



Region 2000 Services Authority

Location

Haberer Bldg.
47 Courthouse Lane
Rustburg, VA 24588

Date | Time

May 23, 2018
2:00 p.m.

AGENDA

1. **Welcome** Frank Rogers, Chair
2. **Public Comment** Frank Rogers, Chair
3. **Approval of March 28, 2018 Meeting Minutes** Frank Rogers, Chair
4. **Financial Report and FY 19 Budget Discussion/Approval**
..... Rosalie Majerus, Clarke Gibson
5. **Director’s Report**..... Clarke Gibson
6. **Other Business**
7. **Election of Officers** Gary Christie
8. **Adjourn** – Next meeting July 25, 2:00 p.m. 2018, Haberer Building



Region 2000 Services Authority

Location

Haberer Bldg.
47 Courthouse Lane
Rustburg, VA 24588

Date | Time

May 23, 2018
2:00 p.m.

Executive Summary

AGENDA

1. **Welcome**..... Frank Rogers, Chair

2. **Public Comment**..... Frank Rogers, Chair

3. **Approval of March 28 Meeting Minutes**..... Frank Rogers, Chair
(Attached)

4. **Financial Report and FY 19 Budget Discussion/Approval**.....
..... Rosalie Majerus, Clarke Gibson
(Attached)

At our March 2018 meeting an Authority Member asked staff to review the budget to see where line item reductions could be made.

Staff has developed a list of possible changes which is included as the May Budget Proposal. You'll see we've indicated those changes alongside the budget which was discussed in March. There is a net savings of \$10,583 which we have added to the Operation and Maintenance reserve fund. In that way, the bottom line remains unchanged. Both member and commercial hauler rates remain consistent with FY 18 charges, \$30.25 & \$40.25. A list of changes are attached at the end of the budget material on Schedule 8.

Recommended Action: The Authority is asked to approve either the March 28, 2018 (Column E) proposal or the May 23, 2018 (Column F) budget.

5. **Director's Report** Clarke Gibson
(Attached)

6. Other Business

7. Election of Officers Gary Christie

Proposed Slate of Officers:

- Chair – Bonnie Svrcek
- Vice-Chair – Frank Rogers
- Secretary – Gary Christie
- Treasurer – Steve Carter

8. Adjourn - Next meeting: July 25, 2018, 2 p.m. Haberer Building, Rustburg



Region 2000 Services Authority

Location

Haberer Bldg.
47 Courthouse Lane
Rustburg, VA 24588

Date | Time

March 28, 2018
2:00 p.m.

Draft Minutes

Board Members Present

Susan Adams.....	Appomattox County
Steve Carter	Nelson County
Frank Rogers, <i>Chair</i>	Campbell County
Gaynelle Hart (for Bonnie Svrcek).....	City of Lynchburg

1. Welcome

Frank Rogers welcomed everyone and called the meeting to order at 2:00 p.m.

2. Approval of the January 31, 2018 Meeting Minutes

Upon a motion by Susan Adams, and seconded by Steve Carter, the minutes of January 31, 2018 were approved as presented.

3. Public Comment – There were none.

4. Financial Update

Rosalie Majerus reported that expenses are on target, but tonnage is tracking low, which equates to about a \$115,000.00 shortfall. This causes the cost of service to be \$1.25/ton greater than planned, at \$31.50/ton versus to \$30.25.

Clarke Gibson reported on the draft budget. It includes:

- 1) 2% merit increase for employees
- 2) A reduction in VRS costs for the next two years
- 3) Health insurance premiums increase for employer and employees
- 4) Reduction in tonnage is expected for the coming year
- 5) \$438,000 added to the capital reserve fund
- 6) O & M reserve remains the same
- 7) Excess revenue distributed in the amount of \$357,946.00 proposed to Lynchburg, and \$811,813.00 to Campbell County

- 8) Vacant recycling position will be addressed in the coming months
- 9) Roanoke tonnage not included
- 10) Future disposal planning reserve reduced from \$150,000.00 to \$36,278.00
- 11) 2030 proforma has been restructured
- 12) No tipping fee increase

The motion was made by Gaynelle Hart to accept the proposed 2019 budget in the amount of \$6,853,312.00. The motion was seconded by Frank Roger the vote was as follows:

Susan Adams – Nay
Steve Carter – Nay
Gaynelle Hart – Aye
Frank Rogers – Aye

The motion failed to receive a majority, and the budget was not approved as presented.

Susan Adams was concerned that there were no reductions in expenses, as requested, and that reductions should not be taken out of operating reserves such as maintenance or the landfill closure account. She also indicated she cannot support a merit increase until she knows what her locality is going to do as far as employee raises.

5. Director's Report

Clarke Gibson reported that tonnage had dropped off in December and picked up in January.

6. Other Business - There was none.

7. Other Business – There was none.

8. Closed Session to consider an unsolicited PPEA proposal received by the Services Authority

Steve Carter advised that he is not in support of accepting the PPEA proposal. There was no motion, and the Authority did not go into closed session.

