



Region 2000 Services Authority
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Date: February 2, 2026; 2:00 PM

Location: CVPDC Offices
828 Main Street, 12th Floor.
Lynchburg, Virginia 24504

DRAFT Meeting Minutes

Members Present:

Susan Adams, Appomattox County
Candy McGarry, Nelson County
Greg Patrick, City of Lynchburg
Frank Rogers, Campbell County

Staff Present:

Alec Brebner
Sandy Dobyns
Clarke Gibson
Hannah Mitchell

Others:

Sandy Glass (virtual)
Zach Hipes, Robinson, Farmer, Cox Associates, PLLC (virtual)

1. Welcome

At 2:00 p.m., Chairman Greg Patrick welcomed and thanked everyone for coming.

2. Public Comment

Patrick opened the floor to public comment.

Sandy Glass stated that the authority failed to file a timely financial audit report to the Auditor of Public Accounts, to have the number of members required under the Wastewater Authorities Act, and to move funds into the closure/post-closure account as described by a March 12, 2025, motion. She also reminded the board that the Virginia Board of Accountancy is investigating prior audit statements.

3. Meeting Minutes

Susan Adams moved to approve the minutes from May 28, 2025, and October 22, 2025, as presented. Candy McGarry seconded the motion. The motion passed unanimously.

Candy McGarry moved to approve the minutes from June 25, 2025, as presented. Greg Patrick seconded the motion. Frank Rogers abstained, and the remaining board members voted in favor. The motion passed 3-0 with 1 abstention.

4. Fiscal Year 2025 Governance Letter & Financial Statements

Zach Hipes of Robinson, Farmer, Cox Associates presented the FY25 Governance Letter & Financial Statements. Hipes noted that no difficulties were reported during the audit and that the firm issued an unmodified opinion, also known as a clean opinion, in the independent auditor's report. The full November 14, 2025, report is included in the meeting's agenda packet.

Sandy Dobyms noted one correction, which she raised with the auditors that morning. The unfunded portion of the closure/ post-closure liability is incorrect and will be updated alongside a requisite change in cash and cash equivalents. She will send the updated statements to the board as soon as they are available.

Dobyms also provided a pro forma showing the closure/ post-closure account's expected growth. According to projections, the post-closure liability will total \$19.2 million, and the fund will contain \$20.6 million.

5. Annual Leave Adjustments Related to 2025 Staff Shortage

Alec Brebner reported that two employees were unable to take or carry over their full leave. He requested that the authority consider making a one-time exception to pay out the leave amount, totaling 8 hours for one employee and 41.5 hours for the other, or \$1,692.40.

Multiple authority members expressed concern about incentivizing employees to avoid taking leave. Clarke Gibson explained that staff shortages have forced some to take additional overtime, which will continue until the shortages are filled or operating hours are reduced. Upon questioning, he explained that employees are scheduled for overtime on a rotating basis and that paying out leave has happened a few times over the past 15 years.

Frank Rogers moved to approve the unused leave balance payments to employees in keeping with past practice, with the note that personnel management is of concern to the board and that leave requests should not be taken lightly. Candy McGarry seconded the motion. The motion passed unanimously.

6. Financial Report, FY26 Quarters 1-2 & Fiscal Year 2027 Budget Consideration

Dobyms presented the financial report for FY26 Quarters 1-2, noting one usual line item covering costly equipment repairs. The line reflects \$177,000 total expenditure through December 31, which is over the \$150,000 budgeted. The board can expect another \$400,000 expense in January, reflected in the next report. Gibson explained that the compactor, which was scheduled to be replaced if operations were to continue after 2029, is now requiring costly repairs to maintain through closure. He plans to negotiate with contractors to reduce costs.

Gibson then presented the FY27 budget for consideration. He explained that with no increase in tonnage projections or tipping fees, revenue will remain at \$7,924,682, which equals proposed expenses. He noted a 3% cost-of-living salary increase proposed by July 1st, which is covered in the plan. Changes to the tipping fee rates are unnecessary to meet expenses or closure/ post-closure requirements.

7. Organizational Reports

a. Director's Report

- i. Odor Complaint Report: Gibson reported that there have been no odor complaints since the October 22, 2025, board meeting. He acknowledged the hard work of staff to maintain odor control.
- ii. Tonnage Report: Gibson reported that the year-to-date tonnage numbers are low compared with last year. He recommended continuing to watch the trend but not changing capacity projections yet. He noted that the annual capacity report is currently in progress.

8. 2026 Meeting Schedule

Brebner presented potential meeting dates to the board, following the previous years' pattern: April 22, June 24, and October 28, 2026; and January 27, 2027.

Candy McGarry moved to approve the 2026 meeting schedule as presented. Susan Adams seconded the motion. The motion passed unanimously.

9. Adjournment

Frank Rogers moved to adjourn the meeting. Candy McGarry seconded the motion. The motion passed unanimously, and the meeting adjourned at 2:48 p.m.

Date Approved

Signature Attest