



**Region 2000 Services Authority**

**Location**

Haberer Bldg.  
47 Courthouse Lane  
Rustburg, VA 24588

**Date | Time**

September 26, 2018  
2:00 p.m.

**AGENDA**

1. **Welcome** ..... Bonnie Svrcek, Chair
2. **Approval of August 22, 2018 Meeting Minutes** ..... Bonnie Svrcek, Chair
3. **Public Comments**..... Bonnie Svrcek, Chair  
*Individual citizens are requested to limit their remarks to three (3) minutes each and to those matters that are within the scope and authority of the Services Authority. The Authority may elect to extend this time period with approval of a majority of its members.*
4. **Financial Update**..... Rosalie Majerus
5. **Personnel**..... Gary Christie
6. **Director’s Report**..... Clarke Gibson
7. **Other Business**
8. **Next meeting, 2 p.m. November 28, Haberer Building, Rustburg**



**Region 2000 Services Authority**

**Location**  
Haberer Bldg.  
47 Courthouse Lane  
Rustburg, VA 24588

**Date | Time**  
September 26, 2018  
2:00 p.m.

**Executive Summary**

**AGENDA**

1. **Welcome**..... Bonnie Svrcek, Chair
2. **Public Comment**..... Bonnie Svrcek, Chair
3. **Approval of August 22 Meeting Minutes**..... Bonnie Svrcek, Chair  
(Attached)
4. **Financial Update** .....Rosalie Majerus, Clarke Gibson  
(Attached)
  - a. Year to Date – July and August 2018
  - b. Excess Revenue
    - i. Motion to Approve FY 18 Excess Revenue Distribution of \$1,207,540
      1. Lynchburg - \$369,507
      2. Campbell - \$838,033
  - c. Tonnage Report
  - d. Litter Fencing
    - i. **Recommended Action:** Approval of up to \$50,000 in bond funds for additional 240 feet of litter fencing. The fencing is portable and moves as the fill face moves. Funds are available because of savings from the shop building addition.
  - e. Impact of County Waste – Attachment (proforma)  
County Waste has announced the development of a landfill in Cumberland County and a transfer station in Botetourt County. Alone, those actions shouldn't have significant impact on the Services Authority's operations. However, if County Waste was to establish a transfer station in our region, then we could lose 50,000 tons, or 25% of our waste stream.

Financial Services Professional Emmie Boley has prepared a proforma that assumes a scenario where County Waste starts reducing its use of our landfill in 2022 and completely withdraws in 2023. This scenario results in the following highlights:

- Increases the tipping fee by \$5.00 in 2022 and another \$6.00 for a total increase of \$11 in 2023
- Extends the life of the landfill to 2033
- Reduces Excess Revenue payments by 43%
- Assumes the rest of the waste stream remains level through 2033

This is presented for discussion and information purposes only and is only one of many possible scenarios of what might happen in the future. No action is necessary at this point.

**5. Solid Waste Director Position ..... Gary Christie**

Clarke Gibson has resigned to take a position in Fauquier County. Staff suggests we identify an interim, part time manager while beginning a search for a permanent Director.

a. Discussion of an Interim Manager

The members of the Services Authority are encouraged to bring ideas for an Interim Director. It would be part time and certainly through January, maybe longer.

b. Discussion of recruitment for a Director of Solid Waste

- i. Draft Job Description
- ii. Draft Position Profile
- iii. Suggested Locations to post/advertise
  1. News Advance
  2. Richmond Times Dispatch
  3. Solid Waste Association of North America - Career Center
  4. Virginia Association of Counties
  5. Virginia Municipal League
  6. American Public Works Association - Old Dominion Chapter – “Workzone”
- iv. Schedule
  1. September 30 - Position advertised and posted in News Advance & online
  2. November 19-21 – Review of applications by Authority members or their Alternates
  3. November 28 – Interviews

c. Motion of appreciation to Clarke Gibson for service to the Authority

**6. Discussions on Next Steps with the 2030 Plan .....Clarke Gibson**

- Are there next steps that the Authority would like staff to pursue, either with a landfill extension or a transfer station?
- How does the possibility that County Waste may reduce our waste stream in the future and extend the life of the existing permitted cell influence this conversation?

**7. Director's Report .....Clarke Gibson**

- a. Partial Closure of Phase III Cell. Construction documents are under development. Likely that bids will be available for review and action at the November 28 meeting. Engineering estimates for the work is now at \$4.3 million. – FYI
- b. Other items

**8. Other Business from the Authority**

**9. Next Meeting, 2 p.m. November 28, Haberer Building, Rustburg.**



**Region 2000 Services Authority**

**Location**

Haberer Bldg.  
47 Courthouse Lane  
Rustburg, VA 24588

**Date | Time**

August 22, 2018  
2:00 p.m.

**Draft Minutes**

**Board Members Present**

Susan Adams.....Appomattox County  
Steve Carter ..... Nelson County  
Frank Rogers..... Campbell County  
Bonnie Svrcek, *Chair*.....City of Lynchburg

**1. Welcome**

Bonnie Svrcek welcomed everyone and called the meeting to order at 2:00 p.m.

**2. Public Comment**

- Jon Hardie addressed the Authority and began by thanking them for allowing him the opportunity to speak. He reminded the Authority at the last meeting he had requested as an elected official to be permitted to sit in on a closed session. As there was a closed session on the agenda for this meeting he reminded the Authority of his request. Mr. Hardy stated that elected officials should have the ability to sit in on sessions where their locality is involved.
- Eric Barringer asked about the impact of County Waste opening their own landfill in Cumberland County. He assumed that losing that customer base would require an increase in the rate structure. He also thought it would probably impact the cost benefit analysis developed to look at different alternatives for the future. Mr. Barringer also found it interesting that part of the stipulation that the Cumberland County Board of Supervisors has with County Waste is that a Property Value Protection and Compensation Program would be established.

Bonnie Svrcek advised both gentlemen that further conversation on both issues would be addressed later in the agenda.

### **3. Approval of the June 13 Meeting Minutes**

Upon a motion by Frank Rogers, and seconded by Susan Adams, the minutes of June 13, 2018 were approved as presented.

### **4. Financial Update**

Rosalie Majerus reported that on Schedule 1 Disposal Fee Revenue is about \$50,000.00 short of budget. On Schedule 2 Operating Expenses are better than planned by \$25,000.00. The net effect of this is that the Cost of Service is \$.05 per ton better than planned. Excess Revenue is also slightly better than planned. Budget details presented are believed to be the final numbers for F/Y 2017-2018.

The motion was made by Frank Rogers to approve the Excess Revenue. The motion was seconded by Bonnie Svrcek. Susan Adams stated that there is a 60 day accrual period, and she would feel more comfortable waiting and have the Excess Revenue placed on the September agenda. Frank Rogers withdrew his motion.

### **5. Report on legal and financial implications of a dissolution of the Services Authority upon the filling of the current permitted space**

Bill Hefty presented the legal aspects of a dissolution of the Services Authority. When the Authority was created the agreement was made for 50 years and expires in 2058 by terms of the agreement. The statute allows for dissolving the Authority before then. If the Authority adopted a motion for dissolution, the four governing bodies would have to adopt resolutions approving the dissolution and then application would be made to the state corporation for dissolution of the corporation. There would be some agreement as to what would happen to the landfill properties and any financial assets that were left. Funds would be needed to be provided for closure-post closure and mediation.

There are two options for the Authority to continue:

- a) with all of the members
- b) with one to three members – all members and bond holders must consent, and the Authority would continue, be responsible for closure-post closure and will own the property

There was a discussion about the cost for early withdrawal. Gary Christie suggested that it would be good to discuss whether the Authority would use its money for a study for an individual jurisdiction if a jurisdiction wanted to find out what the cost would be to withdraw, or if the jurisdiction would cover that cost.

Clarke Gibson was asked if there are any financial implications of dissolving the Authority, in terms of cost to the participating jurisdictions. He advised that in 2030, when full capacity is expected to be reached, budgets are set so that the correct amount of money will be in closure-post closure funds and there will be no debt left.

Steve Carter asked who would be responsible for closure-post closure. Bill Hefty answered that it would be either the Authority or the jurisdictions. One option would be that the Campbell

property goes back to Campbell and they are responsible for Campbell, using a portion of the closure-post closure funds. It would be the same for Lynchburg, taking back the Lynchburg landfill.

## **6. Engineering Services Contract**

Clarke Gibson reported that the landfill has two main engineering contracts and they expire this month. An RFP was published in the News and Advance, posted on the Services Authority website, and posted in the Region 2000 offices. A proposal was received from Draper Aden, the current general and environmental engineering services consultant, and also SCS. SCS, the current contract holder of the landfill gas engineering contract, also submitted a proposal for the landfill gas engineering contract.

