnel Costs	\$ 1,511,987	\$ 917,990	\$ 593,997	39.3%	\$ 1,588,809	5.08%

**Landfill Operating and Maintenance Expenses
Schedule 4**

Attachment Item 4

	(A)	(B)	(C)	(D)			
Account	Operations and Maintenance Cost Type	FY 17 Budget	Actuals Through 2/28/2017	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY 18 Preliminary Budget	% Change FY17 to FY18 Budget
	Contractual Services						
43166	Software support-Paradigm	\$ 7,000	\$ 7,185	\$ (185)	-3%	\$ 7,000	0.00%
43321	Communications M&R Service/Radio	\$ 13,000	\$ 12,620	\$ 380	3%	\$ 13,000	0.00%
43313	Building M & R Services	\$ 2,000	\$ 1,494	\$ 506	25%	\$ 6,000	200.00%
43171	Site Maintenance-Lynchburg	\$ -	\$ 314	\$ (314)	0%	\$ -	0.00%
43172	Site Maintenance-Campbell	\$ 35,000	\$ 27,416	\$ 7,584	22%	\$ 35,000	0.00%
43170	Sedimentation Basin Cleaning	\$ -	\$ -	\$ -	0%	\$ -	0.00%
43169	Janitorial Services	\$ 7,800	\$ 5,200	\$ 2,600	33%	\$ 7,800	0.00%
43110	Med/Dental/Pharm/Lab Services	\$ -	\$ -	\$ -	0%	\$ -	0.00%
43150	Legal Services	\$ 30,000	\$ 17,545	\$ 12,455	42%	\$ 30,000	0.00%
43120	Accounting and auditing service	\$ 8,000	\$ 7,700	\$ 300	4%	\$ 10,000	25.00%
43140	Engineering/Monitoring Services-Lynchburg	\$ -	\$ -	\$ -	0%	\$ -	0.00%
43140a	Engineering/Monitoring Services-Campbell	\$ 75,000	\$ 96,222	\$ (21,222)	-28%	\$ 75,000	0.00%
43141	Professional Consulting Service	\$ -	\$ -	\$ -	0%	\$ -	0.00%
43160	Environmental Lab Services-Lynchburg	\$ -	\$ -	\$ -	0%	\$ -	0.00%
43160a	Environmental Lab Services-Campbell	\$ 15,000	\$ 3,053	\$ 11,947	80%	\$ 15,000	0.00%
43200	Temporary Help Service Fees	\$ 20,000	\$ 28,152	\$ (8,152)	-41%	\$ 30,000	50.00%
43600	Advertising	\$ 6,000	\$ 5,023	\$ 977	16%	\$ 6,000	0.00%
43176	Software Purchases-Other	\$ 3,000	\$ -	\$ 3,000	100%	\$ 3,000	0.00%
43167	Pest Control services	\$ 1,200	\$ 640	\$ 560	47%	\$ 1,200	0.00%
43168	Investigative Services	\$ 100	\$ 60	\$ 41	41%	\$ 100	0.00%
46011	Uniform Rental Services	\$ 13,000	\$ 11,498	\$ 1,502	12%	\$ 15,000	15.38%
43161	Tire Shredding Services	\$ 5,000	\$ 2,674	\$ 2,326	47%	\$ 5,000	0.00%
43165	Misc Contractual Services	\$ 1,000	\$ 588	\$ 413	41%	\$ 1,000	0.00%
43177	Website, Media & Public Communications	\$ 5,000	\$ 1,120	\$ 3,880	78%	\$ 5,000	0.00%
42850	Employee Med Exp-drug tests, ph	\$ 1,900	\$ 1,080	\$ 820	43%	\$ 1,900	0.00%
46031	Heavy Equipment-Outside Repair	\$ 50,000	\$ 68,859	\$ (18,859)	-38%	\$ 67,275	34.55%
43173	Mechanical M&R Services	\$ 4,680	\$ 2,508	\$ 2,172	46%	\$ 4,680	0.00%