9. Adjourn – There being no further business, the meeting adjourned at 2:15 p.m.

Next meeting May 23, 2 p.m., Haberer Building, Rustburg

To: Region 2000 Services Authority
 From: Gary Christie
 Date: May 16, 2018
 RE: FY 2018-2019 Proposed budget



FY 2019 Revised Proposed Budget Summary

	FY 18	Proposed FY 19	Comment
Tonnage Projection	192,489 tons	187,886 tons	2.4% decrease
Revenue	\$7,011,669	\$6,853,312	2.3 % decrease
Operating Expenses	\$5,822,769	\$5,683,551	2.45% decrease
Total Expenses	\$7,011,669	\$6,853,312	2.3% decrease
Disposal Cost of service	\$30.25 per ton	\$30.25 per ton	No change
Closure/Post Closure Reserve contribution	\$600,237	\$389,567	54% decrease
O & M Reserves	\$0	\$73,324	100% increase

Other notes:

- A 2% merit based salary increase
- Reduction in VRS costs for the next two years
- Shared health insurance increase between employer and employees
- Reduction in tonnage projection to reflect the actual first six months of FY 18
- \$438,049 contribution to the capital equipment fund
 - a. Compactor (Reconditioned)
 - b. Track Loader
 - c. Rubber Tire Loader
- Excess Revenue:
 - a. \$357,947 - City of Lynchburg
 - b. \$811,814 - Campbell County.
- 20% share of Recycling Coordinator position included in the budget, but position will be evaluated in the coming months.
- Future Disposal Planning Reserve reduced from \$40,000 to \$36,278

**Region 2000 Services Authority
FY 2018 Actuals and Proposed FY 2019 budget
As of 4/30/2018**

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Region 2000 Services Authority
 FY 2018 Disposal Fee Revenue-through 4/30/2018
 Schedule 1

Item No. 4

	FY2018 Rates \$30.25/\$40.25		FY2019 Proposed Rates \$30.25/\$40.25		FY2019 Proposed Rates \$30.25/\$40.25			
	(A)	(B)	(C)	(D)	(E)	(F)		
Tonnage	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
Tonnage From Member Jurisdictions								
Lynchburg	36,138	29,144	6,993	19.35%	35,160	35,160	\$ -	0.00%
Campbell	21,967	16,842	5,125	23.33%	20,412	20,412	\$ -	0.00%
Nelson	10,073	8,282	1,792	17.79%	9,984	9,984	\$ -	0.00%
Appomattox	5,423	4,415	1,007	18.58%	5,354	5,354	\$ -	0.00%
Subtotal Member Jurisdictions	73,601	58,683	14,918	20.27%	70,910	70,910	\$ -	0.00%
Lynchburg Contracts & Roanoke Tonnage	-	-	-	0.00%	-	-	\$ -	0.00%
Market Rate Tonnage	118,888	95,996	22,891	19.25%	116,976	116,976	\$ -	0.00%
Subtotal Contract and Market Rate	118,888	95,996	22,891	19.25%	116,976	116,976	\$ -	0.00%
Subtotal Revenue Generating Tonnage	192,489	154,679	37,810	19.64%	187,886	187,886	\$ -	0.00%
Other Tonnage at No Charge (inert/brush/slag)	11,189	10,392	797	7.12%	12,176	12,176	\$ -	0.00%
Total Tonnage	203,677	165,071	38,606	18.95%	200,062	200,062	\$ -	0.00%

Disposal Fee Revenue	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
From Member Jurisdictions								
Lynchburg	\$ 1,093,162	\$ 881,700	\$ 211,463	19.34%	\$ 1,063,590	\$ 1,063,590	\$ -	0.00%
Campbell	\$ 664,515	\$ 510,295	\$ 154,220	23.21%	\$ 617,463	\$ 617,463	\$ -	0.00%
Nelson	\$ 304,721	\$ 250,517	\$ 54,203	17.79%	\$ 302,016	\$ 302,016	\$ -	0.00%
Appomattox	\$ 164,031	\$ 133,556	\$ 30,475	18.58%	\$ 161,959	\$ 161,959	\$ -	0.00%
Subtotal Member Jurisdictions	\$ 2,226,429	\$ 1,776,068	\$ 450,361	20.23%	\$ 2,145,028	\$ 2,145,028	\$ -	0.00%
Lynchburg Contracts & Roanoke Tonnage	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Market Rate Tonnage	\$ 4,785,240	\$ 3,864,886	\$ 920,355	19.23%	\$ 4,708,284	\$ 4,708,284	\$ -	0.00%
Subtotal Contract and Market Rate	\$ 4,785,240	\$ 3,864,886	\$ 920,355	19.23%	\$ 4,708,284	\$ 4,708,284	\$ -	0.00%
Total	\$ 7,011,669	\$ 5,640,954	\$ 1,370,716	19.55%	\$ 6,853,312	\$ 6,853,312	\$ -	0.00%

Per Ton Disposal Fees	Approved FY 18 Budget	YTD Average Through 4/30/2018	Budget Amount Remaining (A - B)	% Difference (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
Member Disposal Fee	\$ 30.250	\$ 30.266	\$ (0.016)	-0.05%	30.25	\$ 30.250	\$ -	0.00%
Cost of Service (COS) Tipping Fee	\$ 30.250	\$ 31.160	\$ (0.910)	-3.01%	30.25	\$ 30.250	\$ (0)	0.00%
Market Rate	\$ 40.250	\$ 40.261	\$ (0.011)	-0.03%	40.25	\$ 40.250	\$ -	0.00%

Region 2000 Services Authority
 FY 2018 Expenses - through 4/30/2018
 SUMMARY - Schedule 2