The staff recommends the Authority renew the general engineering and environmental monitoring contract with Draper Aden, and renew the landfill gas engineering services contract with SCS. Each contract would have a five year term.

Frank Rogers asked staff for an explanation as to why Draper Aden was chosen over SCS for the general engineering and environmental monitoring contract. Clarke Gibson explained that Draper Aden has been the general engineering services engineer since the Authority was formed and he is well pleased with their performance. They also work with Burns and McDonnell, who does the financial analysis for the landfill. He feels that it would be in the best interest of the Authority to continue with Draper Aden.

Frank Rogers made the motion to approve the renewal of the engineering contracts as proposed by staff, with Steve Carter seconding the motion. The motion was unanimously approved.

## **7. Director's Report**

- In response to Mr. Barringer's question concerning the Cumberland County landfill proposal submitted by County Waste, Clarke advised that the Cumberland County Board of Supervisors has approved construction of the landfill. County Waste is probably looking at a two to three year period of permitting, design, and construction. County Waste has also recently submitted a proposal to Botetourt County to take over their solid waste operations. He added that he would not be surprised if sometime in the near future County Waste proposed a transfer station for their use in this region. Mr. Gibson has run some analysis on how this would impact the Authority. County Waste is our largest customer at this point and currently disposes 50,000 tons per year in the Campbell County landfill. If they were to build a transfer station in this region, the impact would likely be an increase in the tipping fee for members by \$10.00/ton, but could add four or five years of capacity to the Livestock Road landfill.

Steve Carter asked if County Waste would have to apply for a special use permit from Campbell County. Clark Gibson replied that yes, they would probably need to do this.

Frank Rogers questioned whether options presented by the work group should be revisited due to this development. Clarke Gibson replied that for the most part this would be

primarily a financial analysis that could be done by Burns and McDonnell and Draper Aden.

Steve Carter suggested that Mr. Gibson stay abreast of how County Waste proceeds. Mr. Gibson replied that about three years ago he invited County Waste to submit a PPEA, but after County Waste approached the Authority to consider a transfer station at the Concord Turnpike landfill site he never received a proposal.

Susan Adams asked what was being done as a regional landfill to look at a new customer base or come up with a plan to compensate if there is a loss in tonnage. Mr. Gibson explained that there is a \$10.00 differential between the private market rate and the member rate that is not set in stone, where adjustments could possibly be made. He also advised that there are two other counties that are a part of Region 2000, and periodically over the last 12 years they have been approached by the Authority for either joining or using the landfill. However, when Amherst County approached the Authority, the Authority voted against their joining the landfill.

Mr. Gibson added one other option, known as flow control. Mr. Hefty explained that this term means that private haulers would have to use our landfill for trash that they picked up in Authority members' jurisdictions.

Mr. Gibson was asked to review all of the options discussed and get an estimate from Draper Aden and a task list of what would be done.

- Update on Livestock Road Partial Closure Project – Clarke Gibson reported that they are completing construction documents for partial closure of Phase 3. They plan on advertising towards the end of September and issue a notice to proceed mid to late November, with substantial completion in spring of 2019. The engineering cost estimate is about \$4.3M, which includes a 15% contingency for the construction. There is presently \$4.7M in our closure-post closure care fund.
- Recycling Rate for 2017 – Mr. Gibson reported that one of the responsibilities of the recycling coordinators job was to compile the annual recycling rate for the calendar year. He advised that he has taken over this task and submitted the calculations to the DEQ. They recently received approval for the calendar 2017 recycling rate, at 40.1%.

## **8. Meeting Location Discussion**

Steve Carter had previously asked that Services Authority meetings be moved back to the Region 2000 offices. On reconsideration, Mr. Carter asked that this request be tabled for future consideration.

## **9. Public-Private Educational Infrastructure Act Proposal (PPEA) – Closed Session**

The motion was made by Bonnie Svrcek for the Board to go into closed session pursuant to Section 2.2-3711(a)(3) of the Code of Virginia to consider the acquisition of real property for a public purpose and pursuant to Section 2.2-3711(a)(29) of the Code of Virginia for discussion of the award of a public contract, both regarding an unsolicited proposal presented to the Authority under the Virginia Public-Private Educational Infrastructure Act of 2002 and where under both



provisions discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Authority.

The motion was seconded by Frank Rogers. The motion was approved, with Steve Carter abstaining.

Bonnie Svrcek asked the Authority what their pleasure is regarding Mr. Hardie's request to attend the closed session.

The motion was made by Susan Adams to allow Mr. Hardie to come into closed session with the Authority. The motion was seconded by Frank Rogers. The motion failed, with Steve Carter and Bonnie Svrcek voting nay.

Susan Adams made the motion to return to open session pursuant to Section 2.2-3712.D and certify that only those business matters lawfully identified in the motion to go into closed session and exempt from the open meeting requirements of the Freedom of Information Act were heard, discussed or considered in a closed session.

The motion was seconded by Steve Carter, and the vote follows:

Susan Adams – Aye  
Steve Carter – Aye  
Frank Rogers – Aye  
Bonnie Svrcek – Aye

The Authority was back in open session and no action was needed as a result of the closed session.

**10. Adjourn** – There being no further business the meeting adjourned at 3:30 p.m.

Next meeting September 26, 2:00 p.m.

**Region 2000 Services Authority**  
**FY 2018 Year End and FY 2019 Actuals**  
**As of 8/31/18**

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Region 2000 Services Authority  
 FY 2019 Disposal Fee Revenue through 8/31/18

Schedule 1

FY2019 Rates  
 \$30.25/\$40.25

	(A)	(B)	(C)	(D)
Tonnage	FY 2019 Approved Budget	Actuals Though 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
<b>Tonnage From Member Jurisdictions</b>				
Lynchburg	35,160	5,932	29,228	83.13%
Campbell	20,412	3,815	16,597	81.31%
Nelson	9,984	1,920	8,064	80.77%
Appomattox	5,354	1,007	4,347	81.19%
<b>Subtotal Member Jurisdictions</b>	<b>70,910</b>	<b>12,674</b>	<b>58,236</b>	<b>82.13%</b>
Market Rate Tonnage	116,976	22,785	94,191	80.52%
<b>Subtotal Contract and Market Rate</b>	<b>116,976</b>	<b>22,785</b>	<b>94,191</b>	<b>80.52%</b>
<b>Subtotal Revenue Generating Tonnage</b>	<b>187,886</b>	<b>35,459</b>	<b>152,428</b>	<b>81.13%</b>
Other Tonnage at No Charge (inert/brush/slag)	12,176	1,167	11,009	90.41%
<b>Total Tonnage</b>	<b>200,062</b>	<b>36,626</b>	<b>163,436</b>	<b>81.69%</b>

	FY 2019 Approved Budget	Actuals Though 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
<b>Disposal Fee Revenue</b>				
<b>From Member Jurisdictions</b>				
Lynchburg	\$ 1,063,590	\$ 179,450	\$ 884,140	83.13%
Campbell	\$ 617,463	\$ 115,391	\$ 502,072	81.31%
Nelson	\$ 302,016	\$ 58,070	\$ 243,946	80.77%
Appomattox	\$ 161,959	\$ 30,469	\$ 131,489	81.19%
<b>Subtotal Member Jurisdictions</b>	<b>\$ 2,145,028</b>	<b>\$ 383,380</b>	<b>\$ 1,761,647</b>	<b>82.13%</b>
Market Rate Tonnage	\$ 4,708,284	\$ 919,887	\$ 3,788,397	80.46%
<b>Subtotal Contract and Market Rate</b>	<b>\$ 4,708,284</b>	<b>\$ 919,887</b>	<b>\$ 3,788,397</b>	<b>80.46%</b>
<b>Total</b>	<b>\$ 6,853,312</b>	<b>\$ 1,303,268</b>	<b>\$ 5,550,044</b>	<b>80.98%</b>

	FY 2019 Approved Budget	YTD Average Through 8/31/2018	Budget Amount Remaining (A - B)	% Difference (C / A)
<b>Per Ton Disposal Fees</b>				
Member Disposal Fee	\$ 30.250	\$ 30.250	\$ (0.000)	0.00%
Cost of Service (COS) Tipping Fee	\$ 30.250	\$ 29.343	\$ 0.907	3.00%
Market Rate	\$ 40.250	\$ 40.373	\$ (0.123)	-0.31%