43121	Payroll support services	\$ 12,000	\$ 5,000	\$ 7,000	58%	\$ 12,000	0.00%
46017	Software Maint Contract-Accounting	\$ 800	\$ 900	\$ (100)	-12%	\$ 800	0.00%
43162	HHW Disposal	\$ -	\$ -	\$ -	0%	\$ -	0.00%
43163	Wood Waste Grinding	\$ 10,000	\$ -	\$ 10,000	100%	\$ 10,000	0.00%
	Contractual Services Subtotal	\$ 326,480	\$ 306,849	\$ 19,631	6%	\$ 361,755	10.80%
	Supplies & Materials						
46001	Office Supplies/Audio Visual Supplies	\$ 7,000	\$ 1,335	\$ 5,665	81%	\$ 7,000	0.00%
46002	Forms & Stationary	\$ 2,000	\$ 1,047	\$ 953	48%	\$ 1,500	-25.00%
46005	Custodial Supplies	\$ 3,000	\$ 1,368	\$ 1,632	54%	\$ 3,000	0.00%
46033	Apparel/Protective Wear/Personal Protective Equipment	\$ 5,000	\$ 1,739	\$ 3,261	65%	\$ 5,000	0.00%
46012	Books & Publications	\$ -	\$ -	\$ -	0%	\$ -	0.00%
46013	Subscriptions	\$ 600	\$ -	\$ 600	100%	\$ 600	0.00%
46018	Safety Supplies	\$ 5,000	\$ 385	\$ 4,615	92%	\$ 5,000	0.00%
46019	Awards & Recognitions	\$ 1,500	\$ -	\$ 1,500	100%	\$ 1,500	0.00%
46020	Grounds Maintenance Supplies	\$ 20,000	\$ 400	\$ 19,600	98%	\$ 20,000	0.00%
46026	Food & Dietary Supplies	\$ 1,000	\$ 1,125	\$ (125)	-12%	\$ 1,000	0.00%
46022	Minor Equipment-Tools	\$ 7,000	\$ 4,677	\$ 2,323	33%	\$ 7,000	0.00%
46021	Chemicals/gases	\$ 500	\$ 360	\$ 140	28%	\$ 500	0.00%
43310	R & M- Office	\$ -	\$ -	\$ -	0%	\$ -	0.00%
46009	Vehicle M&R Equipment Parts	\$ 150,000	\$ 108,978	\$ 41,022	27%	\$ 150,000	0.00%
46007	R&M Supplies-Building	\$ 5,000	\$ 69	\$ 4,931	99%	\$ 5,000	0.00%
43312	R & M-Mechanical-Materials	\$ 1,000	\$ -	\$ 1,000	100%	\$ 1,000	0.00%
46016	Odor Control Operations & Materials	\$ 75,000	\$ 55,481	\$ 19,519	26%	\$ 100,000	33.33%
46032	Communications M & R Materials	\$ 2,500	\$ 1,164	\$ 1,336	53%	\$ 2,500	0.00%
46025	Haul Road M&R Materials	\$ 110,000	\$ 92,503	\$ 17,497	16%	\$ 120,000	9.09%
46027	Daily Cover/Posi-Shell	\$ 110,000	\$ 79,887	\$ 30,114	27%	\$ 120,000	9.09%
45210	Postal Services	\$ 2,000	\$ 996	\$ 1,004	50%	\$ 2,000	0.00%
45220	Messenger Services	\$ 200	\$ -	\$ 200	100%	\$ 200	0.00%
43500	Printing & Binding	\$ 1,000	\$ -	\$ 1,000	100%	\$ 1,000	0.00%
46035	Shop Supplies	\$ 10,000	\$ 12,790	\$ (2,790)	-28%	\$ 10,000	0.00%
42820	Education-Tuition Assistance	\$ 5,000	\$ -	\$ 5,000	100%	\$ 3,000	-40.00%
46023	Computer Materials & Repair	\$ 13,000	\$ 6,750	\$ 6,250	48%	\$ 13,000	0.00%
46024	Mechanical M&R Materials	\$ -	\$ -	\$ -	0%	\$ -	0.00%
	Supplies & Materials Subtotal	\$ 537,300	\$ 371,052	\$ 166,248	31%	\$ 579,800	7.91%