Item No. 4

Expenses	FY2018 Rates \$30.25/\$40.25		FY2019 Proposed Rates \$30.25/\$40.25		FY2019 Proposed Rates \$30.25/\$40.25		Amount Change	Percentage Change
	(A)	(B)	(C)	(D)	(E)	(F)		
	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18		
Personnel (Schedule 3)	\$ 1,588,809	\$ 1,236,795	\$ 352,014	22.2%	\$ 1,619,703	\$ 1,619,703	\$ -	0.00%
Landfill O & M (Schedule 4)	\$ 1,388,895	\$ 1,214,004	\$ 174,891	12.6%	\$ 1,389,620	\$ 1,421,200	\$ 31,580	2.22%
Landfill Equipment Replacement Reserve	\$ 450,000	\$ 375,000	\$ 75,000	16.7%	\$ 438,049	\$ 438,049	\$ -	0.00%
Closure and Post-Closure Reserve	\$ 600,237	\$ 500,198	\$ 100,040	16.7%	\$ 389,567	\$ 389,567	\$ -	0.00%
Environmental Remediation	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.00%
Future Disposal Planning Reserve	\$ 40,000	\$ 33,333	\$ 6,667	16.7%	\$ 36,278	\$ 36,278	\$ -	0.00%
O & M Reserve	\$ -	\$ -	\$ -	0.0%	\$ 62,741	\$ 73,324	\$ 10,583	14.43%
Property Value Protection Plan Reserve	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.00%
Annual Debt Service -2011 Bond Debt	\$ 852,610	\$ 730,920	\$ 121,690	14.3%	\$ 853,015	\$ 853,015	\$ 0	0.00%
2015 Bond Debt	\$ 1,111,664	\$ 924,630	\$ 187,034	16.8%	\$ 1,111,976	\$ 1,111,976	\$ 0	0.00%
Internal Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.00%
Annual Debt Service Subtotal	\$ 1,964,275	\$ 1,655,550	\$ 308,725	15.7%	\$ 1,964,991	\$ 1,964,991	\$ 0	0.00%
Operating Expenses	\$ 6,032,215	\$ 5,014,880	\$ 1,017,335	16.9%	\$ 5,900,949	\$ 5,943,112	\$ 42,163	0.71%
Reimbursable Personnel Costs (Schedule 5)	\$ (115,627)	\$ (61,390)	\$ (54,237)	46.9%	\$ (123,576)	\$ (117,062)	\$ 6,514	-5.56%
Reimbursable O & M Costs (Schedule 5)	\$ (72,820)	\$ (120,467)	\$ 47,647	-65.4%	\$ (72,820)	\$ (121,500)	\$ (48,680)	40.07%
Late Fee, Recycling & Int Income	\$ (21,000)	\$ (13,200)	\$ (7,800)	37.1%	\$ (21,000)	\$ (21,000)	\$ -	0.00%

Net Cost of Service Operating Expense Total \$ 5,822,769 \$ 4,819,823 \$ 1,002,946 17.2% \$ 5,683,553 \$ 5,683,551 \$ (3) 0.00%

Airspace Reserve	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
Lynchburg (Split is 30.6%)	\$ 363,801	\$ 267,330	\$ 96,471	27%	\$ 357,946	\$ 357,947	\$ 1	0.00%
Campbell (Split is 69.4%)	\$ 825,091	\$ 606,298	\$ 218,794	27%	\$ 811,813	\$ 811,814	\$ 1	0.00%
Airspace Reserve Subtotal	\$ 1,188,893	\$ 873,628	\$ 315,265	27%	\$ 1,169,759	\$ 1,169,761	\$ 2	0.00%
O & M Reserve Contribution	\$ 8	\$ (52,496)	\$ 52,504		\$ -	\$ 0	\$ 0	100.00%

Total Expenses \$ 7,011,669 \$ 5,640,954 \$ 1,370,716 20% \$ 6,853,312 \$ 6,853,312 \$ - 0.00%

Total Revenue Generating Tonnage 192,489 154,679 37,810 19.6% 187,886 187,886 \$ - 0.00%
 Disposal Cost per Ton \$ 30.250 \$ 31.160 \$ (0.910) -3.0% \$ 30.2500 \$ 30.2500 \$ - 0.00%

**Personnel
Schedule 3**

Item No. 4

	(A)	(B)	(C)	(D)	(E)	(F)		
Account	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
Solid Waste Staff								
Total Salaries	\$ 996,389	\$ 780,953	\$ 215,436	21.6%	\$ 989,791	\$ 989,791	\$ -	0.00%
Employee Benefits								
42210 VRS-Retirement (6.49% ER + VLDP)(FY19=4.71%+VLDP)	\$ 70,544	\$ 50,581	\$ 19,963	28%	\$ 52,459	\$ 52,459	\$ -	0.00%
42220 VRS Life Insurance (1.31%)	\$ 13,053	\$ 9,951	\$ 3,102	24%	\$ 12,966	\$ 12,966	\$ -	0.00%
42300 Employer Cost-Health Insurance (+10% FY19 Est)	\$ 195,100	\$ 150,640	\$ 44,461	23%	\$ 233,446	\$ 233,446	\$ -	0.00%
42700 Employer Cost-Worker's Comp	\$ 33,000	\$ 35,702	\$ (2,702)	-8%	\$ 36,773	\$ 36,773	\$ -	0.00%
42100 Employer Cost-FICA	\$ 78,519	\$ 57,352	\$ 21,166	27%	\$ 78,779	\$ 78,779	\$ -	0.00%
42600 Unemployment Insurance	\$ 8,000	\$ -	\$ 8,000	100%	\$ 8,000	\$ 8,000	\$ -	0.00%
Employee Benefits Subtotal	\$ 398,216	\$ 304,225	\$ 93,991	23.6%	\$ 422,423	\$ 422,423	\$ -	0.00%
Overtime								
41200 Salaries and Wages - Overtime	\$ 30,000	\$ 24,585	\$ 5,415	18%	\$ 40,000	\$ 40,000	\$ -	0.00%
Total Personnel Costs-Services Authority Staff	\$ 1,424,605	\$ 1,109,763	\$ 314,842	22.1%	\$ 1,452,215	\$ 1,452,215	\$ -	0.00%
Local Government Council Staff								
43131 Prof Services-LGC-Salaries	\$ 68,063	\$ 61,837	\$ 6,226	9.1%	\$ 69,424	\$ 69,424	\$ -	0.00%
43132 Prof Services-LGC-Benefits	\$ 39,211	\$ 33,076	\$ 6,135	15.6%	\$ 39,995	\$ 39,995	\$ -	0.00%
43133 Prof Services-LGC Overhead	\$ 56,930	\$ 32,119	\$ 24,811	43.6%	\$ 58,069	\$ 58,069	\$ -	0.00%
Total Personnel Costs-Region 2000 Staff	\$ 164,204	\$ 127,032	\$ 37,172	22.6%	\$ 167,488	\$ 167,488	\$ -	0.00%
Total Personnel Costs	\$ 1,588,809	\$ 1,236,795	\$ 352,014	22.2%	\$ 1,619,703	\$ 1,619,703	\$ -	0.00%