Schedule 1

9/17/2018 10:52 AM

Region 2000 Services Authority  
 FY 2019 Expenses through 8/31/2018

Schedule 2

FY2019 Rates  
 \$30.25/\$40.25

Expenses	(A)	(B)	(C)	(D)
	FY 2019 Approved Budget	Actuals Though 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
Personnel (Schedule 3)	\$ 1,619,703	\$ 278,884	\$ 1,340,819	82.8%
Landfill O & M (Schedule 4)	\$ 1,421,200	\$ 294,637	\$ 1,126,563	79.3%
Landfill Equipment Replacement Reserve	\$ 438,049	\$ 73,008	\$ 365,041	83.3%
Closure and Post-Closure Reserve	\$ 389,567	\$ 64,928	\$ 324,639	83.3%
Future Disposal Planning Reserve	\$ 36,278	\$ 6,046	\$ 30,232	83.3%
O & M Reserve	\$ 73,324	\$ 12,221	\$ 61,103	83.3%
Annual Debt Service -2011 Bond Debt	\$ 853,015	\$ 141,519	\$ 711,496	83.4%
2015 Bond Debt	\$ 1,111,976	\$ 185,312	\$ 926,664	83.3%
Internal Loan	\$ -	\$ -	\$ -	0.0%
Annual Debt Service Subtotal	\$ 1,964,991	\$ 326,831	\$ 1,638,160	83.4%
Operating Expenses	\$ 5,943,113	\$ 1,056,555	\$ 4,886,558	82.2%
Reimbursable Personnel Costs (Schedule 5)	\$ (117,062)	\$ (6,582)	\$ (110,480)	94.4%
Reimbursable O & M Costs (Schedule 5)	\$ (121,500)	\$ (7,474)	\$ (114,026)	93.8%
Late Fee, Recycling & Int Income	\$ (21,000)	\$ (2,056)	\$ (18,944)	90.2%
<b>Net Cost of Service Operating Expense Total</b>	<b>\$ 5,683,551</b>	<b>\$ 1,040,443</b>	<b>\$ 4,643,108</b>	<b>81.7%</b>

	FY 2019 Approved Budget	Actuals Though 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
<b>Airspace Reserve</b>				
Lynchburg (Split is 30.6%)	\$ 357,947	\$ 76,905	\$ 281,042	79%
Campbell (Split is 69.4%)	\$ 811,814	\$ 174,418	\$ 637,397	79%
Airspace Reserve Subtotal	\$ 1,169,761	\$ 251,323	\$ 918,438	79%
O & M Reserve Contribution	\$ -	\$ 11,502	\$ (11,502)	

<b>Total Expenses</b>	<b>\$ 6,853,312</b>	<b>\$ 1,303,268</b>	<b>\$ 5,550,044</b>	<b>81%</b>
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<b>Total Revenue Generating Tonnage</b>	<b>187,886</b>	<b>35,459</b>	<b>152,428</b>	<b>81.1%</b>
<b>Disposal Cost per Ton</b>	<b>\$ 30.2500</b>	<b>\$ 29.343</b>	<b>\$ 0.907</b>	<b>3.0%</b>

Schedule 2

9/17/2018 10:52 AM



**Personnel  
Schedule 3**

		(A)	(B)	(C)	(D)
	Account	FY 2019 Approved Budget	Actuals Though 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
	<b>Solid Waste Staff</b>				
	<b>Total Salaries</b>	\$ 989,791	\$ 152,870	\$ 817,632	82.6%
	<b>Employee Benefits</b>				
42210	VRS-Retirement (6.49% ER + VLDP)(fy19=4.71%+VLDP)	\$ 52,459	\$ 7,508	\$ 44,951	85.7%
42220	VRS Life Insurance (1.31%)	\$ 12,966	\$ 2,004	\$ 10,962	84.5%
42300	Employer Cost-Health Insurance (+6% FY18 Est)	\$ 233,446	\$ 32,622	\$ 200,824	86.0%
42700	Employer Cost-Worker's Comp	\$ 36,773	\$ 40,922	\$ (4,149)	-11.3%
42100	Employer Cost-FICA	\$ 78,779	\$ 11,412	\$ 67,367	85.5%
42600	Unemployment Insurance	\$ 8,000	\$ -	\$ 8,000	100.0%
	<b>Employee Benefits Subtotal</b>	\$ 422,423	\$ 94,467	\$ 327,956	77.6%
	<b>Overtime</b>				
41200	Salaries and Wages - Overtime	\$ 40,000	\$ 3,657	\$ 36,343	90.9%
	<b>Overtime Subtotal</b>	\$ 40,000	\$ 3,657	\$ 36,343	90.9%
	<b>Total Personnel Costs-Services Authority Staff</b>	\$ 1,452,215	\$ 250,994	\$ 1,181,931	81.4%
	<b>Local Government Council Staff</b>				
43131	Prof Services-LGC-Salaries	\$ 69,424	\$ 13,154	\$ 56,270	81.1%
43132	Prof Services-LGC-Benefits	\$ 39,995	\$ 7,271	\$ 32,724	81.8%
43133	Prof Services-LGC Overhead	\$ 58,069	\$ 7,465	\$ 50,604	87.1%
	<b>Total Personnel Costs-Region 2000 Staff</b>	\$ 167,488	\$ 27,890	\$ 139,598	83.3%
	<b>Total Personnel Costs</b>	\$ 1,619,703	\$ 278,884	\$ 1,340,819	82.8%

Schedule 3

9/17/2018 10:53 AM

**Landfill Operating and Maintenance Expenses**

Schedule 4

		(A)	(B)	(C)	(D)
Account	Operations and Maintenance Cost Type	FY 2019 Approved Budget	Actuals Through 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
	<b>Contractual Services</b>				
43166	Software support-Paradigm	\$ 7,000	6,636	\$ 364	5%
43321	Communications M&R Service/Radio	\$ 13,000	12,762	\$ 238	2%
43313	Building M & R Services	\$ 6,000	498	\$ 5,502	92%
43171	Site Maintenance-Lynchburg	\$ -	422	\$ (422)	0%
43172	Site Maintenance-Campbell	\$ 35,000	7,259	\$ 27,741	79%
43170	Sedimentation Basin Cleaning	\$ -	-	\$ -	0%
43169	Janitorial Services	\$ 7,800	1,300	\$ 6,500	83%
43110	Med/Dental/Pharm/Lab Services	\$ -	-	\$ -	0%
43150	Legal Services	\$ 30,000	5,000	\$ 25,000	83%
43120	Accounting and auditing service	\$ 9,000	-	\$ 9,000	100%
43140	Engineering/Monitoring Services-Lynchburg	\$ -	-	\$ -	0%
43140a	Engineering/Monitoring Services-Campbell	\$ 80,000	9,591	\$ 70,409	88%
43141	Professional Consulting Service	\$ -	-	\$ -	0%
43160	Environmental Lab Services-Lynchburg	\$ -	-	\$ -	0%
43160a	Environmental Lab Services-Campbell	\$ 8,000	-	\$ 8,000	100%
43200	Temporary Help Service Fees	\$ 30,000	4,121	\$ 25,879	86%
43600	Advertising	\$ 6,000	566	\$ 5,435	91%
43176	Software Purchases-Other	\$ 3,000	-	\$ 3,000	100%
43167	Pest Control services	\$ 1,000	160	\$ 840	84%
43168	Investigative Services	\$ 100	25	\$ 75	75%
46011	Uniform Rental Services	\$ 10,000	3,796	\$ 6,204	62%
43161	Tire Shredding Services	\$ 5,000	-	\$ 5,000	100%
43165	Misc Contractual Services	\$ 1,000	-	\$ 1,000	100%
43177	Website, Media & Public Communications	\$ 2,500	360	\$ 2,140	86%
42850	Employee Med Exp-drug tests, ph	\$ 1,500	225	\$ 1,275	85%
43174	Equip Parts Supplier Admin	\$ -	-	\$ -	0%
46031	Heavy Equipment-Outside Repair	\$ 70,000	3,567	\$ 66,433	95%
43173	Mechanical M&R Services	\$ 4,000	-	\$ 4,000	100%
43121	Payroll support services	\$ 12,000	-	\$ 12,000	100%
46017	Software Maint Contract-Accounting	\$ 800	-	\$ 800	100%
43162	HHW Disposal	\$ -	5,085	\$ (5,085)	0%
43163	Wood Waste Grinding	\$ 10,000	-	\$ 10,000	100%
	<b>Contractual Services Subtotal</b>	<b>\$ 352,700</b>	<b>61,373</b>	<b>\$ 291,327</b>	<b>83%</b>
	<b>Supplies &amp; Materials</b>				
46001	Office Supplies/Audio Visual Supplies	\$ 6,000	240	\$ 5,760	96%
46002	Forms & Stationary	\$ 1,500	-	\$ 1,500	100%
46005	Custodial Supplies	\$ 2,500	676	\$ 1,824	73%
46033	Apparel/Protective Wear/Personal Protective Equipment	\$ 3,000	184	\$ 2,816	94%
46012	Books & Publications	\$ -	-	\$ -	0%
46013	Subscriptions	\$ -	-	\$ -	0%
46018	Safety Supplies	\$ 3,000	619	\$ 2,381	79%
46019	Awards & Recognitions	\$ -	-	\$ -	0%
46020	Grounds Maintenance Supplies	\$ 3,000	-	\$ 3,000	100%
46026	Food & Dietary Supplies	\$ -	101	\$ (101)	0%
46022	Minor Equipment-Tools	\$ 7,000	583	\$ 6,417	92%
46021	Chemicals/gases	\$ 500	-	\$ 500	100%
43310	R & M- Office	\$ -	-	\$ -	0%
46009	Vehicle M&R Equipment Parts	\$ 150,000	33,168	\$ 116,832	78%
46007	R&M Supplies-Building	\$ 5,000	24	\$ 4,976	100%
43312	R & M-Mechanical-Materials	\$ -	-	\$ -	0%
46016	Odor Control Operations & Materials	\$ 100,000	34,533	\$ 65,467	65%
46032	Communications M & R Materials	\$ 2,000	-	\$ 2,000	100%