**Landfill Operating and Maintenance Expenses
Schedule 4**

Attachment Item 4

	(A)	(B)	(C)	(D)			
Account	Operations and Maintenance Cost Type	FY 17 Budget	Actuals Through 2/28/2017	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY 18 Preliminary Budget	% Change FY17 to FY18 Budget
	Gas/Diesel Fuel/Oil & Grease	\$ 260,000		\$ 260,000		\$ 240,000	
	Gas/Diesel Fuel/Oil & Grease Subtotal	\$ 260,000	\$ 112,000	\$ 148,000	57%	\$ 240,000	-7.69%
	Rentals & Leases						
45410	Lease/Rent of Equipment-Office (Copier/postal meter)	\$ 7,000	\$ 3,147	\$ 3,853	55%	\$ 5,500	-21.43%
45411	Lease/Rent of Equipment-Landfill	\$ 5,000	\$ 67,207	\$ (62,207)	-1244%	\$ 10,000	100.00%
45420	Lease/Rent of Buildings	\$ 600	\$ 360	\$ 240	40%	\$ 600	0.00%
	Rentals & Leases Subtotal	\$ 12,600	\$ 70,714	\$ (58,114)	-461%	\$ 16,100	27.78%
	Utilities & Natural Gas						
45230	Telephone/Internet	\$ 20,000	\$ 14,180	\$ 5,820	29%	\$ 20,000	0.00%
45110	Electrical Services	\$ 20,000	\$ 20,281	\$ (281)	-1%	\$ 22,000	10.00%
45130	Water & Sewer	\$ 6,000	\$ 749	\$ 5,251	88%	\$ 5,000	-16.67%
45120	Utilities - Propane Gas	\$ -	\$ -	\$ -	0%	\$ -	0.00%
45231	Cellular Services & Pager	\$ 2,500	\$ 1,560	\$ 940	38%	\$ 3,600	44.00%
45121	Utilities - Natural Gas	\$ -	\$ -	\$ -	0%	\$ -	0.00%
	Utilities & Natural Gas Subtotal	\$ 48,500	\$ 36,770	\$ 11,730	24%	\$ 50,600	4.33%
	Travel & Training						
45500	Travel & Training	\$ 5,000	\$ -	\$ 5,000	100%	\$ 5,000	0.00%
45510	Travel Mileage-Personal Vehicle	\$ -	\$ 247	\$ (247)	0%	\$ -	
45520	Travel-Public Carriers	\$ -	\$ -	\$ -	0%	\$ -	
45530	Travel-Subsistence & Lodging	\$ -	\$ 675	\$ (675)	0%	\$ -	
45540	Travel-Convention & Education	\$ -	\$ 805	\$ (805)	0%	\$ -	
46014	On-Site Training	\$ 5,000	\$ 5,015	\$ (15)	0%	\$ 5,000	0.00%
	Travel & Training Subtotal	\$ 10,000	\$ 6,741	\$ 3,259	33%	\$ 10,000	0.00%
	Miscellaneous						
45800	Miscellaneous	\$ 3,500	\$ 1,599	\$ 1,901	54%	\$ 3,500	0.00%
45810	Dues and Assoc Membership-Misc	\$ 1,800	\$ 1,314	\$ 486	27%	\$ 1,800	0.00%
45801	Bank Service Charges	\$ 3,600	\$ 1,932	\$ 1,668	46%	\$ 3,600	0.00%
45802	Cash Overage and (Shortage)	\$ -	\$ -	\$ -	0%	\$ -	0.00%
45803	Finance Charges paid to vendors	\$ -	\$ 71	\$ (71)	0%	\$ -	0.00%
45804	Bad Debt Expense	\$ 3,000	\$ -	\$ 3,000	100%	\$ 3,000	0.00%
45840	VDEQ landfill fee - Misc	\$ 38,000	\$ 29,520	\$ 8,480	22%	\$ 38,000	0.00%
	Misc Expenses Subtotal	\$ 49,900	\$ 34,436	\$ 15,464	31%	\$ 49,900	0.00%
	Payments to Other Entities						
43164	Leachate Treatment-Concord Turnpike	\$ 18,240	\$ -	\$ 18,240	100%	\$ 18,240	0.00%
43164a	Leachate Treatment-Campbell	\$ 15,000	\$ 1,569	\$ 13,431	90%	\$ 15,000	0.00%
	Insurance	\$ -	\$ -	\$ -	0%	\$ -	
45308	General Liability Insurance	\$ 50,000	\$ 49,433	\$ 567	1%	\$ 50,000	0.00%
	Payments to Other Entities Subtotal	\$ 83,240	\$ 51,002	\$ 32,238	39%	\$ 83,240	0.00%
	Sub-Total SA O & M Expenses	\$ 1,328,020	\$ 989,564	\$ 338,456	25%	\$ 1,391,395	4.77%
	Reimbursable O & M Expenses (see Reimbursable Schedule for Detail)	\$ 71,000	\$ 80,728	\$ (9,728)	-14%	\$ 72,820	2.56%
	Grand Total Operations and Maintenance Cost	\$ 1,399,020	\$ 1,070,291	\$ 328,729	23%	\$ 1,464,215	4.66%