Cost of FY2019 2% Salary Increase	\$ 19,290
FICA	\$ 1,476
VRS	\$ 909
	<u>\$ 21,674</u>

Landfill Operating and Maintenance Expenses
Schedule 4

Item No. 4

		(A)	(B)	(C)	(D)	(E)	(F)		
Account	Operations and Maintenance Cost Type	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
	Contractual Services								
43166	Software support-Paradigm	\$ 7,000	\$ 6,493	\$ 507	7%	\$ 7,000	\$ 7,000	\$ -	0.00%
43321	Communications M&R Service/Radio	\$ 13,000	\$ 16,467	\$ (3,467)	-27%	\$ 13,000	\$ 13,000	\$ -	0.00%
43313	Building M & R Services	\$ 6,000	\$ 2,598	\$ 3,402	57%	\$ 6,000	\$ 6,000	\$ -	0.00%
43171	Site Maintenance-Lynchburg	\$ -	\$ 137	\$ (137)	0%	\$ -	\$ -	\$ -	0.00%
43172	Site Maintenance-Campbell	\$ 35,000	\$ 33,851	\$ 1,149	3%	\$ 35,000	\$ 35,000	\$ -	0.00%
43170	Sedimentation Basin Cleaning		\$ -	\$ -	0%			\$ -	0.00%
43169	Janitorial Services	\$ 7,800	\$ 6,500	\$ 1,300	17%	\$ 7,800	\$ 7,800	\$ -	0.00%
43110	Med/Dental/Pharm/Lab Services	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
43150	Legal Services	\$ 30,000	\$ 26,100	\$ 3,900	13%	\$ 30,000	\$ 30,000	\$ -	0.00%
43120	Accounting and auditing service	\$ 9,000	\$ 8,815	\$ 185	2%	\$ 9,000	\$ 9,000	\$ -	0.00%
43140	Engineering/Monitoring Services-Lynchburg	\$ -	\$ 0	\$ (0)	0%	\$ -	\$ -	\$ -	0.00%
43140a	Engineering/Monitoring Services-Campbell	\$ 75,000	\$ 74,762	\$ 238	0%	\$ 80,000	\$ 80,000	\$ -	0.00%
43141	Professional Consulting Service	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
43160	Environmental Lab Services-Lynchburg	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
43160a	Environmental Lab Services-Campbell	\$ 11,000	\$ 4,566	\$ 6,434	58%	\$ 11,000	\$ 8,000	\$ (3,000)	-37.50%
43200	Temporary Help Service Fees	\$ 30,000	\$ 31,010	\$ (1,010)	-3%	\$ 30,000	\$ 30,000	\$ -	0.00%
43600	Advertising	\$ 6,000	\$ 5,047	\$ 953	16%	\$ 6,000	\$ 6,000	\$ -	0.00%
43176	Software Purchases-Other	\$ 3,000	\$ 2,650	\$ 350	12%	\$ 3,000	\$ 3,000	\$ -	0.00%
43167	Pest Control services	\$ 1,000	\$ 800	\$ 200	20%	\$ 1,000	\$ 1,000	\$ -	0.00%
43168	Investigative Services	\$ 100	\$ 95	\$ 6	6%	\$ 100	\$ 100	\$ -	0.00%
46011	Uniform Rental Services (Clothing Allowance)	\$ 15,000	\$ 19,266	\$ (4,266)	-28%	\$ 10,000	\$ 10,000	\$ -	0.00%
43161	Tire Shredding Services	\$ 5,000	\$ 3,672	\$ 1,328	27%	\$ 5,000	\$ 5,000	\$ -	0.00%
43165	Misc Contractual Services	\$ 1,000	\$ -	\$ 1,000	100%	\$ 1,000	\$ 1,000	\$ -	0.00%
43177	Website, Media & Public Communications	\$ 5,000	\$ 2,361	\$ 2,639	53%	\$ 5,000	\$ 2,500	\$ (2,500)	-100.00%
42850	Employee Med Exp-drug tests, ph	\$ 1,500	\$ 1,088	\$ 412	27%	\$ 1,500	\$ 1,500	\$ -	0.00%
46031	Equipment-Outside Repair	\$ 67,275	\$ 62,815	\$ 4,460	7%	\$ 70,000	\$ 70,000	\$ -	0.00%
43173	Mechanical M&R Services	\$ 6,000	\$ 1,665	\$ 4,335	72%	\$ 6,000	\$ 4,000	\$ (2,000)	-50.00%
43121	Payroll support services	\$ 12,000	\$ 10,500	\$ 1,500	13%	\$ 12,000	\$ 12,000	\$ -	0.00%
46017	Software Maint Contract-Accounting	\$ 800	\$ -	\$ 800	100%	\$ 800	\$ 800	\$ -	0.00%
43162	HHW Disposal	\$ -	\$ 5,671	\$ (5,671)	0%	\$ -	\$ -	\$ -	0.00%
43163	Wood Waste Grinding	\$ 10,000	\$ -	\$ 10,000	100%	\$ 10,000	\$ 10,000	\$ -	0.00%
	Contractual Services Subtotal	\$ 357,475	\$ 326,929	\$ 30,546	9%	\$ 360,200	\$ 352,700	\$ (7,500)	-2.13%