# Landfill Operating and Maintenance Expenses

Schedule 4

Account	Operations and Maintenance Cost Type	FY 2019 Approved Budget	Actuals Though 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
46025	Haul Road M&R Materials	\$ 140,000	34,799	\$ 105,201	75%
46027	Daily Cover/Posi-Shell	\$ 110,000	-	\$ 110,000	100%
45210	Postal Services	\$ 2,000	275	\$ 1,725	86%
45220	Messenger Services	\$ -	151	\$ (151)	0%
43500	Printing & Binding	\$ 1,000	-	\$ 1,000	100%
46035	Shop Supplies	\$ 15,000	2,815	\$ 12,185	81%
42820	Education-Tuition Assistance	\$ -	-	\$ -	0%
46023	Computer Materials & Repair	\$ 10,000	821	\$ 9,179	92%
46024	Mechanical M&R Materials	\$ -	-	\$ -	0%
	<b>Supplies &amp; Materials Subtotal</b>	<b>\$ 561,500</b>	<b>108,988</b>	<b>\$ 452,512</b>	<b>81%</b>

# Landfill Operating and Maintenance Expenses

Schedule 4

Account	Operations and Maintenance Cost Type	FY 2019 Approved Budget	Actuals Though 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
	Gas/Diesel Fuel/Oil & Grease	\$ 200,000		\$ 200,000	100%
46008	Vehicle & Equipt Fuel-Diesel	\$ -	47,088	\$ (47,088)	0%
46028	Vehicle & Equipt Fuel-Gasoline	\$ -	272	\$ (272)	0%
46029	Vehicle & Equipt/Oil & Grease	\$ -	3,221	\$ (3,221)	0%
	Gas/Diesel Fuel/Oil & Grease Subtotal	\$ 200,000	50,581	\$ 149,419	75%
	Rentals & Leases				
45410	Lease/Rent of Equipment-Office (Copier/postal meter)	\$ 5,500	881	\$ 4,619	84%
45411	Lease/Rent of Equipment-Landfill	\$ 10,000	-	\$ 10,000	100%
45420	Lease/Rent of Buildings	\$ 600	90	\$ 510	85%
	Rentals & Leases Subtotal	\$ 16,100	971	\$ 15,129	94%
	Utilities & Natural Gas				
45230	Telephone/Internet	\$ 20,000	3,820	\$ 16,180	81%
45110	Electrical Services	\$ 35,000	6,026	\$ 28,974	83%
45130	Water & Sewer	\$ 1,500	226	\$ 1,274	85%
45231	Cellular Services & Pager	\$ 3,000	120	\$ 2,880	96%
45121	Utilities - Natural Gas	\$ -	-	\$ -	0%
	Utilities & Natural Gas Subtotal	\$ 59,500	10,192	\$ 49,308	83%
	Travel & Training-Includes Continuing Education	\$ 4,000		\$ 4,000	100%
45510	Travel Mileage-Personal Vehicle	\$ -	55	\$ (55)	0%
45530	Travel-Subsistence & Lodging	\$ -	258	\$ (258)	0%
45540	Off-Site Training	\$ -	-	\$ -	0%
46014	On-Site Training	\$ 4,000	720	\$ 3,280	82%
	Travel & Training Subtotal	\$ 8,000	1,033	\$ 6,967	87%
	Miscellaneous				
45800	Miscellaneous	\$ 3,500	-	\$ 3,500	100%
45810	Dues and Assoc Membership-Misc	\$ 1,800	358	\$ 1,442	80%
45801	Bank Service Charges	\$ 3,600	2,431	\$ 1,169	32%
45802	Cash Overage and (Shortage)	\$ -	(4)	\$ 4	0%
45803	Finance Charges paid to vendors	\$ -	-	\$ -	0%
45804	Bad Debt Expense	\$ 3,000	-	\$ 3,000	100%
45840	VDEQ landfill fee - Misc	\$ 28,000	3,480	\$ 24,520	88%
	Misc Expenses Subtotal	\$ 39,900	6,265	\$ 33,635	84%
	Payments to Other Entities				
43164a	Leachate Treatment-LR facility	\$ 20,000	6,443	\$ 13,557	68%
45308	General Liability insurance	\$ 42,000	41,318	\$ 682	2%
	Payments to Other Entities Subtotal	\$ 62,000	47,761	\$ 14,239	23%
	Sub-Total SA O & M Expenses	\$ 1,299,700	287,164	\$ 1,012,536	78%
	Reimbursable O & M Expenses (see Reimbursable Schedule for Detail)	\$ 121,500	7,474	\$ 114,026	94%
	Grand Total Operations and Maintenance Cost	\$ 1,421,200	\$ 294,637	\$ 1,126,563	79%



# Reimbursable Landfill Operating and maintenance Expenses Personnel Costs

## Schedule 5

		(A)	(B)	(C)	(D)
Account	Operations and Maintenance Cost Type	FY 2019 Approved Budget	Actuals Through 8/31/18	Budget Amount Remaining (A - B)	Budget % Remaining (C / A)
	<b>Reimbursable Landfill O &amp; M Expenses</b>				
	<b>City of Lynchburg</b>				
43140	Engineering/Monitoring Services	\$ 60,000	\$ 2,383	\$ 57,617	96.0%
43160	Environmental Lab Services	\$ -	\$ -	\$ -	0.0%
43162	HHW Disposal	\$ 28,050	\$ -	\$ 28,050	100.0%
	<b>City of Lynchburg Subtotal</b>	<b>\$ 88,050</b>	<b>\$ 2,383</b>	<b>\$ 85,667</b>	<b>97.3%</b>
	<b>Amherst County</b>				
43162	HHW Disposal	\$ -	\$ -	\$ -	0.0%
	<b>Nelson County</b>				
43162	HHW Disposal	\$ -	\$ -	\$ -	0.0%
	<b>Appomattox County</b>				
43162	HHW Disposal	\$ -	\$ -	\$ -	0.0%
	<b>Campbell County</b>				
43140a	Engineering/Monitoring/Remediation Services	\$ 22,840	\$ 5,090	\$ 17,750	77.7%
43160a	Environmental Lab Services	\$ 5,000	\$ -	\$ 5,000	100.0%
43162	HHW Disposal	\$ 5,610	\$ -	\$ 5,610	100.0%
43164a	Leachate Treatment	\$ -	\$ -	\$ -	0.0%
	<b>Campbell County Subtotal</b>	<b>\$ 33,450</b>	<b>\$ 5,090</b>	<b>\$ 28,360</b>	<b>84.8%</b>
	<b>Reimbursable Landfill O &amp; M Expenses</b>	<b>\$ 121,500</b>	<b>\$ 7,474</b>	<b>\$ 114,026</b>	<b>93.8%</b>
	<b>Reimbursable Landfill Personnel Costs</b>				
	<b>City of Lynchburg</b>				
	Concord Turnpike Personnel Costs	\$ 39,000	\$ 6,582	\$ 32,418	83.1%
	Recycling Program Manager Salary & Benefits	\$ 29,031	\$ -	\$ 29,031	100.0%
	<b>City of Lynchburg Subtotal</b>	<b>\$ 68,031</b>	<b>\$ 6,582</b>	<b>\$ 61,449</b>	<b>90.3%</b>
	<b>Campbell County</b>				
	Environmental Compliance & Safety	\$ 20,000	\$ -	\$ 20,000	100.0%
	Recycling Program Manager Salary & Benefits	\$ 29,031	\$ -	\$ 29,031	100.0%
	<b>Campbell County Subtotal</b>	<b>\$ 49,031</b>	<b>\$ -</b>	<b>\$ 49,031</b>	<b>100.0%</b>
	<b>Reimbursable Landfill Personnel Costs</b>	<b>\$ 117,062</b>	<b>\$ 6,582</b>	<b>\$ 110,480</b>	<b>94.4%</b>