Account	Operations and Maintenance Cost Type	(A)	(B)	(C)	(D)	FY 18 Preliminary Budget	% Change FY17 to FY18 Budget
		FY 17 Budget	Actuals Through 2/28/2017	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)		
Reimbursable Landfill O & M Expenses							
City of Lynchburg							
43140	Engineering/Monitoring Services	\$ -	\$ 39,822	\$ (39,822)	0.0%	\$ -	0.00%
43160	Environmental Lab Services	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
43161	Tire shredding	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
43162	HHW Disposal	\$ 27,500	\$ 17,888	\$ 9,612	35.0%	\$ 28,050	2.00%
43163	Wood Waste Grinding	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
43164	Leachate Treatment	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
City of Lynchburg Subtotal		\$ 27,500	\$ 57,710	\$ (30,210)	-109.9%	\$ 28,050	2.00%
Amherst County							
43162	HHW Disposal	\$ -	\$ 1,716	\$ (1,716)	0.0%	\$ -	0.00%
Nelson County							
43162	HHW Disposal	\$ -	\$ 239	\$ (239)	0.0%	\$ -	0.00%
Appomattox County							
43162	HHW Disposal	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
Campbell County							
43140a	Engineering/Monitoring/Remediation Services	\$ 22,000	\$ 17,225	\$ 4,775	21.7%	\$ 22,840	3.82%
43160a	Environmental Lab Services	\$ 11,000	\$ 1,073	\$ 9,927	90.2%	\$ 11,220	2.00%
43161	Tire shredding	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
43162	HHW Disposal	\$ 5,500	\$ 2,766	\$ 2,734	49.7%	\$ 5,610	2.00%
43163	Wood Waste Grinding	\$ -	\$ -	\$ -	0.0%	\$ -	0.00%
43164a	Leachate Treatment	\$ 5,000	\$ -	\$ 5,000	100.0%	\$ 5,100	2.00%
Campbell County Subtotal		\$ 43,500	\$ 21,063	\$ 22,437	51.6%	\$ 44,770	2.92%
Reimbursable Landfill O & M Expenses		\$ 71,000	\$ 80,728	\$ (9,728)	-13.7%	\$ 72,820	2.56%
Reimbursable Landfill Personnel Costs							
City of Lynchburg							
Concord Turnpike Personnel Costs		\$ 39,090	\$ 26,282	\$ 12,808	32.8%	\$ 39,872	2.00%
Recycling Program Manager Salary & Benefits		\$ 27,331	\$ 18,416	\$ 8,915	32.6%	\$ 27,877	2.00%
City of Lynchburg Subtotal		\$ 66,421	\$ 44,698	\$ 21,723	32.7%	\$ 67,749	2.00%
Campbell County							
Environmental Compliance & Safety		\$ 20,000	\$ -	\$ 20,000	100.0%	\$ 20,000	0.00%
Recycling Program Manager Salary & Benefits		\$ 27,331	\$ 18,416	\$ 8,915	32.6%	\$ 27,877	2.00%
Campbell County Subtotal		\$ 47,331	\$ 18,416	\$ 28,915	61.1%	\$ 47,877	1.15%
Reimbursable Landfill Personnel Costs		\$ 113,752	\$ 63,114	\$ 50,638	44.5%	\$ 115,627	1.65%