Landfill Operating and Maintenance Expenses
Schedule 4

		(A)	(B)	(C)	(D)	(E)	(F)		
Account	Operations and Maintenance Cost Type	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
	Supplies & Materials								
46001	Office Supplies/Audio Visual Supplies	\$ 6,000	\$ 4,658	\$ 1,342	22%	\$ 6,000	\$ 6,000	\$ -	0.00%
46002	Forms & Stationary	\$ 1,500	\$ 484	\$ 1,016	68%	\$ 1,500	\$ 1,500	\$ -	0.00%
46005	Custodial Supplies	\$ 2,500	\$ 1,749	\$ 751	30%	\$ 2,500	\$ 2,500	\$ -	0.00%
46033	Apparel/Protective Wear/Personal Protective Equipment	\$ 3,000	\$ 927	\$ 2,073	69%	\$ 3,000	\$ 3,000	\$ -	0.00%
46012	Books & Publications	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
46013	Subscriptions	\$ 300	\$ -	\$ 300	100%	\$ 300	\$ -	\$ (300)	0.00%
46018	Safety Supplies	\$ 3,000	\$ 1,520	\$ 1,480	49%	\$ 3,000	\$ 3,000	\$ -	0.00%
46019	Awards & Recognitions	\$ 500	\$ -	\$ 500	100%	\$ 500	\$ -	\$ (500)	0.00%
46020	Grounds Maintenance Supplies	\$ 5,000	\$ 790	\$ 4,210	84%	\$ 5,000	\$ 3,000	\$ (2,000)	-66.67%
46026	Food & Dietary Supplies	\$ 1,000	\$ 1,210	\$ (210)	-21%	\$ 1,000	\$ -	\$ (1,000)	0.00%
46022	Minor Equipment-Tools	\$ 7,000	\$ 13,541	\$ (6,541)	-93%	\$ 7,000	\$ 7,000	\$ -	0.00%
46021	Chemicals/gases	\$ 500	\$ 83	\$ 417	83%	\$ 500	\$ 500	\$ -	0.00%
43310	R & M- Office	\$ -	\$ 138	\$ (138)	0%	\$ -	\$ -	\$ -	0.00%
46009	Vehicle M&R Equipment Parts	\$ 150,000	\$ 138,923	\$ 11,077	7%	\$ 150,000	\$ 150,000	\$ -	0.00%
46007	R&M Supplies-Building	\$ 5,000	\$ 5,076	\$ (76)	-2%	\$ 5,000	\$ 5,000	\$ -	0.00%
43312	R & M-Mechanical-Materials	\$ 1,000	\$ 28	\$ 972	97%	\$ 1,000	\$ -	\$ (1,000)	0.00%
46016	Odor Control Operations & Materials	\$ 100,000	\$ 84,120	\$ 15,880	16%	\$ 100,000	\$ 100,000	\$ -	0.00%
46032	Communications M & R Materials	\$ 2,500	\$ -	\$ 2,500	100%	\$ 2,500	\$ 2,000	\$ (500)	-25.00%
46025	Haul Road M&R Materials	\$ 120,000	\$ 102,428	\$ 17,572	15%	\$ 140,000	\$ 140,000	\$ -	0.00%
46027	Daily Cover/Posi-Shell	\$ 120,000	\$ 84,113	\$ 35,887	30%	\$ 110,000	\$ 110,000	\$ -	0.00%
46034	Side Slope Soil Cover-Concord Turnpike	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
45210	Postal Services	\$ 2,000	\$ 1,080	\$ 920	46%	\$ 2,000	\$ 2,000	\$ -	0.00%
45220	Messenger Services	\$ 200	\$ 190	\$ 10	5%	\$ 200	\$ -	\$ (200)	0.00%
43500	Printing & Binding	\$ 1,000	\$ 581	\$ 419	42%	\$ 1,000	\$ 1,000	\$ -	0.00%
46035	Shop Supplies	\$ 15,000	\$ 16,350	\$ (1,350)	-9%	\$ 15,000	\$ 15,000	\$ -	0.00%
42820	Education-Tuition Assistance	\$ 3,000	\$ -	\$ 3,000	100%	\$ 3,000	\$ -	\$ (3,000)	0.00%
46006	Linen Supplies	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
46023	Computer Materials & Repair	\$ 13,000	\$ 1,735	\$ 11,265	87%	\$ 10,000	\$ 10,000	\$ -	0.00%
46024	Mechanical M&R Materials	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
	Supplies & Materials Subtotal	\$ 563,000	\$ 459,724	\$ 103,276	18%	\$ 570,000	\$ 561,500	\$ (8,500)	-1.51%
	Gas/Diesel Fuel/Oil & Grease	\$ 200,000		\$ 200,000		\$ 200,000	\$ 200,000	\$ -	0.00%
46008	Vehicle & Equipmt Fuel-Diesel	\$ -	\$ 124,309	\$ (124,309)	0%	\$ -	\$ -	\$ -	0.00%
46028	Vehicle & Equipmt Fuel-Gasoline	\$ -	\$ 3,240	\$ (3,240)	0%	\$ -	\$ -	\$ -	0.00%
46029	Vehicle & Equipmt/Oil & Grease	\$ -	\$ 14,993	\$ (14,993)	0%	\$ -	\$ -	\$ -	0.00%
	Gas/Diesel Fuel/Oil & Grease Subtotal	\$ 200,000	\$ 142,542	\$ 57,458	29%	\$ 200,000	\$ 200,000	\$ -	0.00%

