



Region 2000 Services Authority

Location

Haberer Bldg.
47 Courthouse Lane
Rustburg, VA 24588

Date | Time

June 23, 2016
2:00 p.m.

MINUTES

Board Members Present

Susan Adams.....Appomattox County
Steve Carter Nelson County
Kim Payne, *Chair* City of Lynchburg
Frank Rogers..... Campbell County

Others

Robert Arthur..... Region 2000
Emmie Boley Region 2000
Gary Christie..... Region 2000
Susan Cook Region 2000
Robert Dick..... SCS Engineers
Clarke Gibson Region 2000
Larry Hall..... Region 2000
Gaynelle Hart..... City of Lynchburg
Brendan Hefty..... Hefty, Wiley, & Gore
Lynn Klappich Draper Aden Assoc.
Rosalie Majerus Region 2000
Alice Rockefeller Appomattox County
Bonnie Svrcek..... City of Lynchburg
Ashlie Walter News and Advance
Felicia West Region 2000
Bob White..... Region 2000

1. Welcome

Kim Payne welcomed everyone and called the meeting to order at 2:00 pm.

2. Public Comment Period

- Robert Thomas addressed the Authority, saying that in a democratic society the majority rules. He used the Livestock Road Landfill as an example stating that the landfill was approved by elected officials to benefit the majority, at the expense of the minority whose homes and property were devalued. Mr. Thomas encouraged the Authority to be creative in finding a use for the Bennett property that would benefit everyone, and also encouraged the

citizens to visit the landfill to better understand how it operates. He closed by stating that it is imperative for the citizens' group to follow the actions of the Board of Supervisors and the Planning Commission, to prevent approval of any further expansion of the landfill.

- Eric Barringer updated the Authority on the formation of a committee organized by the citizens' group to develop their version of the Property Value Protection Plan. He reported that they have pulled together a comprehensive plan that takes the basic elements of identifying eligibility of properties, and if someone decides to sell a property, a process to follow to apply for establishing a target value, market the property, get a sale and compensation. Mr. Barringer stated that they expect to complete their document by the middle of July, and propose to have a meeting with representatives of the Services Authority Board. He suggested that these representatives be Frank Rogers and Gary Christie. Kim Payne advised that there should be time before the next Authority meeting in August to review the document.
- Jon Hardie addressed the Authority. Mr. Hardie reviewed data from the past two years, presenting the number of odor complaints received by the Livestock Road Landfill. He encouraged the Authority to push for interventions to be at the very highest level.

3. Approval of Minutes: April 27, 2016

Upon a motion by Steve Carter to approve the minutes of April 27, 2016 as presented, and seconded by Susan Adams, the motion passed unanimously.

4. Strategic Planning Working Group Report

Bob White gave a presentation, giving the recommendation of the working group for moving forward with the identification and analysis of options and the recommended best solutions for Regional solid waste management beyond 2030.

Members of the working group are:

Alice Rockefeller, Appomattox County

Clif Tweedy, Campbell County

Gaynelle Hart, Lynchburg City

Candy McGarry, Nelson County

Clarke Gibson, Region 2000 Service Authority

Bob White, Region 2000 Local Government Council, Project Manager

The working group identified seven tasks that they propose as part of their evaluation process:

- 1) Determine the solid waste management options available to the Service Authority beyond the current facility's capacity
- 2) Beyond cost, determine the benefits' criteria needed to be taken into account as part of the options' evaluation
- 3) Conduct a high-level planning analysis, determining options appropriate for further detailed analysis, and options to be eliminated
- 4) Identify the costs and benefits of each selected option
- 5) Accomplish the Cost/Benefit Analysis, ranking the identified options
- 6) Based on the above, provide a recommendation to the Service Authority
- 7) Draft a final report documenting the above

These seven steps will become decision points along the time line of the evaluation. Prior to undertaking each task they will be reviewing the scope, the timeline, and the budget, insuring the Authority will have the opportunity to review, discuss, and provide any appropriate guidance. At the completion of each task, they will be reporting back to the Authority, insuring that the Authority has the opportunity to review the work to date, have appropriate discussion, and provide appropriate guidance moving forward.

Mr. White also stated that the working group is determined to insure that community involvement is included throughout the entire effort. This will be done by:

- 1) Developing a project website
- 2) Holding informational forums
- 3) Possibly making use of a focus group
- 4) Informational interviews primarily for people who have a technical interest in what is being done
- 5) Routine reports regularly at Service Authority meetings

Mr. White advised that they expect the total time for the strategic planning effort to take anywhere from 18 to 24 months.

Technical assistance is being provided by Draper Aden Associates, Renaissance Planning, Burns & McDonnell, and Coker Composting.

The working group recommends the Service Authority authorize the Solid Waste Management 2030 Effort, and authorize accomplishment of Tasks 1 and 2. Consultant support for these tasks will be \$68,100 with the schedule being approximately six months. This cost will be paid from the Future Planning Reserve in the budget.