Region 2000 Services Authority Balance Sheet

Assets	2/28/2017		
Cash - 2015 Bond Funds			
Cash-US Bank-Bond Balance	\$	815,327.70	
Cash-US Bank-Bond Fund Payments	\$	370,433.76	
Total 2015 Bond Funds	\$	<u>1,185,761.46</u>	
Cash - 2011 Bond Funds			
Cash-US Bank-Bond Fund Payments	\$	497,102.61	
Total 2011 Bond Funds	\$	<u>497,102.61</u>	
Cash - Closure/Post-Closure			
Cash -SunTrust Closure/Post-Closure	\$	155,674.97	
	Total C/PC Concord Tpk	\$ 155,674.97	
LGIP-Concord Tpk - SA Contribution C/PC	\$	2,119,549.59	
	Total Closure/PC - Concord Tpk	\$ 2,275,224.56	
LGIP-Livestock Road - Purchased Contribution C/PC	\$	941,948.15	
LGIP-Livestock Road - SA Contribution C/PC thru FY16	\$	2,997,054.36	
	Total Closure/PC - Livestock Rd	\$ 3,939,002.51	
	Total Closure/Post Closure	\$ 6,214,227.07	
Cash-SunTrust Operating Account			
SunTrust Operating Account-Unrestricted	\$	281,543.00	9.8%
Internal Loan Payoff	\$	72,938.83	2.5%
Excess Revenue (FY2017)	\$	575,315.00	20.0%
Environmental Rem Reserve Cash (1Q - Feb - FY2017)	\$	33,333.33	1.2%
Equip Replace Reserve Cash (Since inception)	\$	774,588.40	26.9%
Close/Post-Close Res Cur Year Cash (1Q - Feb - FY2017)	\$	433,007.00	15.1%
Future Disposal Plananing (1Q - Feb - FY2017)	\$	33,333.33	1.2%
O & M Reserve Cash (FY2012 thru Feb - FY2017)	\$	671,449.03	23.4%
Total SunTrust Operating Account	\$	<u>2,875,507.92</u>	100.0%
LGIP-Environmental Remediation & Future Planning Reserves - FY2009 thru FY2016	\$	556,904.91	
	Total Cash and LGIP	\$ 11,329,503.97	
All Receivables for Operations	\$	534,111.39	
Receivable from City for CT Post Closure Care	\$	473,950.46	
Internal Loan Receivable	\$	1,660,544.19	
GASB 68 Deferred Pension Outflow	\$	70,434.00	
All Fixed Assets in service-less depreciation	\$	9,329,539.87	
Construction in Progress - LR projects	\$	8,090,265.92	
	Total Assets	<u>\$ 31,488,349.80</u>	
Liabilities			
Accounts Payable	\$	172,274.62	
Accrued OPEB Liabilities	\$	290,139.59	
GASB 68 Deferred Pension Inflows	\$	122,609.00	
Net Pension Liability	\$	(395,219.00)	
Accrued Interest Payable	\$	141,723.96	
Accrued Vacation Pay	\$	92,768.25	
	Total Current Liabilities	\$ 424,296.42	
Accrued Closure-P/C Cost-Concord Tpk - City of Lynchburg	\$	1,926,930.57	
Accrued Closure-P/C Cost-Concord Tpk - SA	\$	770,145.40	
Accrued Closure-P/C Cost-Livestock Road	\$	6,695,276.16	
	Total Closure/Post-Closure	\$ 9,392,352.13	
Debt			
Internal Loan Payable	\$	1,660,544.19	
2015 Bond Payable	\$	8,085,000.00	
2011 Bond Payable	\$	5,715,000.00	
	Total Liabilities	<u>\$ 25,277,192.74</u>	
Reserves			
Restricted - Environmental Remediation Reserve	\$	400,000.00	
Restricted - Equipment Replacement Reserve	\$	1,028,784.44	
Restricted - Future Disposal Planning Reserve	\$	126,433.25	
Restricted - O & M Reserve	\$	794,185.03	
	Total Reserves	\$ 2,349,402.72	
Fund Balance		\$3,861,754.34	
	Total Liabilities & Equity	<u>\$ 31,488,349.80</u>	