Schedule 5-Reimb

9/17/2018 10:54 AM

# Region 2000 Services Authority

8/31/2018

Schedule 7

## Capital Equipment Fund

FY2018 Capital Equipment Items	Average Cost Estimate	Fund Balance
Balance @ 6/30/2017		\$ 885,805
FY 2018 Budgeted Purchases		
Posi-shell applicator-actual	\$ 40,757	
Litter Fence-actual	\$ 49,451	
D-6 Dozer-actual	\$ 284,985	
Mobile Vapor Unit-approved at 9/27/17 meeting-actual	\$ 51,825	
Replacement undercarriage-actual	\$ 28,971	
New Engine for 2016 Polaris UTV	\$ 5,548	
Gain from insurance proceeds for radios	\$ (607)	
Subtotal	\$ 460,930	
Transfer from Operating Fund for FY2018		\$ 450,000
Balance @ 6/30/2018		\$ 874,875

FY2019 Approved Capital Equipment Items	Average Cost Estimate	Fund Balance
Balance @ 6/30/2018		\$ 874,875
FY 2019 Proposed Purchases		
Remanufactured Compactor	\$ 400,000	
963 Track Loader	\$ 330,000	
Rubber Tire Loader	\$ 120,000	
Subtotal	\$ 850,000	
Estimated Transfer from Operating Fund for FY2019		\$ 438,049
Estimated Balance @ 6/30/2019		\$ 462,924

FY 2018 & FY 2019 Estimated Post-Closure Costs for Concord Turnpike Facility	Average Cost Estimate per Year
Estimated Cost of Contracted Services per year	\$ 125,000

Region 2000 Services Authority  
 Schedule 8 - 2015 Bond Expenditures  
 8/31/18

	Use of Bond Funds	O & M Balance and Use
O & M Reserve Balance @7/1/2018		\$ 658,248.03
90 Days estimated reserve (Can be used If Board Approves)		Based on FY19 \$ (869,738.00)
Available O & M Reserve @ 7/1/2018		\$ (211,489.97)
<b>Capital Costs</b>		
<b>Capital</b>		
Vapor System	Actual \$ 77,659.76	
Misting Cannon	Actual \$ 107,317.08	
Landfill Gas System		
Orig Contract For Gas Collection System-SCS	\$ 957,280.00	
Change Order #1 dated 8/23/16 - SCS	\$ 134,800.00	
Electical System for Gas Collection System	\$ 855.07	
	\$ 1,092,935.07	
Ph IV - Construction		
Contract for cell construction-Sargent	\$ 5,999,810.82	
Miscellaneous permitting etc	\$ 50,130.34	
Engineering-Draper Aden - est to completion	\$ 1,058,718.70	
	\$ 7,108,659.86	
May 2015 borrowing		
Phase IV construction Costs	\$ 7,108,659.86	
Borrowing Costs	\$ 137,050.00	
Capital Costs for Vapor System	\$ 77,659.76	
Capital costs for Misting Cannon	\$ 107,317.08	
Estimated Capital costs for LFG collection system	\$ 1,092,935.07	
Storage Building - (Maintenance Shop Addition-Includes 10% contingency)	\$ 172,241.30	
Truck Wash - Actual	\$ 233,689.00	
Litter Fencing - Proposed for 9/26/18	\$ 50,000.00	
Total Projected use of Bond Funds	\$ 8,979,552.07	
Bond funds received + interest @ 8/31/18	\$ 9,001,202.38	
Available bond proceeds	\$ 21,650.31	

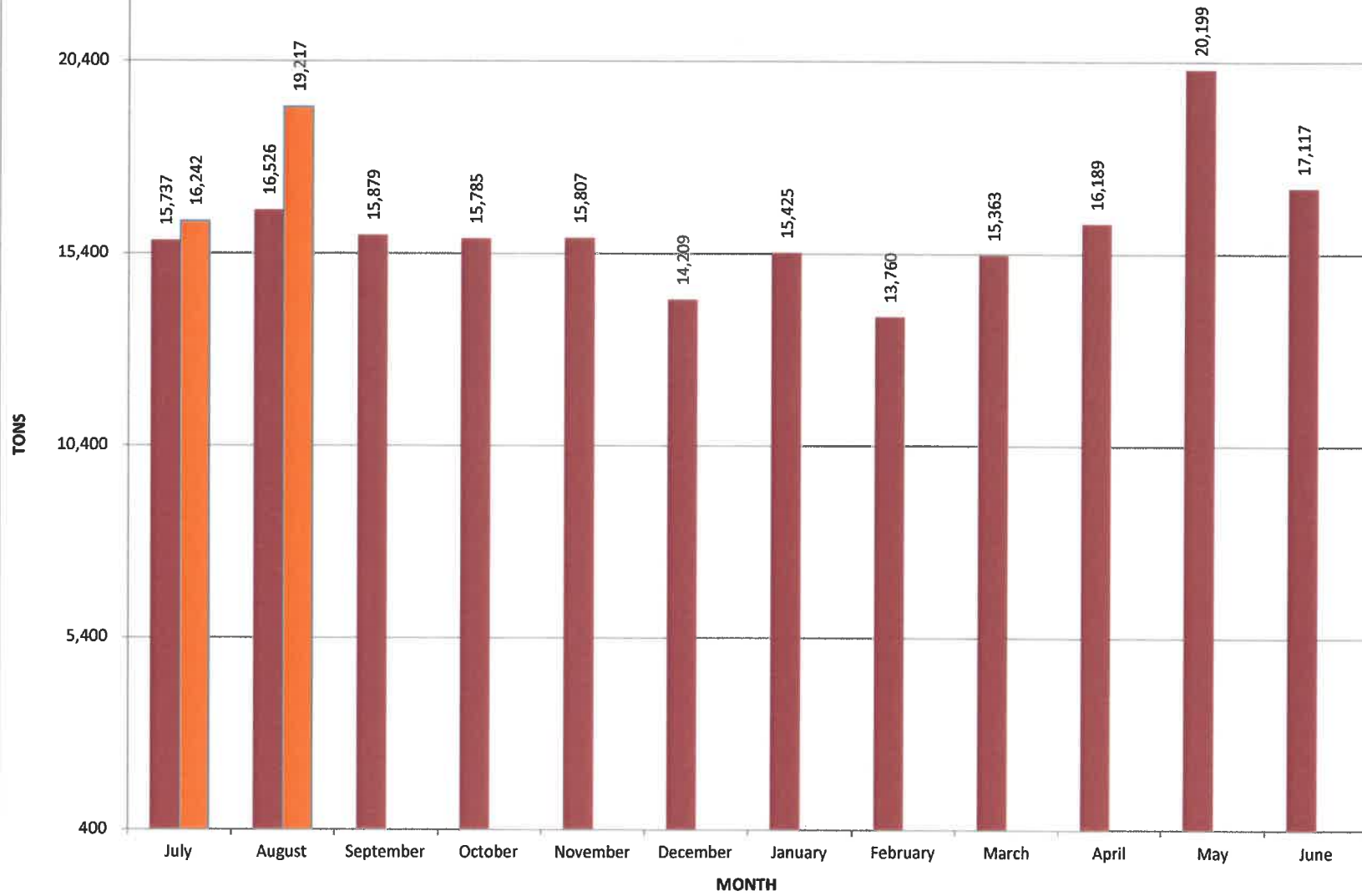
Region 2000 Services Authority

Financial Pro Forma-matching Seth's 3/8/18 no leases-County Waste impact FY2021  
Schedule 9 - 9/5/2018