The final report will have:

- 1) A detailed illustration of discussions and thought processes
- 2) List of options
- 3) Description of criteria that will be used for the cost benefit analysis
- 4) A recommendation for moving forward

Steve Carter stated that he did not find the plan to be a pragmatic approach to what the Authority needs to do. He believes that a landfill will be needed, and asked where it will be.

Frank Rogers stated that he supports the process, and is interested in the time line. He asked about the cost of the process. Bob White advised that once Tasks 1 and 2 are complete the cost of the remaining tasks and who will be doing them will be discussed. Kim Payne added that this is something that the Services Authority needs to plan for.

Gaynelle Hart stated that the total process could possibly cost from \$225,000 to \$250,000, and that the working group plans to do as much of the work as possible in order to keep consulting costs down. Clarke Gibson added that funds are in place in the Future Planning Reserve to begin and continue the process. Bob White's time will be paid by the Services Authority. Mr. White advised that his level of involvement should be about 5 hours per week for 18months.

Kim Payne advised thinking about who the stakeholders will be who will have a vote in whatever is done after 2030.

Frank Rogers made the motion that the Authority move forward with the working group's recommendation to proceed with Tasks 1 and 2. Susan Adams seconded the motion, and it carried 3 – 1 with Steve Carter voting against.

5. Review of Position Description for the Landfill Working Field Supervisor

At the last meeting of the Services Authority Clarke Gibson was asked to take another look at the job description for an additional position, before approval. The title has been changed to “working field supervisor”. Adjustments have also been made to specific duties and responsibilities, to clarify that this is a position responsible for workface operations. Mr. Gibson explained that the field supervisor will help direct the detailed daily operations in the field and that the other operators be supervised by the field supervisor. Mr. Gibson also advised that this position will be classified as a grade 112, and be supervised by Larry Hall. He wasn't sure at this time what the hourly rate will be.

The Authority agreed by consensus to approve advertising for this position.

6. Presentation of Odor Complaint Map

Mr. Gibson reviewed data on the odor complaint map included in the meeting packet. He reported that the map includes data from September to May, and that odor complaint concentrations were along Calohan Road and in the Poplar Ridge subdivision. In March an odor neutralization vapor system was installed, and through May 23rd they saw a 37% decrease in the number of complaints received. This data will be updated moving forward.

Mr. Gibson also reported that they have started construction of the full scale gas collection system. He is confident that this system, in combination with the odor neutralization vapor system and various other odor mitigation measures, will result in improvements in the odor situation.

Bob Dick, with SCS, gave an update on the gas collection system. On Monday SCS held a pre-construction meeting with the contractor, along with the Services Authority and representatives from Draper Aden to kick off the actual field construction and installation of the landfill gas collection control system that is going into Phase 3. The existing interim pilot scale system continues to perform very consistently.

An updated Solid Waste Management Control Plan has been sent to the Virginia Department of Environmental Quality, Solid Waste Division. A minor permit amendment has been received from the DEQ authorizing the installation of the full scale active permanent gas collection control system.

Mr. Dick reported that he has worked with the Authority to send out a notification to the DEQ and the citizens' group, informing them of the nature of the construction activities, approximate durations of the activities, and the potential for some increased odors during those times.

SCS will work on the well field to install 13 additional gas extraction components and install piping that is necessary to convey the gas to the existing interim blower flare station. The lead time for the new blower flare station is approximately 16 – 18 weeks.

Clarke Gibson added that the cement posi-shell intermediate capping measure that was approved at the last Authority meeting has been applied. This measure will enhance the gas collection capabilities and capacity.

Kim Payne asked if there is any connection between odor complaints and days when the ceiling is very low and the weather is raining and wet. He questioned whether the neutralizing system is less effective under these conditions. Mr. Dick stated that SCS has compared odor complaints and correlated odor complaints to barometric pressure, wind direction, humidity, and by address.

7. Review of Suggested Meeting Schedule

The following meeting dates were presented through 2017:

August 24, 2016

October 26, 2016

January 25, 2017

March 22, 2017

May 24, 2017

July 27, 2017

September 28, 2017

November 30, 2017

The motion was made by Frank Rogers, and seconded by Steve Carter, to accept the meeting schedule. The motion carried unanimously.

8. Closed Session on Personnel

Steve Carter made a motion, seconded by Frank Rogers, that the Authority go into closed session in accordance with the Section 2.2-3711(a)(1), Code of Virginia, to discuss the annual evaluation of the Region 2000 Services Authority's Director.

Susan Adams – Aye

Steve Carter – Aye

Kim Payne – Aye

Frank Rogers - Aye

The motion was made by Steve Carter, and seconded by Frank Rogers, that the Authority return to open session pursuant to Section 2.2-3712.d and certify that only those business matters lawfully identified in the motion to go into closed session and exempt from the open meeting requirements of the Freedom of Information Act were heard, discussed or considered in a closed session.

Susan Adams - Absent

Steve Carter – Aye

Kim Payne –Aye

Frank Rogers – Aye

9. Adjourn – There being no further business, the meeting adjourned at 3:50 p.m.

Approved by: _____

Date: _____