Region 2000 Services Authority

2/28/2017

Schedule 7

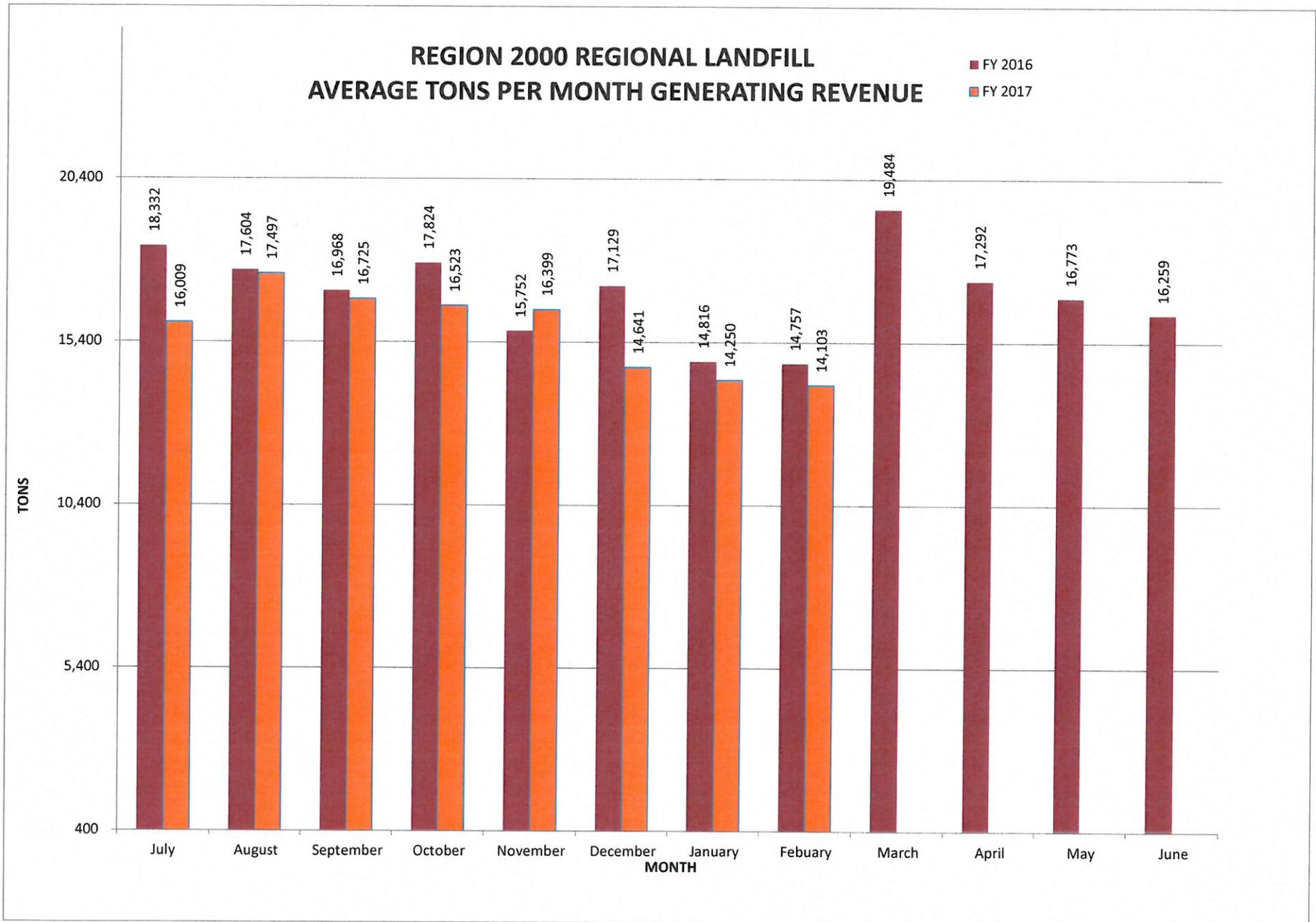
Capital Equipment Fund

FY2018 Capital Equipment Items-Preliminary	Average Cost Estimate	Fund Balance
Balance @ 12/31/2016		\$ 523,539
Transfer from Operating Fund for FY2017		\$ 366,160
FY 2017 Pending @ 12/31/2016		
FY17-Rebuild Compactor Wheels	\$ 60,000	
FY17-Radio Replacements	\$ 12,000	
FY17-Salt Spreader	\$ 10,000	
FY18 Projected Purchases		
Posi-shell applicator	\$ 44,050	
Litter Fence	\$ 50,000	
D-6 Dozer	\$ 300,000	
Subtotal	\$ 476,050	
Transfer from Operating Fund for FY2018		\$ 450,000
Estimated Balance @ 6/30/2018		\$ 863,649

Use of Future Disposal Planning Reserve	Average Cost Estimate	Fund Balance
Balance @ 6/30/2016		\$ 132,727
Transfer from Operating Fund for FY2017		\$ 50,000
Transfer from Operating Fund for FY2018		\$ 65,000
FY2016 Costs for first phase of planning	\$ 6,293	
FY2017 Estimated Costs - Tasks 3 & 4	\$ 216,433	
FY2018 Estimated Costs - Tasks 5, 6, & 7	\$ 25,000	
Estimated Balance @ 6/30/2018		\$ 0

FY 2018 Estimated Post-Closure Costs for Concord Turnpike Facility	Average Cost Estimate
Estimated Cost of Contracted Services	\$ 125,000

	Use of Bond Funds	O & M Balance and Use
O & M Reserve Balance @7/1/2016		\$ 794,185.03
90 Days estimated reserve (Can be used If Board Approves)		Based on FY17 \$ (819,291.75)
Available O & M Reserve		\$ (25,106.72)
Capital Costs		
Capital		
Vapor System	Actual \$ 77,659.76	
Misting Cannon	Actual \$ 107,317.08	
Landfill Gas System		