Internal	Actual FY 2017	Actual FY 2018	Approved FY 2019	Projected FY 2020	Projected FY 2021	50% County Waste Impact Projected FY 2022	100% County Waste Impact Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030	Projected FY 2031	Projected FY 2032	Projected FY 2033
<b>Disposal Rates</b>																	
Cost of Service Rate	\$30,6822	\$30,1953	\$30,25	\$30,25	\$30,50	\$35,50	\$41,50	\$42,50	\$42,50	\$43,00	\$43,00	\$43,25	\$43,25	\$43,50	\$43,50	\$43,75	\$44,33
Member Rate	\$28,7680	\$30,2620	\$30,25	\$30,25	\$30,50	\$35,50	\$41,50	\$42,50	\$42,50	\$43,00	\$43,00	\$43,25	\$43,25	\$43,50	\$43,50	\$43,75	\$44,33
Lynchburg Contracts	\$38,7477	\$40,2504	\$40,25	\$40,25	\$40,50	\$45,50	\$51,50	\$52,50	\$52,50	\$53,00	\$53,00	\$53,25	\$53,25	\$53,50	\$53,50	\$53,75	\$54,33
Market Rate (Private Haulers)	\$38,7477	\$40,2504	\$40,25	\$40,25	\$40,50	\$45,50	\$51,50	\$52,50	\$52,50	\$53,00	\$53,00	\$53,25	\$53,25	\$53,50	\$53,50	\$53,75	\$54,33
Inert	\$0,0000	\$0,0000	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00
<b>Operating Revenue</b>																	
Member Cities	\$2,115,109	\$2,175,953	\$2,145,028	\$2,145,219	\$2,162,950	\$2,517,618	\$2,942,760	\$3,013,582	\$3,013,794	\$3,048,957	\$3,049,415	\$3,067,211	\$3,066,897	\$3,084,584	\$3,084,591	\$3,102,256	\$1,882,667
Lynchburg Contracts & Other Waste	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Market Rate and Other Contract Tonnage	\$4,582,148	\$4,833,731	\$4,708,284	\$4,708,599	\$4,737,850	\$4,185,315	\$3,449,261	\$3,616,676	\$3,616,990	\$3,651,096	\$3,651,274	\$3,668,334	\$3,668,631	\$3,685,815	\$3,685,822	\$3,702,984	\$2,241,546
<b>Total Operating Revenue</b>	<b>\$6,697,257</b>	<b>\$7,009,684</b>	<b>\$6,853,312</b>	<b>\$6,853,818</b>	<b>\$6,900,800</b>	<b>\$6,702,934</b>	<b>\$6,392,021</b>	<b>\$6,630,259</b>	<b>\$6,630,785</b>	<b>\$6,700,053</b>	<b>\$6,700,689</b>	<b>\$6,735,545</b>	<b>\$6,735,529</b>	<b>\$6,770,398</b>	<b>\$6,770,413</b>	<b>\$6,805,240</b>	<b>\$4,124,213</b>
<b>Operating Expenditures</b>																	
Personnel	\$1,419,579	\$1,461,075	\$1,619,703	\$1,652,097	\$1,685,139	\$1,718,842	\$1,753,219	\$1,788,283	\$1,824,049	\$1,860,530	\$1,897,740	\$1,935,695	\$1,974,409	\$2,013,897	\$2,054,175	\$2,095,259	\$1,279,805
Landfill O&M	\$1,524,150	\$1,554,748	\$1,421,200	\$1,460,897	\$1,490,115	\$1,519,917	\$1,550,316	\$1,581,322	\$1,612,948	\$1,645,207	\$1,678,111	\$1,711,674	\$1,745,907	\$1,780,825	\$1,816,442	\$1,852,771	\$1,131,691
Equipment Replacement Reserve-No leases	\$366,160	\$450,000	\$438,049	\$450,000	\$500,000	\$525,000	\$550,000	\$550,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$450,000	\$425,000	\$200,000	\$50,000
Equipment Lease Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Authority Closure and Post-Closure Contributions	\$649,511	\$600,237	\$389,567	\$364,366	\$327,896	\$304,135	\$464,188	\$389,373	\$770,704	\$1,026,119	\$963,261	\$933,359	\$867,165	\$846,789	\$767,101	\$923,680	\$182,385
O&M Reserve Contribution	\$0	\$0	\$73,324	\$55,230	\$30,528	\$21,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Remediation Reserve	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Future Disposal Planning Reserve	\$50,000	\$40,000	\$36,278	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal Operating Expenses</b>	<b>\$4,059,400</b>	<b>\$4,106,060</b>	<b>\$3,978,121</b>	<b>\$3,982,590</b>	<b>\$4,033,678</b>	<b>\$4,089,634</b>	<b>\$4,317,722</b>	<b>\$4,308,978</b>	<b>\$4,707,701</b>	<b>\$5,031,856</b>	<b>\$5,039,112</b>	<b>\$5,080,728</b>	<b>\$5,087,481</b>	<b>\$5,091,511</b>	<b>\$5,062,718</b>	<b>\$5,071,710</b>	<b>\$2,643,881</b>
Interest and Other Income	(\$23,557)	(\$21,250)	(\$21,000)	(\$21,000)	(\$21,000)	(\$21,000)	(\$21,000)	(\$21,000)	(\$21,000)	(\$21,000)	(\$21,000)	(\$21,000)	(\$21,000)	(\$18,492)	(\$16,283)	(\$14,339)	(\$12,626)
Closure Liability Accrual from Lynchburg																	
Revenue Offset from Reserves																	
Reimbursable Expenses	(\$224,373)	(\$248,783)	(\$238,562)	(\$243,333)	(\$248,200)	(\$253,164)	(\$258,227)	(\$263,392)	(\$268,660)	(\$274,033)	(\$279,513)	(\$285,104)	(\$290,806)	(\$261,190)	(\$234,590)	(\$210,700)	(\$189,242)
<b>Total Operating Expenditures</b>	<b>\$3,811,470</b>	<b>\$3,836,027</b>	<b>\$3,718,559</b>	<b>\$3,718,257</b>	<b>\$3,784,478</b>	<b>\$3,815,470</b>	<b>\$4,038,495</b>	<b>\$4,024,586</b>	<b>\$4,418,042</b>	<b>\$4,736,823</b>	<b>\$4,738,599</b>	<b>\$4,774,624</b>	<b>\$4,775,675</b>	<b>\$4,811,829</b>	<b>\$4,811,844</b>	<b>\$4,846,671</b>	<b>\$2,442,013</b>
<b>Revenues Available for Debt Service</b>	<b>\$2,885,787</b>	<b>\$3,173,657</b>	<b>\$3,134,753</b>	<b>\$3,135,561</b>	<b>\$3,136,323</b>	<b>\$2,887,464</b>	<b>\$2,353,526</b>	<b>\$2,605,672</b>	<b>\$2,212,743</b>	<b>\$1,963,229</b>	<b>\$1,962,090</b>	<b>\$1,960,921</b>	<b>\$1,959,853</b>	<b>\$1,958,569</b>	<b>\$1,958,569</b>	<b>\$1,958,569</b>	<b>\$1,682,200</b>
<b>Debt Service (DS)</b>																	
Series 2008 Debt (payment to escrow account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Series 2011 Debt (payment to escrow account)	\$852,128	\$851,373	\$853,015	\$853,303	\$854,350	\$855,241	\$855,849	\$857,050	\$71,430	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Acquisition (Internal Loan) \$2,188,178	\$109,409	\$0,00	\$0	\$0	\$0	\$0	\$0	\$0	\$193,892	\$193,892	\$193,892	\$193,892	\$193,892	\$193,892	\$193,892	\$193,892	\$193,892
Series 2015 Debt Phase IV Landfill	\$1,111,197	\$1,109,942	\$1,111,976	\$1,112,497	\$1,112,212	\$1,112,462	\$1,112,891	\$1,112,820	\$370,913	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Phase V Landfill	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$154,411	\$1,294,920	\$1,293,875	\$1,292,783	\$1,291,641	\$1,290,447	\$1,289,198	\$1,289,198	\$1,289,198	\$1,289,198
<b>Total Debt Service</b>	<b>\$2,072,734</b>	<b>\$1,961,315</b>	<b>\$1,964,991</b>	<b>\$1,965,800</b>	<b>\$1,966,561</b>	<b>\$1,967,703</b>	<b>\$1,968,741</b>	<b>\$2,124,281</b>	<b>\$1,737,263</b>	<b>\$1,487,767</b>	<b>\$1,486,675</b>	<b>\$1,485,533</b>	<b>\$1,484,339</b>	<b>\$1,483,090</b>	<b>\$1,483,090</b>	<b>\$1,483,090</b>	<b>\$1,483,090</b>
<b>Total Expenses</b>																	
Subtotal Operating Expenses and Debt Service	\$5,884,204	\$5,797,342	\$5,683,550	\$5,684,057	\$5,731,039	\$5,783,173	\$6,007,236	\$6,148,867	\$6,155,305	\$6,224,590	\$6,225,273	\$6,260,157	\$6,260,014	\$6,294,919	\$6,294,933	\$6,329,761	\$3,925,102
Offset from Prior Year Net Revenue	\$0	\$0	\$0	\$0	\$0	\$0	(\$284,976)	(\$207,517)	(\$213,449)	(\$213,456)	(\$213,452)	(\$213,437)	(\$213,424)	(\$213,459)	(\$213,459)	(\$213,459)	(\$213,459)
<b>Total Operating Expenses and Debt Service</b>	<b>\$5,884,204</b>	<b>\$5,797,342</b>	<b>\$5,683,550</b>	<b>\$5,684,057</b>	<b>\$5,731,039</b>	<b>\$5,783,173</b>	<b>\$5,722,260</b>	<b>\$5,941,350</b>	<b>\$5,941,855</b>	<b>\$6,011,134</b>	<b>\$6,011,821</b>	<b>\$6,046,720</b>	<b>\$6,046,590</b>	<b>\$6,081,460</b>	<b>\$6,081,475</b>	<b>\$6,116,302</b>	<b>\$3,711,644</b>
<b>Distribution of Excess Revenue (ER)</b>																	
City of Lynchburg	\$291,860	\$369,507	\$357,947	\$357,947	\$357,947	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Campbell County	\$661,932	\$838,033	\$811,814	\$811,814	\$811,814	\$634,785	\$462,244	\$475,459	\$475,473	\$475,466	\$475,431	\$475,402	\$475,480	\$475,480	\$475,480	\$475,480	\$284,740
<b>Total</b>	<b>\$953,792</b>	<b>\$1,207,540</b>	<b>\$1,169,761</b>	<b>\$1,169,761</b>	<b>\$1,169,761</b>	<b>\$634,785</b>	<b>\$462,244</b>	<b>\$475,459</b>	<b>\$475,473</b>	<b>\$475,466</b>	<b>\$475,431</b>	<b>\$475,402</b>	<b>\$475,480</b>	<b>\$475,480</b>	<b>\$475,480</b>	<b>\$475,480</b>	<b>\$284,740</b>
<b>Net Operating Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$284,976</b>	<b>\$207,517</b>	<b>\$213,449</b>	<b>\$213,456</b>	<b>\$213,452</b>	<b>\$213,437</b>	<b>\$213,424</b>	<b>\$213,459</b>	<b>\$213,459</b>	<b>\$213,459</b>	<b>\$213,459</b>	<b>\$127,829</b>
<b>Additional Reserve Contributions (Withdrawals)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1</b>	<b>\$2</b>	<b>\$0</b>
<b>Net Operating Revenues after Reserve Contr.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$284,976</b>	<b>\$207,517</b>	<b>\$213,449</b>	<b>\$213,456</b>	<b>\$213,452</b>	<b>\$213,437</b>	<b>\$213,424</b>	<b>\$213,459</b>	<b>\$213,459</b>	<b>\$213,461</b>	<b>\$213,461</b>	<b>\$127,829</b>
<b>Annual Op Ex (Personnel, O&amp;M, Equip)</b>	<b>\$3,309,889</b>	<b>\$3,465,823</b>	<b>\$3,478,952</b>	<b>\$3,562,994</b>	<b>\$3,675,254</b>	<b>\$3,763,759</b>	<b>\$3,853,534</b>	<b>\$3,919,605</b>	<b>\$3,936,997</b>	<b>\$4,005,737</b>	<b>\$4,075,852</b>	<b>\$4,147,369</b>	<b>\$4,220,316</b>	<b>\$4,244,722</b>	<b>\$4,295,617</b>	<b>\$4,148,029</b>	<b>\$2,461,496</b>
<b>Three Months Op Ex (Personnel, O&amp;M, Equip)</b>	<b>\$827,472</b>	<b>\$866,456</b>	<b>\$869,738</b>	<b>\$890,749</b>	<b>\$918,813</b>	<b>\$940,940</b>	<b>\$963,384</b>	<b>\$979,901</b>	<b>\$984,249</b>	<b>\$1,001,434</b>	<b>\$1,018,963</b>	<b>\$1,036,842</b>	<b>\$1,055,079</b>	<b>\$1,061,181</b>	<b>\$1,073,904</b>	<b>\$1,037,007</b>	<b>\$615,374</b>
<b>O&amp;M Reserve</b>	<b>\$794,185</b>	<b>\$653,446</b>	<b>\$658,256</b>	<b>\$731,580</b>	<b>\$786,810</b>	<b>\$817,338</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>
Beginning Balance	\$8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions	\$4,802	\$73,324	\$55,230	\$30,528	\$21,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Withdrawals	(\$140,739)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Ending Balance</b>	<b>\$653,446</b>	<b>\$658,256</b>	<b>\$731,580</b>	<b>\$786,810</b>	<b>\$817,338</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>	<b>\$839,078</b>
Market rate minus COS	\$8.07	\$10.05511	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Contract rate minus COS	\$8.07	\$10.05511	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Market tonnage	118,256,000	120,091,550	116,976,120	116,976,120	116,976,120	91,976,120	66,976,120	68,890,859	68,892,924	68,891,856	68,886,826	68,882,534	68,893,829	68,893,829	68,893,829	68,893,829	41,256,926
contract tonnage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Member Tonnage	73,523,000	71,903,807	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	70,910,096	42,468,056
Subtotal revenue generating tonnage	191,779,000	191,995,357	187,886,216	187,886,216	187,886,216	162,886,216	137,886,216	139,800,955	139,803,020	139,801,952	139,796,921</						