Landfill Operating and Maintenance Expenses
Schedule 4

Item No. 4

		(A)	(B)	(C)	(D)	(E)	(F)		
Account	Operations and Maintenance Cost Type	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
	Rentals & Leases								
45410	Lease/Rent of Equipment-Office (Copier/postal meter)	\$ 5,500	\$ 4,122	\$ 1,378	25%	\$ 5,500	\$ 5,500	\$ -	0.00%
45411	Lease/Rent of Equipment-Landfill	\$ 10,000	\$ 340	\$ 9,660	97%	\$ 10,000	\$ 10,000	\$ -	0.00%
45420	Lease/Rent of Buildings	\$ 600	\$ 450	\$ 150	25%	\$ 600	\$ 600	\$ -	0.00%
	Rentals & Leases Subtotal	\$ 16,100	\$ 4,912	\$ 11,188	69%	\$ 16,100	\$ 16,100	\$ -	0.00%
	Utilities & Natural Gas								
45230	Telephone/Internet	\$ 20,000	\$ 15,157	\$ 4,843	24%	\$ 20,000	\$ 20,000	\$ -	0.00%
45110	Electrical Services	\$ 35,000	\$ 29,907	\$ 5,093	15%	\$ 35,000	\$ 35,000	\$ -	0.00%
45130	Water & Sewer	\$ 5,000	\$ 684	\$ 4,316	86%	\$ 5,000	\$ 1,500	\$ (3,500)	-233.33%
45231	Cellular Services & Pager	\$ 3,600	\$ 1,920	\$ 1,680	47%	\$ 3,600	\$ 3,000	\$ (600)	-20.00%
45121	Utilities - Natural Gas	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
	Utilities & Natural Gas Subtotal	\$ 63,600	\$ 47,667	\$ 15,933	25%	\$ 63,600	\$ 59,500	\$ (4,100)	-6.89%
	Travel & Training-Includes Continuing Education								
45500	Travel & Training-Includes Continuing Education	\$ 5,000	\$ -	\$ 5,000	100%	\$ 5,000	\$ 4,000	\$ (1,000)	-25.00%
45510	Travel Mileage-Personal Vehicle	\$ -	\$ 319	\$ (319)	0%	\$ -	\$ -	\$ -	0.00%
45530	Travel-Subsistence & Lodging	\$ -	\$ 1,452	\$ (1,452)	0%	\$ -	\$ -	\$ -	0.00%
45540	Off-Site Training	\$ -	\$ 2,141	\$ (2,141)	0%	\$ -	\$ -	\$ -	0.00%
46014	On-Site Training	\$ 5,000	\$ 3,975	\$ 1,025	20%	\$ 5,000	\$ 4,000	\$ (1,000)	-25.00%
	Travel & Training Subtotal	\$ 10,000	\$ 7,888	\$ 2,112	21%	\$ 10,000	\$ 8,000	\$ (2,000)	-25.00%
	Miscellaneous								
45800	Miscellaneous	\$ 3,500	\$ -	\$ 3,500	100%	\$ 3,500	\$ 3,500	\$ -	0.00%
45810	Dues and Assoc Membership-Misc	\$ 1,800	\$ 1,158	\$ 642	36%	\$ 1,800	\$ 1,800	\$ -	0.00%
45801	Bank Service Charges	\$ 3,600	\$ 2,611	\$ 989	27%	\$ 3,600	\$ 3,600	\$ -	0.00%
45802	Cash Overage and (Shortage)	\$ -	\$ 19	\$ (19)	0%	\$ -	\$ -	\$ -	0.00%
45803	Finance Charges paid to vendors	\$ -	\$ 20	\$ (20)	0%	\$ -	\$ -	\$ -	0.00%
45804	Bad Debt Expense	\$ 3,000	\$ -	\$ 3,000	100%	\$ 3,000	\$ 3,000	\$ -	0.00%
45840	VDEQ landfill fee - Misc	\$ 38,000	\$ 37,968	\$ 32	0%	\$ 28,000	\$ 28,000	\$ -	0.00%
	Misc Expenses Subtotal	\$ 49,900	\$ 41,778	\$ 8,122	16%	\$ 39,900	\$ 39,900	\$ -	0.00%
	Payments to Other Entities								
43164	Leachate Treatment-Concord Turnpike	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
43164a	Leachate Treatment-Campbell	\$ 15,000	\$ 21,338	\$ (6,338)	-42%	\$ 15,000	\$ 20,000	\$ 5,000	25.00%
	Insurance								
45306	Surety Bonds	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
45308	General Liability insurance	\$ 41,000	\$ 40,758	\$ 242	1%	\$ 42,000	\$ 42,000	\$ -	0.00%
	Payments to Other Entities Subtotal	\$ 56,000	\$ 62,096	\$ (6,096)	-11%	\$ 57,000	\$ 62,000	\$ 5,000	8.06%
								\$ -	0.00%
	Sub-Total SA O & M Expenses	\$ 1,316,075	\$ 1,093,537	\$ 222,538	17%	\$ 1,316,800	\$ 1,299,700	\$ (17,100)	-1.32%

**Landfill Operating and Maintenance Expenses
Schedule 4**

Item No. 4

	(A)	(B)	(C)	(D)	(E)	(F)		
Account	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
Reimbursable O & M Expenses (see Reimbursable Schedule for Detail)	\$ 72,820	\$ 120,467	\$ (47,647)	-65%	\$ 72,820	\$ 121,500	\$ 48,680	40.07%
Grand Total Operations and Maintenance Cost	\$ 1,388,895	\$ 1,214,004	\$ 174,891	13%	\$ 1,389,620	\$ 1,421,200	\$ 31,580	2.22%

Reimbursable Landfill Operating and Maintenance Expenses and Personnel Costs
Schedule 5