Orig Contract For Gas Collection System-SCS	\$ 957,280.00	
Change Order #1 dated 8/23/16 - SCS	\$ 134,800.00	
Electical System for Gas Collection System	\$ 8,000.00	
	\$ 1,100,080.00	
Ph IV - Construction		
Original Contract for cell construction-Sargent	\$ 5,689,301.90	
Change Orders through 3/7/17	\$ 310,508.92	
Miscellaneous permitting etc	\$ 39,860.00	
Engineering-Draper Aden through 8/31/16	\$ 827,385.47	
Engineering-Draper Aden remaining contract balance	\$ 232,333.03	
	\$ 7,099,389.32	
May 2015 borrowing		
Phase IV construction Costs	\$ 7,099,389.32	
Borrowing Costs	\$ 137,050.00	
Capital Costs for Vapor System	\$ 77,659.76	
Capital costs for Misting Cannon	\$ 107,317.08	
Estimated Capital costs for LFG collection system	\$ 1,100,080.00	
Storage Building - Est	\$ 200,000.00	
Truck Wash - Est	\$ 250,000.00	
Total Projected use of Bond Funds	\$ 8,971,496.16	
Bond funds received + interest through 2/28/17	\$ 9,001,120.49	
Available bond proceeds	\$ 29,624.33	



To go into closed session:

I move that the Board go into closed session in accordance with the Virginia Code 2.2-3711(A) (1) for the discussion of personnel, promotions and salaries of employees of the Services Authority.

To return to open session:

I move that the Board return to open session pursuant to Section 2.2-3712.D and certify that only those business matters lawfully identified in the motion to go into closed session and exempt from the open meeting requirements of the Freedom of Information Act were heard, discussed or considered in a closed session.