### REGION 2000 REGIONAL LANDFILL AVERAGE TONS PER MONTH GENERATING REVENUE

FY 2018  
FY 2019



# Virginia's Region 2000 Local Government Council Classification Description

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**Classification Title:** Director of Solid Waste

**Department:** Services Authority

**Supervisor:** LGC Executive Director

**Pay Grade:** Board Negotiated

**FLSA Status:** Exempt

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## General Statement of Job

The Director of Solid Waste is responsible for planning, development, and management of a regional solid waste disposal system as well as providing leadership and advice to the Region 2000 Services Authority and coordinating work among public officials from a number of member localities and those of other jurisdictions. Work is performed under the general administrative direction of the Virginia's Region 2000 Local Government Council Executive Director. Policy and budget direction is provided by the Region 2000 Services Authority.

## Specific Duties and Responsibilities

### Essential Functions:

Provide overall vision and leadership on an organization-wide and community basis to ensure solid waste disposal and related services are provided in alignment with the Services Authority's strategic objectives.

Communicate the vision and provide leadership on solid waste and related issues to Services Authority customers, member communities, and employees.

Oversee and coordinate the development and administration of budgets, policies, projects and programs of the department to effectively and efficiently deliver high quality services. Establish, manage, and monitor fiscal management controls for program areas. Direct the preparation of operational and capital budget estimates for program areas and prepares cost estimates on a variety of projects.

Manage capital projects including cell construction, cell closures and new buildings. Manage engineering contractual services and review and approve all engineering plans.

Responsible for leading short and long range planning efforts for the Authority.

Develop strategic regional partnerships with community representatives, external agencies, and other organizations on environmental issues to respond to the public's health and service level demands.

Oversees overall compliance with all local, state, and federal regulations governing solid waste and collection, disposal, closure, and environmental compliance.

Provide a comprehensive and cost effective solid waste management program to ensure customer satisfaction and community health safeguards by providing solid waste services. Oversee the annual Regional Recycling Report submittal to DEQ.

Develop bid specifications and contracts with vendors and member organizations as necessary.

Report regularly to the Services Authority concerning operational, managerial and financial issues.

Serve as the media representative for the Services Authority.

Works effectively with state and federal agencies, local governing bodies, Council staff, various media venues, and the residents in the region in developing programs and providing services.

Perform other duties to provide direct or indirect service to the Service Authority members or customers as assigned.

When unusual situations occur and /or a local official declares a State of Emergency, all Service Authority employees may be required to accept and perform special assignments as needed to ensure appropriate service delivery.

**Knowledge, Skills, and Abilities:**

Knowledge of modern landfill principles and practices and laws and regulations related to landfills and solid waste disposal.

Knowledge of solid waste and landfill equipment, including land-moving equipment and trucks

Knowledge and understanding of regulations regarding solid waste disposal is highly desirable as well as understanding of community relations

Knowledge of principles and practices of public administration, personnel management, budgeting, and contracts administration. Includes the ability to develop budgets and administer overall operations of a complex operation

Ability to work effectively and cooperatively with the public, the Region 2000 Local Government Council, the media and other government agencies

Ability to communicate orally with customers or the public in group settings or using a telephone.

Ability to produce written English documents with clearly organized thoughts using proper sentence construction, punctuation, and grammar.

Ability to work under pressure to handle significant problems and tasks which come up simultaneously or unexpectedly.

**Education and Experience**

Bachelor's Degree from an accredited four-year college or university in Public Administration, Business Administration, Engineering, or Environmental Science. Master's degree in business administration (MBA), public administration (MPA) or a Virginia Professional Engineering License is highly desirable

Seven (7) years of senior level supervisory or operational experience in local government or regional authority experience in solid waste management. Any equivalent combination of training and experience will be considered.



Foundation in management principles and practices, and knowledge of systems and equipment used in waste collection, disposal, and closure/post closure. Class I & II Waste Management Facility Operator license from the Commonwealth of Virginia is required or obtainable within twelve months.

Senior management experience in solid waste and environmental management, development of operating and capital budgets, development of disposal facilities, and project needs for equipment and personnel.

Must be a citizen of the United States or legally employable in the United States of America.