Item No. 4

		(A)	(B)	(C)	(D)	(E)	(F)		
Account	Operations and Maintenance Cost Type	Approved FY 18 Budget	Actuals Through 4/30/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)	FY19 Original Proposed Budget 3/28/18	FY 19 Revised Proposed Budget 5/23/18	Amount Change	Percentage Change
	Reimbursable Landfill O & M Expenses								
	City of Lynchburg								
43140	Engineering/Monitoring Services	\$ -	\$ 70,876	\$ (70,876)	0.0%	\$ -	\$ 60,000	\$ 60,000	100.00%
43160	Environmental Lab Services	\$ -	\$ 5,312	\$ (5,312)	0.0%	\$ -	\$ -	\$ -	0.00%
43162	HHW Disposal	\$ 28,050	\$ 20,748	\$ 7,302	26.0%	\$ 28,050	\$ 28,050	\$ -	0.00%
	City of Lynchburg Subtotal	\$ 28,050	\$ 96,936	\$ (68,886)	-245.6%	\$ 28,050	\$ 88,050	\$ 60,000	68.14%
	Amherst County								
43162	HHW Disposal	\$ -	\$ 1,582	\$ (1,582)	0.0%	\$ -	\$ -	\$ -	0.00%
	Nelson County								
43162	HHW Disposal	\$ -	\$ 176	\$ (176)	0.0%	\$ -	\$ -	\$ -	0.00%
	Appomattox County								
43162	HHW Disposal	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.00%
	Campbell County								
43140a	Engineering/Monitoring/Remediation Services	\$ 22,840	\$ 18,075	\$ 4,765	20.9%	\$ 22,840	\$ 22,840	\$ -	0.00%
43160a	Environmental Lab Services	\$ 11,220	\$ 1,324	\$ 9,896	88.2%	\$ 11,220	\$ 5,000	\$ (6,220)	-124.40%
43162	HHW Disposal	\$ 5,610	\$ 2,374	\$ 3,236	57.7%	\$ 5,610	\$ 5,610	\$ -	0.00%
43164a	Leachate Treatment	\$ 5,100	\$ -	\$ 5,100	100.0%	\$ 5,100	\$ -	\$ (5,100)	0.00%
	Campbell County Subtotal	\$ 44,770	\$ 21,773	\$ 22,997	51.4%	\$ 44,770	\$ 33,450	\$ (11,320)	-33.84%
							\$ -	\$ -	0.00%
	Reimbursable Landfill O & M Expenses	\$ 72,820	\$ 120,467	\$ (47,647)	-65.4%	\$ 72,820	\$ 121,500	\$ 48,680	40.07%
	Reimbursable Landfill Personnel Costs								
	City of Lynchburg								
	Concord Turnpike Personnel Costs	\$ 39,872	\$ 33,271	\$ 6,601	16.6%	\$ 45,514	\$ 39,000	\$ (6,514)	-16.70%
	Recycling Program Manager Salary & Benefits	\$ 27,877	\$ 14,060	\$ 13,818	49.6%	\$ 29,031	\$ 29,031	\$ -	0.00%
	City of Lynchburg Subtotal	\$ 67,749	\$ 47,330	\$ 20,419	30.1%	\$ 74,545	\$ 68,031	\$ (6,514)	-9.58%
	Campbell County								
	Environmental Compliance & Safety	\$ 20,000	\$ -	\$ 20,000	100.0%	\$ 20,000	\$ 20,000	\$ -	0.00%
	Recycling Program Manager Salary & Benefits	\$ 27,877	\$ 14,060	\$ 13,818	49.6%	\$ 29,031	\$ 29,031	\$ -	0.00%
	Campbell County Subtotal	\$ 47,877	\$ 14,060	\$ 33,818	70.6%	\$ 49,031	\$ 49,031	\$ -	0.00%
	Reimbursable Landfill Personnel Costs	\$ 115,627	\$ 61,390	\$ 54,237	46.9%	\$ 123,576	\$ 117,062	\$ (6,514)	-5.56%

Region 2000 Services Authority Balance Sheet

Assets	4/30/2018	
Cash - 2015 Bond Funds		
Cash-US Bank-Bond Balance	\$	350,716.70
Cash-US Bank-Bond Fund Payments	\$	556,363.35
Total 2015 Bond Funds	\$	<u>907,080.05</u>
Cash - 2011 Bond Funds		
Cash-US Bank-Bond Fund Payments	\$	534,207.35
Total 2011 Bond Funds	\$	<u>534,207.35</u>
Cash - Closure/Post-Closure		
Cash -SunTrust Closure/Post-Closure	\$	103,842.24
Total C/PC Concord Tpk	\$	<u>103,842.24</u>
LGIP-Concord Tpk - C/PC	\$	2,477,067.84
Total Closure/PC - Concord Tpk	\$	<u>2,580,910.08</u>
LGIP-Livestock Road - Purchased Contribution C/PC	\$	1,065,606.70
LGIP-Livestock Road - SA Contribution C/PC thru FY18	\$	4,295,560.26
Total Closure/PC - Livestock Rd	\$	<u>5,361,166.96</u>
Total Closure/Post Closure	\$	7,942,077.04
Cash-SunTrust Operating Account		
Total SunTrust Operating Account	\$	2,087,445.72 100.0%
LGIP-Environmental Remediation - FY2009 thru FY2017	\$	464,038.35
Total Cash and LGIP	\$	<u>11,934,848.51</u>
All Receivables for Operations	\$	616,149.88
Receivable from City for CT Post Closure Care	\$	726,508.33
Internal Loan Receivable	\$	1,551,135.19
GASB 68 Deferred Pension Outflow	\$	56,591.00
Prepaid Expenses	\$	1,728.75
All Fixed Assets in service-less depreciation	\$	16,887,542.12
Total Assets	\$	<u><u>31,774,503.78</u></u>
Liabilities		
Accounts Payable	\$	38,948.42
Accrued OPEB Liabilities	\$	329,027.55
GASB 68 Deferred Pension Inflows	\$	46,625.00
Net Pension Liability	\$	(357,770.00)
Accrued Interest Payable	\$	128,197.38
Accrued Vacation Pay	\$	79,512.03
Total Current Liabilities	\$	<u>264,540.38</u>
Accrued P/C Cost-Concord Tpk - City of Lynchburg (71.6%)	\$	2,142,002.66
Accrued P/C Cost-Concord Tpk - SA (28.4%)	\$	849,621.17
Accrued Closure-P/C Cost-Livestock Road	\$	7,742,484.87
Total Closure/Post-Closure	\$	<u>10,734,108.70</u>
Debt		
Internal Loan Payable	\$	1,551,135.19
2015 Bond Payable	\$	7,150,000.00
2011 Bond Payable	\$	5,100,000.00
Total Liabilities	\$	<u><u>24,799,784.27</u></u>
Reserves		
Restricted - Environmental Remediation Reserve	\$	450,000.00
Restricted - Equipment Replacement Reserve	\$	885,805.29
Restricted - Future Disposal Planning Reserve	\$	176,433.25
Restricted - O & M Reserve	\$	653,446.03
Total Reserves	\$	<u>2,165,684.57</u>
Fund Balance		\$4,809,034.94
Total Liabilities & Equity	\$	<u><u>31,774,503.78</u></u>

