

# Minutes

## Region 2000 Services Authority meeting

8-25-21

CVPDC offices, 828 Main Street and Zoom



### Present:

Susan Adams, Appomattox County  
Steve Carter, Nelson County  
Frank Rogers, Campbell County, Chair  
Reid Wodicka, Lynchburg

### **Welcome**

Chair Frank Rogers welcomed the committee for the first meeting in person since the pandemic.

### **Policy on member participation electronically**

Upon a motion by Mr. Reid Wodicka, seconded by Ms. Susan Adams, the policy proposed by staff was approved with a correction in Number 1 to refer to the Services Authority instead of the Workforce Board.

### **Citizen Comment Period**

Mr. Don Barnett and Ms. Brenda Holtzsmith asked about a zoning proposal for property near the landfill. The Chair responded that the matter is being discussed at the Campbell County Planning Commission and is not being discussed by the Services Authority. Mr. Rogers explained that the proposed rezoning is not adjacent to the landfill.

### **Minutes of June 16, 2021**

Upon a motion by Mr. Steve Carter, seconded by Mr. Wodicka, the minutes of June 16, 2021 were approved as presented.

### **Financial Update**

Mrs. Rosalie Majerus presented a financial report through June 30, 2021. She reported that tonnage was over for the year by about 12,000 tons therefore lowering the cost of service to

\$28.55. Rosalie noted that some charges to operating accounts were actually bond reimbursable and that would be corrected. For the year ended June 30, 2021 the Authority would end up with a positive balance.

Rosalie also reported no unusual activity in the month of July 2021.

Susan Adams asked for reserve numbers and Rosalie said she would send them after the audit. ~~shortly~~

### **Financing for the Phase V Landfill Cell**

Mr. Ted Cole of Davenport, Inc. presented three options for financing the next landfill cell:

- Spring 2022 with capitalized financing
- Spring 2022 without capitalized financing
- Fall of 2021 with capitalized financing

Scenario 1 - Spring 2022 borrowing observations:

- Amount of borrow would be known based on bids
- Interest rates may fluctuate
- Would need some monies, currently unbudgeted, for payment, though less than a fall borrowing. Funds could come from operations and maintenance reserves

Scenario 2 - Spring 2022 capitalized borrowing observations

- Amount known
- Interest rates may fluctuate
- No impact on 2021-2022 budget
- Would cost more in interest payments

Scenario 3 - Fall 2021 borrowing observations

- Amount of borrow relies on engineering estimates
- Interest rates are known. Interest rates could move .5% before impacting the savings
- Nothing budgeted for payments in 2021-2022. Funds could come from operation and maintenance reserves

Virginia Resource Authority was discussed as an option and Mr. Cole reminded the Authority that the VRA wanted flow control regulations imposed by each jurisdiction when last we explored borrowing from them. Flow Control requires all trash, public and private, to come to the local landfill.

By consensus, the Authority agreed to have Davenport produce a financing schedule and a Bank RFP to provide bid information for the October 27 Services Authority meeting to borrow \$7 million. It was agreed that the amount may be reduced. It was also agreed that soliciting the

proposals from banks would not lock the Authority into a course of action but instead provide information that the Authority could use to determine whether to accept one of the fall bank bids or put out a solicitation in the spring.

### **Director's Report**

Mr. Clarke Gibson reported that tonnage for the year ending June 30, 2021 was higher than budgeted, especially from member jurisdictions. He also reported a very modest decrease in July 2021's tonnage when compared to July 2020.

Clarke also reported 4 odor complaints from three locations over the past month.

Clarke informed the Authority that retaining workers is a high priority for the Administration. We've had several job openings that have gone unfilled due to lack of applicants and have had a heavy equipment operator leave for the private sector.

Clarke informed the Authority that he felt the potential loss of skilled employees to higher wages was real and offered to bring to the October meeting a proposal to increase hourly rates for Services Authority employees.

Frank Rogers suggested that the information be data-based and include an analysis on the impact of the proposal to the budget.

Susan Adams asked whether full time employees are receiving benefits and whether they received an increase in July 2021. Clarke noted that employees do receive the benefit package of the CVPDC and that employees received a 5% merit-based increase in July.

It was suggested that the report look both at starting pay and existing workers and impact of compression.

### **Other Business**

Reid Wodicka asked about the remaining capacity of Phase IV and timetable for construction of Phase V landfill cells at Livestock Road. Clarke Gibson responded that Phase IV has about 18 months of capacity remaining and that Phase V is scheduled to be completed by late summer of 2022.

### **Election of Officers**

Mr. Bill Hefty reported that Authority Officers continue in that role until they are replaced. The Authority members said they would consider 2021-2022 officers at the October meeting once the new City Manager became an Authority member.

## **Adjournment**

Chair Frank Rogers noted that the next Authority meeting will be at 2 p.m. on Wednesday, October 27, 2021. Upon a motion by Mrs. Susan Adams, seconded by Mr. Steve Carter, the Authority unanimously adjourned the meeting.

## Policy of the Region 2000 Services Authority regarding

### Participation in meetings via teleconference or telephone



1. A quorum of the Services Authority must be physically present
2. At the beginning of each meeting the Authority must vote to allow electronic participation to verify that the policy is being followed by the member claiming exemption from personal attendance.
3. The member must notify the chair on or before the day of the meeting that he or she plans to use the exemption.
4. The member must identify the reason for the use of the electronic meeting provision:
  - a) a temporary disability or other medical condition that prevents the member's attendance or
  - b) a personal matter which prevents the member's attendance. The nature of the personal matter must be specifically identified and included in the minutes. There is no definition of what constitutes a "personal matter."
  - c) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance.
  - d) If a member's personal residence is more than 60 miles from the meeting location, he/she may attend electronically.
5. There is no limit to the number of times a member may use:
  - a. the temporary disability or other medical condition reason,
  - c. a family member's medical condition,
  - d. residence more than 60 miles from the meeting location.
6. The use of personal matters (4b) is limited to 25% of the annual meetings of the Authority or two (2) meetings, whichever is greater.
7. The minutes shall also include a statement as to the remote location where the member is connected electronically.