Must possess or be able to obtain a valid Commonwealth of Virginia Driver's license.

Must maintain a telephone in residence and carry a paging device and/or cellular telephone for emergency contact.

Must be able to respond in a timely manner during emergencies to any Services Authority site.

### **Physical Conditions and Work Environment**

The work is typically performed in a seated position in an office setting where no hazardous conditions are prevalent. Walking, standing, bending, stooping and some lifting of up to 40 pound objects is required. While performing the duties of this job, the employee will occasionally be exposed to wet or humid conditions, moving mechanical parts, fumes or airborne particles, outdoor weather conditions, toxic or caustic chemicals, outdoor weather conditions and extreme heat or cold. In the outdoor work the typical noise level is moderate.

Frequent travel to member jurisdictions and other localities in Virginia is necessary including meetings with local government senior officials, commissions and boards. The Director will also interact with citizens, community business groups and the media. Frequent visits to municipal solid waste landfills under the jurisdiction of the Services Authority will be required.

**Date Approved:**

**Date Amended:**       **February 28, 2014**  
                                     **September 13, 2018**



**REGION 2000  
SERVICES AUTHORITY**



Is Recruiting for the Position of

***SOLID WASTE DIRECTOR***

Review of applications begins November 19, 2018

Information at [www.region2000.org/jobs](http://www.region2000.org/jobs) and  
[www.region2000servicesauthority.org](http://www.region2000servicesauthority.org)

[hr@region2000.org](mailto:hr@region2000.org)

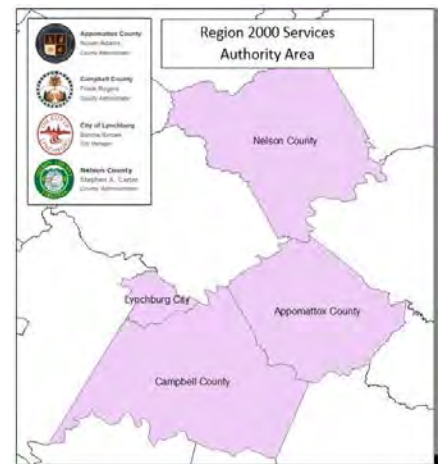


## About the Region 2000 Services Authority

The Region 2000 Services Authority serves Lynchburg, Appomattox, Campbell, and Nelson Counties for solid waste disposal, hazardous household waste collection and solid waste management planning.

The Authority was created in 2008 and operates under the policy direction of a Board consisting of one representative from each of the member jurisdictions. Currently the City Manager and County Administrators of the respective counties serve as the Authority Board.

The Authority meets six times per year and as needed. The Solid Waste Director is responsible for developing Authority agendas and making presentations to the Authority.



## About the Region 2000 Local Government Council

The Solid Waste Director and employees who work in solid waste related positions are employees of the Region 2000 Local Government Council who provide management and financial administrative services to the Authority. The Solid Waste Director is a direct report to the Region 2000 Local Government Council Executive Director, who serves as the Secretary to the Authority Board.

The Region 2000 Local Government Council serves as the Planning District Commission for Lynchburg and surrounding communities and provide staffing services to the Workforce Development Board, the Metropolitan Planning Organization, and the Regional Radio Communications Board.

Consolidating the employees who serve various boards under the Local Government Council umbrella allow for a better and more consistent benefit package and personnel policies for employees. The personnel policies for the Local Government Council can be found at [https://www.localgovernmentcouncil.org/images/09\\_04\\_DOC\\_employee-handbook-policy-procedure\\_LGC\\_v.final.pdf](https://www.localgovernmentcouncil.org/images/09_04_DOC_employee-handbook-policy-procedure_LGC_v.final.pdf).

## Livestock Road Landfill

From 2008 to 2012 the Authority operated the Concord Turnpike Landfill in Lynchburg. Once that reached capacity, the Authority opened the Livestock Road Landfill in Rustburg, Virginia.

The Solid Waste Director is responsible for the overall operations of the Services Authority.

The Livestock Road Landfill consists of 55 permitted acres with new facilities for equipment maintenance and administration. The current active cell is expected to be operational through 2023 with another



permitted cell to be constructed which is expected to operate until 2030, based on current solid waste volume of 200,000 tons per year.

21 employees operate the facility M-F from 7:00 to 4:00 p.m. and Saturday from 7:00 – Noon. Administrative office hours are 8:30 a.m. until 5 p.m.

## Operations and Staff

An Operations Manager is responsible for the day to day landfill operations.

Our equipment is safe and up to date with an active equipment maintenance and replacement program.

Part of the landfill is adjacent to a residential subdivision and the Authority has worked over the last several years to install over \$1.2 million in gas collection and odor neutralization equipment in an effort to be a good neighbor.



## Environmental Compliance and Safety Staff

The Authority has two (2) full time staff positions responsible for the environmental compliance area. One of these employees also oversees the safety program.

## Scale house Operations

Two (2) employees provide scale house services during landfill operations hours at the Livestock Road landfill.

The Authority also provides staffing services for the City of Lynchburg at the Concord Turnpike Convenience Center scale house. 1 Full time staff member provides 40 hours per week of scale house services for the City.

## Administrative Staff Support

The Authority has a Business Manager who oversees the scale house operations, customer billing, accounts receivable and a Finance Associate.





## Future expansion or transfer station

The Authority acquired 350 adjacent acres for a possible expansion or transfer station after 2030. An analysis of the options for post 2030 can be found at [www.region2000servicesauthority.org](http://www.region2000servicesauthority.org) in the documents section. The Authority, with the Solid Waste Director as the spokesperson, will work with the Campbell County Board of Supervisors and member Boards and Council to identify the next steps related to post 2030 solid waste disposal.



## Financials

The Authority is in strong financial shape with money (\$4.3 million) in a reserve fund to close a portion of the Phase III cell which has reached permitted capacity. Engineering for the Phase III partial closure is complete and plans are currently under review.

It is anticipated that a borrowing will occur around 2022 for the Phase V cell opening.

The Authority did a salary survey in 2014 and adjusted pay salaries for employees and have given 2% pay increases the last three years.

The Authority members are proud of their low member tipping fee, \$30.25 per ton. There is a surcharge of \$10 per ton for commercial waste which is returned to Lynchburg and Campbell County for air space under an Excess Revenue program.

The Authority collects funds from our tipping fees for closure and post closure and has established a variety of reserves to meet our long term needs.

Financial management is provided by the Local Government Council finance team who handle payroll, and accounts payable and will assist with budget development. LGC Finance staff maintains a financial pro forma projecting revenues and expenditures for the life of the current permitted cells.



The budget for the Services Authority can be found at [https://www.region2000servicesauthority.org/images/agendas/18\\_08\\_AGE\\_services-authority\\_v.final.pdf](https://www.region2000servicesauthority.org/images/agendas/18_08_AGE_services-authority_v.final.pdf).

## Qualifications

- Bachelor's Degree from an accredited four-year college or university in Public Administration, Business Administration, Engineering, or Environmental Science. Master's degree in business administration (MBA), public administration (MPA) or a Virginia Professional Engineering License is highly desirable
- Seven (7) years of senior level supervisory or operational experience in local government or regional authority experience in solid waste management. Any equivalent combination of training and experience will be considered.
- Foundation in management principles and practices, and knowledge of systems and equipment used in waste collection, disposal, and closure/post closure. Class I & II Waste Management Facility Operator license from the Commonwealth of Virginia is required or obtainable within twelve months.



## Compensation

Salary is negotiable, based on candidate qualifications and experience.

## Benefit Package

- Virginia Retirement System
- Medical/dental/vision/life coverage for employees at 92%. There is some financial assistance for +1 and families
- Vacation – 144 hours per year
- Sick leave – 96 hours per year
- Voluntary 457b deferred compensation plan
- Twelve (12) Holidays
- Voluntary Flexible Spending Account
- Mobile Phone Allowance
- Professional Development support
- Tuition Reimbursement Programs
- Relocation assistance
- No residency requirement
- A vehicle is provided for use during working hours

**For more information about the Region 2000 Services Authority visit**

**[www.region2000servicesauthority.org](http://www.region2000servicesauthority.org)**

An application is available at [www.localgovernmentcouncil.org](http://www.localgovernmentcouncil.org). Please submit a letter of interest, resume, and Region 2000 application to:

Emmie Boley, Financial Services  
Virginia's Region 2000 Local Government Council  
828 Main Street, 12<sup>th</sup> Floor  
Lynchburg, VA 24504  
[hr@region2000.org](mailto:hr@region2000.org)

Applications will be screened beginning November 19. We anticipate initial interviews will occur on November 26. Applications will be accepted until the position is filled.

The Region 2000 Local Government Council is an Equal Opportunity Employer.