Region 2000 Services Authority

4/30/2018

Schedule 7

Capital Equipment Fund

FY2018 Capital Equipment Items	Average Cost Estimate	Fund Balance
Balance @ 6/30/2017		\$ 885,805
FY 2017 Pending @ 8/31/2017		
FY17-Salt Spreader	\$ 10,000	
FY 2018 Budgeted Purchases		
Posi-shell applicator-actual	\$ 40,757	
Litter Fence-actual	\$ 49,451	
D-6 Dozer-actual	\$ 284,985	
Mobile Vapor Unit-approved at 9/27/17 meeting	\$ 56,400	
Replacement undercarriage	\$ 30,000	
Subtotal	\$ 471,593	
Transfer from Operating Fund for FY2018		\$ 450,000
Estimated Balance @ 6/30/2018		\$ 864,212

FY2019 Proposed Capital Equipment Items	Average Cost Estimate	Fund Balance
Estimated Balance @ 6/30/2018		\$ 894,212
FY 2019 Proposed Purchases		
Remanufactured Compactor	\$ 400,000	
963 Track Loader	\$ 330,000	
Rubber Tire Loader	\$ 120,000	
Subtotal	\$ 850,000	
Estimated Transfer from Operating Fund for FY2019		\$ 438,049
Estimated Balance @ 6/30/2019		\$ 482,261

FY 2018 & FY 2019 Estimated Post-Closure Costs for Concord Turnpike Facility	Average Cost Estimate per Year
Estimated Cost of Contracted Services per year	\$ 125,000

Schedule 8

Summary of May Budget changes from the March Budget

	March budget	Proposed Revision	Difference	
SA Operating expense change				
43160 Environmental Lab Services	\$ 11,000.00	\$ 8,000.00	\$ (3,000.00)	
43177 Website	\$ 5,000.00	\$ 2,500.00	\$ (2,500.00)	
43173 Mechanical M & R Services	\$ 6,000.00	\$ 4,000.00	\$ (2,000.00)	
46013 Subscriptions	\$ 300.00	\$ -	\$ (300.00)	
46019 Awards and Recognitions	\$ 500.00	\$ -	\$ (500.00)	
46020 Ground Maintenance Supplies	\$ 5,000.00	\$ 3,000.00	\$ (2,000.00)	
46026 Food and dietary Supplies	\$ 1,000.00	\$ -	\$ (1,000.00)	
43312 R & M Mechanical Materials	\$ 1,000.00	\$ -	\$ (1,000.00)	
46032 Communications M & R Materials	\$ 2,500.00	\$ 2,000.00	\$ (500.00)	
45220 Messenger Services	\$ 200.00	\$ -	\$ (200.00)	
42820 Education - Tuition Assistance	\$ 3,000.00	\$ -	\$ (3,000.00)	
45130 Water & Sewer	\$ 5,000.00	\$ 1,500.00	\$ (3,500.00)	
45231 Cellular Services and Pager	\$ 3,600.00	\$ 3,000.00	\$ (600.00)	
45500 Travel & Training	\$ 5,000.00	\$ 4,000.00	\$ (1,000.00)	
46014 On-Site training	\$ 5,000.00	\$ 4,000.00	\$ (1,000.00)	
43164a Leachate Treatment	\$ 15,000.00	\$ 20,000.00	\$ 5,000.00	
SA Operating expense change			\$ (17,100.00)	A
Reimbursable Expenses				
43140 Lynchburg Engineering Monitoring	\$ -	\$ 60,000.00	\$ 60,000.00	
43160a Campbell environmental Lab Services	\$ 11,220.00	\$ 5,000.00	\$ (6,220.00)	
43163 Wood Waste Grinding	\$ 5,100.00	\$ -	\$ (5,100.00)	
Reimbursable Expenses Change			\$ 48,680.00	B
Increase in total expenses			\$ 31,580.00	A+B
Concord Turnpike Billable Personnel costs	\$ 45,514.00	\$ 39,000.00	\$ 6,514.00	C
Decrease in overall expenses - Add to O & M Reserve	\$ 45,514.00	\$ 39,000.00	\$ (10,586.00)	A+C

